

## **July 13, 2015**

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office, 136 Ulricktown Road. The meeting was called to order by Chairman Tom Osborne. Supervisor's Ketterman and Smith were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Bill Ridinger, Road Master, Carroll Dell, Special Projects Coordinator/Planning Commission Chairman and David James, Attorney.

Guests present – Tim Waltz, John & Dorothy Voyta, Norma Sapp, Sherry Osborne, Cole Abell and Chris Abell

### **Flag Raising Ceremony**

*Cole Abell of Troop 78, chartered to St. Francis Xavier Church of Gettysburg, planned, supervised, and executed the sourcing, procurement, and installation of a 25' commercial flagpole in front of the Germany Township Municipal Building as part of his Eagle Scout service project. The success of this project is a result of the cooperative efforts of Township Officials, donors, and many volunteers. The flagpole complements the Township's state of the art facilities and symbolizes the traditions and values for which it exists.*

Supervisor Smith made **a motion to approve the June 8, 2015 regular minutes and treasurer's report as presented.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve the June 3<sup>rd</sup> and June 24<sup>th</sup>, 2015 workshop minutes as presented.** Supervisor Smith seconded the motion. The motion passed unanimously.

### **Public Comment**

None

### **Planning Commission**

Supervisor Smith made **a motion to approve an extension for the Wynstone Subdivision until September 14, 2015.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

### **Correspondence**

1. Attorney James has been working with his client Jay Wantz about the electric pole on his property in Williams Field that needs to be removed. The Supervisor are not inclined to get involved with this situation since it is on Mr. Wantz's property and his contract with JA Myers states the property owner is responsible for the pole. Attorney James has talked to a representative for Met Ed about this situation and has received a reduction in the cost for removing for his client Mr. Wantz.

### **Administrative Actions**

Supervisor Smith made **a motion to issue the Intent to Award the bid to Shiloh Paving and Excavating, Inc. for their total bid of \$46,606.00.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to issue the Notice to Proceed conditional on satisfactory completion of all contract documents, to the satisfaction of the Solicitor and Engineer.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to approve the Micro Surfacing bid and contract for Littonian Road, Drew Lane, Matthew Court and Shirley Lane with Stewart and Tate in the amount of \$28,738.50.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Smith made a **motion to reject the grip tight bid because they were higher than budgeted.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to approve the Intergovernmental Cooperation Agreement for Implementing the Southeast Adams Joint Comprehensive Plan.** Supervisor Smith seconded the motion. The motion passed unanimously.

**Road Master**

The road crew has been out crack sealing various roads.

**Old Business**

Supervisor Ketterman made a **motion to approve Resolution 2015-06 Quail Valley Single Lot Subdivision Planning Module.** Supervisor Smith seconded the motion. The motion passed unanimously.

**New Business**

Nothing new to discuss at this time.

**Payment of Bills**

Supervisor Smith made a **motion to pay the bills for the month.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:24 p.m.

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Thomas Osborne, Chairman

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Susan Hansen, Secretary

**Permits issued in the month of June:**

G15-19	Deck	140 Kingsdale Road
G15-20	New Home	110 Melissa Court
G15-21	Roof over Porch	157 Kensington Dr
G15-22	New Home	120 Adams Way
G15-23	New Home	1880 Fish & Game Road
G15-24	New Home	140 Adams Way

**Bills Paid June 9, 2015 – July 14, 2015**

Ace Hardware	128.55
Alert Shirt	105.52
Alpha Fire Company	150.00
C.S. Davidson	1,001.33
Carroll Dell	112.72
Comcast Cable	127.06
Dave James	1,908.25
Finch Services, Inc.	20.32
Gettysburg Times	385.00
Land & Sea	4,592.00
Met Ed	435.30
Peoples	3,475.65
Peoples Mortgage	7,523.02
Postmaster	118.22
Prothonotary	20.00
PSATS	60.00
QuickBooks Payroll Service	24.00
Quill	111.75
Robert Boone	23.95
Stambaugh's Repair	95.95
Stonesifer & Sons	31.50
Susan Hansen	56.69
Verizon	171.77
W B Mason	17.98
Westminster Fire Extinguisher	100.20
Wetzels Cleaning	90.00
WEX, Inc.	561.77
Wm Hill	1,785.70
York Materials Group	<u>26,429.67</u>
<b>TOTAL</b>	<b><u><u>49,663.87</u></u></b>

**BUDGET/ACTUAL 2015**

**Income**

	<b><u>Actual</u></b>	<b><u>Budget</u></b>
<b>Total 301 · Real Property Taxes</b>	39,228.03	32,400.00
<b>Total 310 · Local Tax Acts</b>	242,187.44	372,000.00
<b>Total 321 · Business License and Permits</b>	24,052.53	22,250.00
<b>Total 331 · Fines</b>	7,247.16	5,000.00
<b>Total 341 · Interest Earnings</b>	2,275.03	5,225.00
<b>Total 355 · Shared Revenue</b>	400.00	21,925.00

Total 361 · Charges for Services	5,738.20	3,500.00
Total 362 · Public Safety Fees	14,439.10	7,000.00
Total 363 · Highway & Streets	885.25	1,000.00
Total 364 · Recycling	65.00	250.00
Total 367 · Recreation Fees	600.00	1,000.00
Total 391 · Proceeds of Fixed Assets	134,937.00	
395 · Prior Year Refunds	1,309.68	0.00
<b>Total Income</b>	<b><u>\$473,364.42</u></b>	<b><u>\$489,550.00</u></b>

**Expense**

	<b><u>Actual</u></b>	<b><u>Budget</u></b>
Total 400 · Legislative Body	3,605.03	7,775.00
Total 402 · Financial Administrations	0.00	50.00
Total 403 · Tax Collections	1,456.43	2,750.00
Total 404 · Legal	4,302.00	10,000.00
Total 405 · Secretary	21,338.33	42,800.00
Total 406 · Gen. Gov. Operating	11,923.86	25,950.00
Total 408 · Engineering	2,783.68	11,500.00
Total 409 · Gov.'t Buildings & Garage	22,798.77	43,092.08
Total 411 · Public Safety	12,692.64	49,692.64
Total 413 · UCC & Code Enforcement	110.00	100.00
Total 415 · Emergency Management	1,126.86	2,475.00
Total 430 · PW Hgwys, Roads, Streets	45,518.21	91,427.09
Total 432 · Winter Maintenance	12,397.74	14,500.00
Total 433 · Traffic Control	672.64	8,600.00
Total 434 · Street Lighting	1,655.68	1,700.00
Total 438 · Maintenance Roads & Bridges	51,159.21	122,675.00
Total 451 · Recreation Donations	0.00	1,200.00
Total 458 · Senior Citizen Donations	0.00	2,550.00
Total 459 · Other Donations	0.00	3,850.00
Total 481 · Employer Paid Benefits	10,419.68	15,400.00
Total 486 · Insurance Premiums	0.00	18,100.00
491 · Prior Year Refunds	20.00	500.00
493 · Prior Year Expenditures	<u>1,324.00</u>	<u>1,000.00</u>
<b>Total Expense</b>	<b><u>\$205,304.76</u></b>	<b><u>\$479,586.81</u></b>

**2014 Liquid Fuels**

<b><u>Income</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>
341.02 · INTEREST ON SAVINGS	35.33	100.00
355.02 · LIQUID FUEL TAX	96,976.18	90,585.86
<b>Total Income</b>	<b>\$97,011.51</b>	<b>\$90,685.86</b>
<b><u>Expense</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>
430.37 · Vehicle & Equipment Repair		
432 · Winter Maintenance		
433.37 · Road Striping		
438 · Maintenance & Repairs of Roads		
439 · HIGHWAY CONSTRUCTION/REBUILDING	0.00	65,000.00
<b>Total Expense</b>	<b>\$0.00</b>	<b>\$65,000.00</b>