

The following minutes will not become official until they are approved at the next Supervisors Meeting, December 8, 2014

November 10, 2014

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by Chairman Tom Osborne. Supervisor's Ketterman and Smith were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, William Ridinger, Roadmaster, Carroll Dell, Special Projects Coordinator/Planning Chairman and David James, Attorney.

Guests present, John Voyta, Mike Lanahan, David Updyke and John Gormont.

Supervisor Ketterman made **a motion to approve the October minutes and treasurers report as presented.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve the October 8th & October 22nd workshop minutes as presented.** Supervisor Smith seconded the motion. The motion passed unanimously.

Public Comment

Mr. Updyke stated he was interested in purchasing the maintenance building at 60 Ulricktown Road. He is interested in purchasing the property for \$125,000. He would put a down payment and pay the remaining amount by the end of March 2015.

The Supervisors would like to see the offer in writing. They will table the contract with Mr. Sites until the workshop on November 19th.

Attorney James would like to see a copy of the old sales contract with Mr. Jeff Shaffer so he can review any clauses about selling the property after his contract expires. Attorney James also indicated the Township may want to ask Mr. Sites if he would enter into a contract to sell the building with the exclusion of Mr. Updyke buying the property.

Mr. Updyke will bring in an offer in writing.

Planning Commission/Project Coordinator

Mr. Dell gave the Planning Commission report, Mr. Scott Keller brought in a sketch plan for a single lot on the golf course. Mr. Dell wasn't at the meeting so he asked to meet with Mr. Keller to go over the plan. They talked about the required steps using an existing right of way to use as a temporary driveway entrance. Mr. Keller will be bringing a plan following the required steps he and Mr. Dell talked about.

Correspondence

Attorney James advised the letter to Littlestown Borough's attorney about the Water/Sewer Agreement was mailed. Attorney James also sent the Borough a letter with regards to Alpha Fire Company workers compensation. November 18th is the last day Mr. Bitzel can file for an extension to keep his complaint open. He will advise the Supervisors once that date has past.

Administrative Actions

Supervisor Smith made **a motion to approve Resolution 2014-10 adopting the 2015 Budget as presented. Supervisors Ketterman stated the raises were out of proportion.** Chairman Osborne seconded the motion. The motion passed with 2 votes for, Chairman Osborne and Supervisor Smith, Supervisor Ketterman was opposed.

Chairman Osborne made **a motion to approve Resolution 2014-11 setting the 2015 Tax Rate with no Tax increase.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Road Master

Mr. Ridinger advised the Supervisors the new truck bed for the 03 Ford F-550 has been completed by Lancaster Truck Bodies and looks great.

Old Business

The Supervisors tabled approving a new realtor Dave Sites to sell the maintenance building at 60 Ulricktown Road.

New Business

There was no new business

Payment of Bills

Supervisor Smith made **a motion to approve Payments #5 & #6 for St. Johns Road West Phase II, in the amount of \$12,711.82 which was approved by our Engineer on October 4, 2014.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a motion to distribute 2014 contributions contingent upon receiving financial information from all charities the Township gives to. The motion died for lack of a second.

Chairman Osborne made a motion to approve the distribution of the 2014 contributions. Supervisor Smith seconded the motion. The motion passed with 2 votes for Chairman Osborne and Supervisor Smith, Supervisor Ketterman voted no.

Chairman Osborne made **a motion to pay the bills for the month.** Supervisor Smith seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:54 p.m.

Thomas Osborne, Chairman

Susan Hansen, Secretary

Permits issued in the month of October:

G14-32	New Home	310 Updyke Road
G14-33	New Home	160 St. Johns Road
G14-35	New Home	60 Adams Way

Bills Paid October 14, 2014 – November 11, 2014

Ace Hardware	12.58
C.S. Davidson	7,693.59
Gerrick	1,016.11
Gettysburg Times	36.05
H.A. Thomson	1,426.00
Hanover Land Services	15,314.11
Kenco	225.00
Land & Sea	1,369.00
Met Ed	411.18
Mike Cummings Co., Inc	43.56
PA One Call	4.90
PIRMA	10,789.00
Quill	184.62
Stone Bro	36.00
Stonesifer & Sons	32.10
U.S. Municipal Supply	21.64
W B Mason	17.98
Wetzels Cleaning	90.00
Total Wetzels Cleaning	90.00
Wm Hill	<u>4,062.61</u>
TOTAL	42,786.03

Income	<u>BUDGET/ACTUAL 2014</u>	
	Actual	Budget
Total 301 · Real Property Taxes	32,032.59	32,150.00
Total 310 · Local Tax Acts	333,500.88	367,350.00

Total 321 · Business License and Permits	22,241.11	22,000.00
Total 331 · Fines	3,081.63	7,697.57
Total 341 · Interest Earnings	2,326.02	6,430.00
Total 355 · Shared Revenue	21,402.30	22,125.00
Total 361 · Charges for Services	4,251.17	6,000.00
Total 362 · Public Safety Fees	13,217.27	9,000.00
Total 363 · Highway & Streets	1,579.44	1,000.00
Total 364 · Recycling	137.73	250.00
Total 367 · Recreation Fees	1,500.00	1,000.00
Total 392 · Transfer from Reserves	249,560.00	249,560.00
395 · Prior Year Refunds	432.80	500.00

Total Income	685,262.94	725,062.57
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Expense

	Actual	Budget
Total 400 · Legislative Body	5,728.36	8,375.00
Total 402 · Financial Administrations	0.00	100.00
Total 403 · Tax Collections	1,821.66	2,725.00
Total 404 · Legal	5,547.25	15,000.00
Total 405 · Secretary	35,020.26	40,691.53
Total 406 · Gen. Gov. Operating	19,752.35	29,607.12
Total 408 · Engineering	4,355.53	20,000.00
Total 409 · Gov.'t Buildings & Garage	232,006.67	242,342.08
Total 411 · Public Safety	41,338.68	63,000.00
Total 413 · UCC & Code Enforcement	0.00	100.00
Total 414 · Comp. Plan/Saldo Revisions	628.50	3,500.00
Total 415 · Emergency Management	1,668.66	2,475.00
Total 430 · PW Hgwys, Roads, Streets	68,599.16	98,851.70
Total 432 · Winter Maintenance	13,723.50	10,000.00
Total 433 · Traffic Control	2,703.56	8,095.14
Total 434 · Street Lighting	1,597.80	3,000.00
Total 438 · Maintenance Roads & Bridges	97,193.05	117,500.00
Total 439. Highway		
Construction/Rebuilding Liquid Fuels	0.00	21,000.00
Total 451 · Recreation Donations	0.00	1,200.00
Total 458 · Senior Citizen Donations	0.00	2,550.00
Total 459 · Other Donations	0.00	2,500.00
Total 481 · Employer Paid Benefits	14,954.56	14,200.00
Total 486 · Insurance Premiums	16,988.65	17,250.00
491 · Prior Year Refunds	862.00	0.00
493 · Prior Year Expenditures	<u>850.89</u>	<u>1,000.00</u>

Total Expenses	\$580,655.20	\$725,062.57
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2014 Liquid Fuels

Income

341.02 – Interest on Savings	114.43	100.00
355.02 – Liquid Fuel Tax	<u>84,962.66</u>	<u>76,000.00</u>

Total Income

\$ 85,077.09	\$76,100.00
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Expenses

439 - Highway Construction	\$ 215,400.82	\$ 265,000.00
(St. John's Road West Phase II)		