

February 09, 2015

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by Chairman Tom Osborne. Supervisor's Ketterman and Smith were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Bill Ridinger, Road Master, Mike Lanahan, Vice Chair Planning Commission and David James, Attorney.

Guests present, John & Dorothy Voyta, Carl Cookerly, David Updyke and David Sites.

Supervisor Ketterman made **a motion to approve the January 5, 2015 organization and regular minutes and treasurer's report as presented.** Supervisor Smith seconded the motion. The motion passed unanimously.

Public Comment

No Public Comment

Correspondence

1. Attorney James has reviewed the plans showing the easements for the Gettysburg Road drainage improvements. The plans do not include a metes and bounds description for permanent right-of-way easements or temporary easements. Attorney James advises that these descriptions should be included in the plans. Attorney James is going to send C.S. Davidson, Inc. a letter asking for the plans to be amended with the metes and bounds descriptions to be included in the plans. If there is to be any additional compensation for this, C.S. Davidson, Inc. will contact the Township so they can approve the additional cost to the contract.
2. Carroll County Department of Recreation and Parks would like to meet with the Township to discuss a rail trail project starting from Taneytown, MD through Germany Township to Hanover, PA. Susan Hansen, Chairman Osborne and Supervisor Smith will be meeting with the Director of Carroll County Parks and Recreation, Jeff Degitz on February 12, 2015.

Planning Commission

There was nothing to report; the planning commission did not have a meeting in February.

Administrative Actions

Supervisor Smith made **a motion to approve the ninety (90) day extension request for the Re-subdivision plan for Williams Field lot 19.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to approve the Alpha Fire Company EMS Box Card Change.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Road Master

1. Mr. Ridinger advised the Supervisors he and the road crew have been out clearing the roads of snow and ice.
2. Hopefully next week the roadmaster and one (1) road crew man will be able to fix pot holes in some of the Township roads.

Old Business

Supervisor Smith made a **motion to counter offer the second offer for the maintenance building at 60 Ulricktown Road for \$143,550 with the buyers, Mark & Cindy Austin paying the 2% transfer fee that the Township is exempt from paying. Chairman Osborne seconded the motion to include a copy of the existing deed and attachments in Book 5770, page 445.** The motion passed unanimously.

New Business

No new business at this time

Payment of Bills

Supervisor Smith made a **motion to pay the bills for the month.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:27 p.m.

Thomas Osborne, Chairman

Susan Hansen, Secretary

Permits issued in the month of January:

| | | |
|--------|----------|----------------------|
| G15-01 | Garage | 85 Crosswinds Drive |
| G15-02 | New Home | 160 Crosswinds Drive |
| G15-03 | New Home | 97 Crosswinds Drive |

Bills Paid January 05, 2015 – February 10, 2015

| | |
|-------------------------------------|----------|
| Ace Hardware | 4.73 |
| ACTCC | 15.94 |
| Adams County Council of Governments | 100.00 |
| C.S. Davidson | 1,519.65 |
| Gettysburg Engineering | 1,056.85 |
| Gettysburg Times | 100.00 |
| Herrick Septic | 985.00 |
| Land & Sea | 3,272.00 |
| Mar Bar | 905.74 |
| Met Ed | 566.50 |
| NAPA Auto | 23.79 |
| Oceanport | 6,026.92 |
| PA One Call | 13.39 |
| Risk Management | 85.00 |
| Shipley Energy | 1,104.42 |

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|--------------------|-------------------------|
| Stambaugh's Repair | 361.02 |
| Stonesifer & Sons | 31.50 |
| Susan Hansen | 54.89 |
| Vulcan | 936.50 |
| W B Mason | 51.47 |
| Wetzel's Cleaning | 90.00 |
| WEX, Inc. | 890.74 |
| Wm Hill | <u>3,103.57</u> |
| TOTAL | <u>21,299.62</u> |

BUDGET/ACTUAL 2015

Income

| | <u>Actual</u> | <u>Budget</u> |
|---|----------------------|----------------------|
| Total 301 · Real Property Taxes | 700.83 | 32,400.00 |
| Total 310 · Local Tax Acts | 61,863.01 | 372,000.00 |
| Total 321 · Business License and Permits | 0.00 | 22,250.00 |
| Total 331 · Fines | 327.26 | 5,000.00 |
| Total 341 · Interest Earnings | 5.83 | 5,225.00 |
| Total 355 · Shared Revenue | 0.00 | 21,925.00 |
| Total 361 · Charges for Services | 420.00 | 3,500.00 |
| Total 362 · Public Safety Fees | 2,722.20 | 7,000.00 |
| Total 363 · Highway & Streets | 0.00 | 1,000.00 |
| Total 364 · Recycling | 0.00 | 250.00 |
| Total 367 · Recreation Fees | 0.00 | 1,000.00 |
| 395 · Prior Year Refunds | <u>1.50</u> | <u>0.00</u> |
| Total Income | \$66,040.63 | \$489,550.00 |

Expense

| | <u>Actual</u> | <u>Budget</u> |
|--|----------------------|----------------------|
| Total 400 · Legislative Body | 468.75 | 7,775.00 |
| Total 402 · Financial Administrations | 0.00 | 50.00 |
| Total 403 · Tax Collections | 0.00 | 2,750.00 |
| Total 404 · Legal | 0.00 | 10,000.00 |
| Total 405 · Secretary | 5,973.76 | 42,800.00 |
| Total 406 · Gen. Gov. Operating | 2,195.45 | 25,950.00 |
| Total 408 · Engineering | 2,308.96 | 11,500.00 |
| Total 409 · Gov.'t Buildings & Garage | 3,117.83 | 43,092.08 |
| Total 411 · Public Safety | 0.00 | 49,692.64 |

| | | |
|---|--------------------|---------------------|
| Total 413 · UCC & Code Enforcement | 32.00 | 100.00 |
| Total 415 · Emergency Management | 185.69 | 2,475.00 |
| Total 430 · PW Hgwys, Roads, Streets | 5,069.11 | 91,427.09 |
| Total 432 · Winter Maintenance | 8,569.10 | 14,500.00 |
| Total 433 · Traffic Control | 0.00 | 8,600.00 |
| Total 434 · Street Lighting | 263.48 | 1,700.00 |
| Total 438 · Maintenance Roads & Bridges | 3,371.11 | 122,675.00 |
| Total 451 · Recreation Donations | 0.00 | 1,200.00 |
| Total 458 · Senior Citizen Donations | 0.00 | 2,550.00 |
| Total 459 · Other Donations | 0.00 | 3,850.00 |
| Total 481 · Employer Paid Benefits | 4,186.40 | 15,400.00 |
| Total 486 · Insurance Premiums | 0.00 | 18,100.00 |
| 491 · Prior Year Refunds | 20.00 | 500.00 |
| 493 · Prior Year Expenditures | <u>1,324.00</u> | <u>1,000.00</u> |
| Total Expense | \$37,012.39 | \$479,586.81 |

2014 Liquid Fuels

| <u>Income</u> | <u>Actual</u> | <u>Budget</u> |
|------------------------------|----------------------|----------------------|
| 341.02 · INTEREST ON SAVINGS | 3.32 | 100.00 |
| 355.02 · LIQUID FUEL TAX | 0.00 | 90,585.86 |
| Total Income | \$3.32 | \$90,685.86 |

| <u>Expense</u> | <u>Actual</u> | <u>Budget</u> |
|---------------------------------------|----------------------|----------------------|
| 430.37 · Vehicle & Equipment Repair | | |
| 432 · Winter Maintenance | | |
| 433.37 · Road Striping | | |
| 438 · Maintenance & Repairs of Roads | | 65,000.00 |
| 439 · HIGHWAY CONSTRUCTION/REBUILDING | | |
| Total Expense | \$0.00 | \$65,000.00 |