

## **December 8, 2014**

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by Chairman Tom Osborne. Supervisor's Ketterman and Smith were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, William Ridinger, Roadmaster, and David James, Attorney.

Guests present, John Voyta, Mike Lanahan and Carl Cookerly.

Supervisor Ketterman made **a motion to approve the November minutes and treasurers report as presented.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to approve the November 5, 2014 workshop minutes as presented.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve the November 19, 2014 workshop minutes as presented.** Supervisor Smith seconded the motion. The motion passed unanimously.

### **Public Comment**

No Public Comment

### **Planning Commission**

Mr. Lanahan, there wasn't a meeting, nothing for the agenda

### **Correspondence**

Attorney James reviewed Ordinance 52, PSAT's Pension Trust & Ordinance 53 PSAT's Unemployment Group Trust. His only correction was the effective date must be five (5) days after adoption. Ms. Hansen will make the corrections to the ordinances. Attorney James also reviewed the new listing contract for 60 Ulricktown Road with David Sites and Berkshire Hathaway Homesales. Attorney James approved the listing contract for the Supervisors to approve. Attorney James also stated he has not received any information from the courts for the civil action between Mr. Steven A. Bitzel and the Township. As soon as he does he will send to the Township.

Supervisor Ketterman made **a motion to approve the advertisement of Ordinance 52, PSAT's Pension Trust & Ordinance 53 PSAT's Unemployment Group Trust.** Supervisor Smith seconded the motion. The motion passed unanimously.

### **Administrative Actions**

Supervisor Ketterman made **a motion to approve Resolution 2014-12 The Destruction of Specific Records.** Supervisor Smith seconded the motion. The motion passed unanimously.

### **Road Master**

Mr. Ridinger advised the Supervisors the Public Works employees are now off except for snow and ice removal.

**Old Business**

Supervisor Ketterman made a motion to approve David Sites, Berkshire Hathaway Homesale, to list the property at 60 Ulricktown Road for the price of \$150,000. Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Smith made a motion to approve releasing the eighteen (18) month landscaping escrow for Kurtz Trading LLC. Supervisor Ketterman seconded the motion. The motion passed unanimously.

**New Business**

There was no new business

**Payment of Bills**

Supervisor Smith made a motion to pay the bills for the month. Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Smith made a motion to approve the final payment for St. Johns Road West Phase II, in the amount of \$13,563.43, Liquid Fuels and \$16,370.00, General Funds. Supervisor Ketterman seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:00 p.m.

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Thomas Osborne, Chairman

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Susan Hansen, Secretary

**Permits issued in the month of November:**

G14-35A      Storage Barn    1870 Fish & Game Road  
G14-36      Pole Building    165 Tyoaka Drive

**Bills Paid November 11, 2014 – December 9, 2014**

Ace Hardware	7.34
Adams County Office for Aging	500.00
Bill Ridinger	58.86
C.E. Williams	16,370.00
Carroll Dell	131.44

Comcast Cable	129.43
Five Star International LLC	159.33
Donnie Gerrick	274.84
Gettysburg Engineering	8,466.90
Jack K.	113.60
Land & Sea	847.00
Met Ed	449.13
NAPA Auto	14.25
PA One Call	5.95
Peoples Mortgage	7,523.02
Quill	346.72
Shipley Energy	356.34
Stambaugh's Repair	432.03
Stonesifer & Sons	32.10
Susan Hansen	51.52
Verizon	185.31
Vulcan	314.55
W B Mason	75.48
Wetzel's Cleaning	90.00
WEX, Inc. Gas Card	573.35
Wm Hill & Associates	596.40

**TOTAL** **38,077.39**

**BUDGET/ACTUAL 2014**

<b>Income</b>	<b>Actual</b>	<b>Budget</b>
<b>Total 301 · Real Property Taxes</b>	32,248.89	32,150.00
<b>Total 310 · Local Tax Acts</b>	380,436.80	367,350.00
<b>Total 321 · Business License and Permits</b>	22,241.11	22,000.00
<b>Total 331 · Fines</b>	5,171.96	7,697.57
<b>Total 341 · Interest Earnings</b>	3,695.70	6,430.00
<b>Total 355 · Shared Revenue</b>	21,402.30	22,125.00
<b>Total 361 · Charges for Services</b>	1,987.77	6,000.00
<b>Total 362 · Public Safety Fees</b>	15,392.37	9,000.00
<b>Total 363 · Highway &amp; Streets</b>	1,579.44	1,000.00
<b>Total 364 · Recycling</b>	93.51	250.00
<b>Total 367 · Recreation Fees</b>	1,600.00	1,000.00
<b>Total 392 · Transfer from Reserves</b>	249,560.00	249,560.00
<b>395 · Prior Year Refunds</b>	432.80	500.00
<b>Total Income</b>	<b>735,842.65</b>	<b>725,062.57</b>

<b>Expense</b>	<b>Actual</b>	<b>Budget</b>
<b>Total 400 · Legislative Body</b>	6,941.62	8,375.00
<b>Total 402 · Financial Administrations</b>	0.00	100.00
<b>Total 403 · Tax Collections</b>	1,846.66	2,725.00
<b>Total 404 · Legal</b>	4,371.75	15,000.00
<b>Total 405 · Secretary</b>	37,996.31	40,691.53
<b>Total 406 · Gen. Gov. Operating</b>	21,352.35	29,607.12
<b>Total 408 · Engineering</b>	8,563.13	20,000.00
<b>Total 409 · Gov.'t Buildings &amp; Garage</b>	240,389.07	242,342.08
<b>Total 411 · Public Safety</b>	57,338.68	63,000.00
<b>Total 413 · UCC &amp; Code Enforcement</b>	0.00	100.00
<b>Total 414 · Comp. Plan/Saldo Revisions</b>	628.50	3,500.00
<b>Total 415 · Emergency Management</b>	1,853.97	2,475.00
<b>Total 430 · PW Hgwys, Roads, Streets</b>	73,983.51	98,851.70
<b>Total 432 · Winter Maintenance</b>	14,168.96	10,000.00
<b>Total 433 · Traffic Control</b>	2,703.56	8,095.14
<b>Total 434 · Street Lighting</b>	1,795.42	3,000.00
<b>Total 438 · Maintenance Roads &amp; Bridges</b>	114,323.69	117,500.00
<b>Total 439. Highway Construction/Rebuilding Liquid Fuels</b>	15,314.11	21,000.00
<b>Total 451 · Recreation Donations</b>	1,200.00	1,200.00
<b>Total 458 · Senior Citizen Donations</b>	2,550.00	2,550.00
<b>Total 459 · Other Donations</b>	2,500.00	2,500.00
<b>Total 481 · Employer Paid Benefits</b>	16,130.10	14,200.00
<b>Total 486 · Insurance Premiums</b>	16,988.65	17,250.00
<b>491 · Prior Year Refunds</b>	862.00	0.00
<b>493 · Prior Year Expenditures</b>	<u>850.89</u>	<u>1,000.00</u>
<b>Total Expenses</b>	<b>\$644,652.93</b>	<b>\$725,062.57</b>

## 2014 Liquid Fuels

### Income

<b>341.02 · INTEREST ON SAVINGS</b>	118.94	100.00
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355.02 · LIQUID FUEL TAX	84,962.66	<u>76,000.00</u>
<b>Total Income</b>	85,081.60	76,100.00
392.35 · Transfer from Savings	157,203.12	188,900.00
<b>Total Income</b>	<b>243,284.72</b>	188,900.00
<b>Expense</b>		
430.37 · Vehicle & Equipment Repair	9,759.00	0.00
432 · Winter Maintenance	1,720.30	0.00
433.37 · Road Striping	2,841.17	0.00
438 · Maintenance & Repairs of Roads	0.00	0.00
439 · HIGHWAY CONSTRUCTION/REBUILDING	228,964.25	265,000.00
66000 · Payroll Expenses	0.00	<u>0.00</u>
<b>Total Expense</b>	<b><u>243,284.72</u></b>	<u>265,000.00</u>