

The following minutes will not become official until they are approved at the next Supervisors Meeting, November 10, 2014

October 13, 2014

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by Chairman Tom Osborne. Supervisor's Ketterman and Smith were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, William Ridinger, Roadmaster, Carroll Dell, Special Projects Coordinator/Planning Chairman and David James, Attorney.

Guests present, John Voyta, Bryan Gonnella, Ron & Pam Welty and Mike Lanahan.

Supervisor Smith made **a motion to approve the September minutes and treasurers report as presented.** Chairman Osborne seconded the motion. The motion passed with 2 votes for, Chairman Osborne and Supervisor Smith, Supervisor Ketterman was opposed.

Supervisor Smith made **a motion to approve the September 3rd & September 24th workshop minutes as presented.** Chairman Osborne seconded the motion. The motion passed unanimously.

Public Comment

Mr. Ron Welty asked the Supervisors why the Township doesn't have any say in the Kingsdale Fire Company, whether sale or missing items. It is in the hand of the receiver, we operate on good faith with the organizations we donate to. Mr. Ridinger heard the Kingsdale Fire Police were still operating. Ms. Hansen will call the receiver to let her know.

Planning Commission/Project Coordinator

The Planning Commission did not have a meeting in October, noting to present.

Correspondence

1. Attorney James advised the Supervisors the 2 strips of land from Lion Archer Drive that had not been added on to Mr. Dixon's property per the subdivision plan, were sold at tax sale and Mr. Dixon purchased them. They will be recorded with his deeds.
2. Attorney James, Carroll Dell and Chairman Osborne will be meeting with Littlestown Borough and Union Township to discuss water/sewer agreements, they are meeting on October 27, 2014.
3. Attorney James is working on a letter to send to Littlestown Borough's attorney with regards to Alpha Fire Company's workers compensation invoice.
4. The alternate peat based wastewater disposal system agreement for Lot 6 Crosswinds has been recorded and the Township has the original.

Administrative Actions

Supervisor Smith made **a motion to approve Resolution 2014-09 Intergovernmental Emergency Cooperation.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Carroll Dell was reappointed and Bryan Gonnella was appointed to the Planning Commission respectively.

Road Master

Mr. Ridinger, took the Ford dump truck to get the bed replaced at Lancaster Truck Bodies. The road crew have been opening side gutters and cleaning drains.

Old Business

Chairman Osborne and Carroll Dell met with Rob Thaeler, Adams County Planning to discuss preparing a recreation plan for the Township. The Adams County Planning Department can do the recreation plan for \$750. The quote we received from YSM Architects was for \$15,000. All agreed to use the county to do the recreation plan. The Supervisors approved WM Hill & Associates to do a drainage study of the park area last month. The recreation plan is still needed to implement recreation fees.

Supervisor Smith made **a motion to not renew the contract with REMAX for selling the old maintenance building at 60 Ulricktown Road.** Supervisor Ketterman seconded the motion. The motion passed unanimously. The Supervisors will review other realtors to sell the property.

New Business

The Supervisors introduced the 2015 Budget. The budget will be advertised for public inspection and a budget hearing will be held next month.

Supervisor Ketterman stated he hoped more residents would look over the budget, ask questions and come to the meetings to discuss any concerns they may have.

Payment of Bills

Supervisor Smith made **a motion to pay the bills for the month.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve Payments #4 for St. Johns Road West Phase II, in the amount of \$113,798.25 which was approved by our Engineer on October 4, 2014.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve the allocation to Alpha Fire Company for the Volunteer Fire Relief Association in the amount of \$19,900.64.** Supervisor Smith seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:06 p.m.

Thomas Osborne, Chairman

Susan Hansen, Secretary

Permits issued in the month of September:

G14-30	2274 Harney Road	Garage
G14-27	836 Gettysburg Rd	Cell Tower
G14-35	4825 Baltimore Pike	Lean To
G14-26	110 Bittle Road	New Home

Bills Paid September 10, 2014 – October 14, 2014

Ace Hardware	176.89
Adams County Association of Twp. Official	80.00
C.S. Davidson	3,830.31
Carroll Dell	80.64
Dave James	3,228.00
Don Gerrick	976.10
H.A. Thomson	65.65
Kathy Green	177.79
Land & Sea	594.00
LBK, Services	10,016.70
Met Ed	401.23
NAPA Auto	14.25
Quill	104.71
Richard Valko	55.78
Stambaugh's Repair	570.09
Susan Hansen	178.84
Tom Osborne	11.42
Valley Quarries	944.35
Vulcan	223.29
Wetzel's Cleaning	90.00
Wm Hill	<u>403.20</u>
TOTAL	\$22,223.24

BUDGET/ACTUAL 2014

Income	Actual	Budget
Total 301 · Real Property Taxes	32,032.59	32,150.00
Total 310 · Local Tax Acts	319,868.41	367,350.00
Total 321 · Business License and Permits	22,241.11	22,000.00
Total 331 · Fines	3,056.63	7,697.57

Total 341 · Interest Earnings	2,315.69	6,430.00
Total 355 · Shared Revenue	21,402.30	22,125.00
Total 361 · Charges for Services	4,076.17	6,000.00
Total 362 · Public Safety Fees	12,335.27	9,000.00
Total 363 · Highway & Streets	1,579.44	1,000.00
Total 364 · Recycling	137.73	250.00
Total 367 · Recreation Fees	1,400.00	1,000.00
Total 392 · Transfer from Reserves	249,560.00	249,560.00
395 · Prior Year Refunds	432.80	500.00

Total Income **670,438.14** **725,062.57**

Expense	Actual	Budget
Total 400 · Legislative Body	5,259.61	8,375.00
Total 402 · Financial Administrations	0.00	100.00
Total 403 · Tax Collections	1,821.66	2,725.00
Total 404 · Legal	6,166.00	15,000.00
Total 405 · Secretary	29,210.29	40,691.53
Total 406 · Gen. Gov. Operating	17,235.80	29,607.12
Total 408 · Engineering	5,152.98	20,000.00
Total 409 · Gov.'t Buildings & Garage	231,508.24	242,342.08
Total 411 · Public Safety	41,338.68	63,000.00
Total 413 · UCC & Code Enforcement	0.00	100.00
Total 414 · Comp. Plan/Saldo Revisions	628.50	3,500.00
Total 415 · Emergency Management	1,483.35	2,475.00
Total 430 · PW Hgwys, Roads, Streets	61,094.93	98,851.70
Total 432 · Winter Maintenance	13,723.50	10,000.00
Total 433 · Traffic Control	2,681.92	8,095.14
Total 434 · Street Lighting	1,400.18	3,000.00
Total 438 · Maintenance Roads & Bridges	84,174.49	117,500.00
Total 439 · Highway Construction/Rebuilding Liquid Fuels	0.00	21,000.00
Total 451 · Recreation Donations	0.00	1,200.00
Total 458 · Senior Citizen Donations	0.00	2,550.00
Total 459 · Other Donations	0.00	2,500.00
Total 481 · Employer Paid Benefits	13,602.94	14,200.00
Total 486 · Insurance Premiums	6,199.65	17,250.00
491 · Prior Year Refunds	862.00	0.00
493 · Prior Year Expenditures	<u>850.89</u>	<u>1,000.00</u>

Total Expenses **\$524,395.61** **\$725,062.57**

2014 Liquid Fuels

Income

341.02 – Interest on Savings	107.99	100.00
355.02 – Liquid Fuel Tax	<u>84,962.66</u>	<u>76,000.00</u>

Total Income \$ 85,048.32 \$76,100.00

Expenses

439 - Highway Construction	\$ 202,689.00	\$ 265,000.00
(St. John's Road West Phase II)		