

**The following minutes will not become official until they are approved at the next Supervisors Meeting, February 10, 2014**

**January 6, 2014**

The Supervisors met for the Organization Meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by Supervisor Tom Osborne, Chairman. Supervisor's Ketterman and Smith were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Bill Ridinger, Road Master and David James, Attorney.

Guests present, John & Dorothy Voyta, and Carl & Mary Ann Cookerly.

Supervisor Smith made **a motion to appoint Supervisor Osborne temporary Chairman.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to appoint Susan Hansen temporary secretary.** Supervisor Osborne seconded the motion. The motion passed unanimously.

Supervisor Smith **nominated Supervisor Osborne for Chairman of the Germany Township Board of Supervisors for 2014.** Supervisor Osborne seconded the nomination. The nomination was approved, 2 votes for Supervisors Osborne and Smith and Supervisor Ketterman voted against.

Supervisor Osborne **nominated Supervisor Ketterman for Vice Chair of the Germany Township Board of Supervisors for 2014.** Supervisor Smith seconded the nomination. The nomination was approved unanimously.

Supervisor Osborne made **a motion to reappoint Ms. Hansen as Secretary/Treasurer.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to reappoint Attorney James as Township Solicitor.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to reappoint Mr. Ridinger as Road Master.** Supervisor Osborne seconded the motion. The motion passed unanimously.

Supervisor Osborne made **a motion to reappoint Mary Ann Cookerly as Vacancy Board Person.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Osborne made **a motion to continue with ACNB Corporation as the Township Bank Depository.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to reappoint Gettysburg Engineering as the Township's Engineer and Wm. F. Hill & Associates, Inc. as Special Projects Engineer.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to reappoint Gil Picarelli, KPI, Technology and Dean Schultz, Gettysburg Engineering as the Township's Sewage Enforcement Officers and approve Resolution 2014-01 SEO Fee Schedule.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to appoint Chairman Osborne as the Voting Delegate for the State Convention.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Osborne made **a motion to reappoint Ms. Hansen as the voting member and Supervisor Smith as the alternate for the Adams County Tax Collection Committee and the York/Adams Tax Bureau.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Osborne made **a motion to reappoint Ms. Hansen as the Open Records Officer for the Township.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to reappoint Chris Folster as the Township's Emergency Management Coordinator.** Supervisor Osborne seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to set the Treasurers Bond at \$1,000,000.00 for the year 2014.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Osborne made **a motion to approve the Supervisor's meeting dates as presented for 2014.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve the Auditor's Organization meeting for 2015 as presented.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve the Planning Commission meeting dates as presented for 2014.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to approve the Supervisor's Special/Workshop meeting dates as presented for 2014.** Supervisor Osborne seconded the motion. The motion passed unanimously.

Supervisor Osborne made **a motion to approve the Parks & Recreation Committee meetings as presented for 2014.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to close the Organization meeting and open the Regular Meeting of the Germany Township Board of Supervisors at 6:55 P.M.** Supervisor Osborne seconded the motion. The motion passed unanimously.

### **Regular Meeting**

Supervisor Osborne made **a motion to approve the December minutes as presented.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

### **Public Comment**

Chairman Osborne and Supervisor Ketterman both welcomed Jim Smith, newly elected Supervisor to the Board.

### **Planning Commission**

Nothing to report, there wasn't a meeting at the end of December.

## Correspondence

- Attorney James reminded the Supervisors there are two (2) tracts of land that are part of the Steven's approved Subdivision on Lion Archer Drive that still need to be conveyed to comply with the approved plan. Mr. Steven's needs to have these recorded with the deeds. Attorney James advises the Supervisors a letter should be sent to Mr. Steven's reminding him to have these tracts of land conveyed within a certain time frame or the Township will take legal action.

Supervisor Smith made **a motion to approve Attorney James sending Mr. Steven's a registered letter giving him ten (10) days to comply with the recording of the two (2) tracts of land or the Township will file suit in equity.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

- Attorney James has talked to Attorney Yingst, Union Township's solicitor with regards to the Alpha Fire Company's workers compensation. Mr. Hartlaub, Union Township's insurance agent has been working with Littlestown Boroughs insurance agent trying to get the correct experience modifier for the Townships to pay. Mr. Hartlaub has gone above and beyond with his consultation working to help both Townships get this matter resolved. The Supervisors will look into off setting any cost Union Township has incurred for Mr. Harlaub's help.

## Roadmaster Report

- Mr. Ridinger and the road crew have had 4 winter storms within the last few weeks to contend with. They have kept the roads clear of snow and ice.

## Old Business

Supervisor Ketterman made **a motion to approve the contract with Wm H. Hill & Associates for the engineering design for Kingsdale Road Realignment.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve the contract with C.S. Davidson Engineering to do phases I-IV for the Gettysburg Road Drainage.** Supervisor Smith seconded the motion. The motion passed unanimously.

## Payment of Bills

Supervisor Ketterman made **a motion to pay the bills for the month.** Supervisor Smith seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:30p.m.

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Tom Osborne, Chairman

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Susan Hansen, Secretary

**Permits issued in the month of December:**

G013-22 - 165 Adams Way – New Home

**Bills Paid December 10, 2013 – January 7, 2014**

Adams County Board of Assessment	
Appeals	859.41
C.S. Davidson	928.22
Carl Cookerly	11.30
Chemung Supply	123.00
Dave James	3,465.00
Health Care Benefit	2,000.00
Hockley & O'Donnell	25.00
Jack K.	83.61
KPI	1,246.49
Littlestown Lube & Brake	27.27
Met Ed	258.00
Montage	379.79
Mount Joy	1,197.13
Oceanport	1,512.23
PSATS	1,251.00
Quill	346.51
Richard Valko	13.76
Shiple Energy	410.59
Stonesifer & Sons	32.10
Susan Hansen	20.05
T & S Computers	159.99
Vulcan	728.52
Wm Hill	<u>1,118.91</u>
<b>TOTAL</b>	<b>\$ 16,197.88</b>

## BUDGET/ACTUAL 2013

### Income

	Actual	Budget
Total 301 · Real Property Taxes	31,237.64	30,800.00
Total 310 · Local Tax Acts	343,846.38	363,300.00
Total 321 · Business License and Permits	21,178.24	21,000.00
Total 331 · Fines	9,099.58	4,000.00
Total 341 · Interest Earnings	6,762.70	5,955.00
Total 354 · Grants	0.00	500.00
Total 355 · Shared Revenue	22,292.83	22,700.00
Total 361 · Charges for Services	10,502.46	4,000.00
Total 362 · Public Safety Fees	8,890.29	9,000.00
Total 363 · Highway & Streets	924.84	2,000.00
Total 364 · Recycling	848.35	200.00
Total 367 · Recreation Fees	1,300.00	500.00
Total 392 · Interfund Operating Transfer	150,000.00	150,000.00
395 · Prior Year Refunds	1,507.79	250.00
	<u>\$608,441.10</u>	<u>\$614,205.00</u>

### Total Income

### Expenses

	Actual	Budget
Total 400 · Legislative Body	8,210.74	9,625.00
Total 402 · Financial Administrations	0.00	100.00
Total 403 · Tax Collections	1,538.66	2,725.00
Total 404 · Legal	13,076.25	15,000.00
Total 405 · Secretary	35,978.13	44,868.96
Total 406 · Gen. Gov. Operating	25,192.68	29,250.00
Total 408 · Engineering	33,024.70	30,000.00
Total 409 · Gov.'t Buildings & Garage	132,123.10	178,592.08
Total 411 · Public Safety	31,170.84	46,000.00
Total 413 · UCC & Code Enforcement	0.00	150.00
Total 414 · Comp. Plan/Saldo Revisions	3,941.00	1,600.00
Total 415 · Emergency Management	2,101.33	2,275.00
Total 430 · PW Hgwys, Roads, Streets	189,123.36	82,294.20
Total 432 · Winter Maintenance	10,213.60	12,000.00
Total 433 · Traffic Control	7,900.02	8,000.00

Total434 · Street Lighting	2,786.30	3,200.00
Total 438 · Maintenance Roads & Bridges	74,180.29	109,200.00
Total 439. Highway Construction/Rebuilding	6,224.76	6,224.76
Total 451 · Recreation Donations	1,000.00	1,000.00
Total 458 · Senior Citizen Donations	2,250.00	2,250.00
Total 459 · Other Donations	3,000.00	3,000.00
Total 481 · Employer Paid Benefits	10,896.96	11,100.00
Total 486 · Insurance Premiums	15,954.91	15,750.00
493 · Prior Year Expenditures	<u>1,790.76</u>	<u>0.00</u>

<b>Total Expenses</b>	<b>\$612,135.24</b>	<b>\$614,205.00</b>
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**Income Liquid Fuel**

Total 355.02 Liquid Fuels	78,864.64	76,835.47
Total 355.02 Interest	<u>108.50</u>	<u>100.00</u>

<b>Total Income</b>	<b>\$78,973.14</b>	<b>\$76,935.47</b>
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