

August 10, 2015

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office, 136 Ulricktown Road. The meeting was called to order by Chairman Tom Osborne. Supervisor's Ketterman and Smith were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Bill Ridinger and Tim Waltz Road Masters, Carroll Dell, Special Projects Coordinator/Planning Commission Chairman and David James, Attorney.

Guests present –John & Dorothy Voyta, Carl & Mary Ann Cookerly and Mike Klein

Chairman Osborne made **a motion to approve the July 13, 2015 regular minutes and treasurer's report as presented**. Supervisor Smith seconded the motion. The motion passed with 2 votes for, Chairman Osborne and Supervisor Smith. Supervisor Ketterman was opposed.

Chairman Osborne made **a motion to approve the July 8, 2015 workshop minutes as presented**. Supervisor Smith seconded the motion. The motion passed with 2 votes for, Chairman Osborne and Supervisor Smith. Supervisor Ketterman was opposed.

Public Comment

Mr. Klein reported a resident on Locust Drive was allowing his downspouts to drain onto Locust Drive. The Supervisors will have the roadmasters go out and check out the situation. The property owner will be sent a letter with regards to Ordinance 22 if found to be correct.

Planning Commission

Supervisor Ketterman made **a motion to approve the appointment of Joe Milburn to the Planning Commission**. Supervisor Smith seconded the motion. The motion passed unanimously.

Coombs Subdivision

Supervisor Smith made **a motion to approve;**

- 1. Waiving the preliminary plan requirement**
- 2. Approving the planning module**
- 3. Waiving Adams County comments to require filing a revised deed as originally submitted in 1988.**

Chairman Osborne seconded the motion. The motion passed with 2 votes for, Chairman Osborne and Supervisor Smith. Supervisor Ketterman was opposed.

Marilyn Butts Subdivision

Chairman Osborne made **a motion to approve;**

- 1. Waiving the preliminary plan requirement**
- 2. Amend street tree requirement to require only 4 street trees in the building block.**
- 3. Waive corner monuments to require only inside corners be marked with monuments.**
- 4. Waive the location map requirement to allow 1' = 2000'.**

Supervisor Smith seconded the motion. The motion passed with 2 votes for, Chairman Osborne and Supervisor Smith. Supervisor Ketterman was opposed.

Strickler Subdivision

Chairman Osborne made **a motion to approve;**

1. **Waiving the preliminary plan requirement**
2. **Approve planning module exemption.**

Supervisor Smith seconded the motion. The motion passed unanimously.

Correspondence

1. Attorney James has been reviewing contracts for proposed road bids. Attorney James sent Attorney Eastman, SLK Properties attorney with regards to Gettysburg Engineering's comments on agreement for stormwater management and right of way easements.
2. The Township received contract renewal for Land and Sea Services for UCC inspections.

Supervisor Ketterman made a **motion to approve renewing the contract with Land and Sea Services for 1 year to do the Township's inspections per UCC.** Supervisor Smith seconded the motion. The motion passed unanimously.

Administrative Actions

Supervisor Ketterman made a **motion to approve the Micro Surfacing bid and contract for Kensington Drive with Stewart and Tate in the amount of \$40,074.90.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Smith made a **motion to apply the CD with Peoples Bank to the principal on the mortgage for the Township Municipal Building rather than renew the CD.** Supervisor Ketterman seconded the motion. The motion passed with 2 votes for, Supervisors Smith and Ketterman. Chairman Osborne was opposed.

Road Master

Everyone welcomed the Township's new Roadmaster Tim Waltz. Mr. Ridinger told the Supervisors August 28, 2015 would be his last day as roadmaster. Mr. Waltz advised the Supervisors he had been working with Ms. Hansen and Mr. Dell on administrative duties. Mr. Waltz has been working with Mr. Ridinger trying to learn snow routes and other daily procedures. Mr. Ridinger and Mr. Waltz will be doing the Visual Nighttime Sign Inspections one night next week. Mr. Waltz would also like to see the Township notify any businesses on the roads that are set to be repaired.

Old Business

Supervisor Ketterman made a **motion to approve Feeser Road Culvert Replacement Contract Change Order #1 to allow a 30 day extension.** Supervisor Smith seconded the motion. The motion passed unanimously.

New Business

The Supervisors introduced Ordinance #54 Germany Township Well Ordinance. The ordinance will be advertised and put on the website for review and comments. Ordinance #54 will be on September's agenda for approval.

Payment of Bills

Supervisor Smith made **a motion to pay the bills for the month.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 8:00 p.m.

Thomas Osborne, Chairman

Susan Hansen, Secretary

Permits issued in the month of July:

G15-25 Addition 539 Teeter Road
G15-27 Deck 80 Adams Way

Bills Paid July 14, 2015 – August 11, 2015

1st Choice	98.99
Ace Hardware	142.90
Baird HVAC	117.08
Bill Ridinger	38.16
Bortek	113.11
C.S. Davidson	1,051.50
Comcast Cable	127.14
DCED	72.00
Edward & Marion Kane	5.86
Eicholtz	75.00
Gettysburg Times	137.50
Hanover Land Services	1,572.10
KREIG	1,224.00
Land & Sea	549.00
Met Ed	449.14
Postmaster	13.48
PSATS UC Group Trust Fund	492.15
QuickBooks Payroll Service	20.80
Quill	355.63
Selective	5,134.00
Stonesifer & Sons	31.97
Stull Tire Removal	188.00
Tom	12.74
Tractor Supply	47.69

Valley Quarries	927.69
Verizon	171.77
Vulcan	224.92
W B Mason	44.96
Wetzel's Cleaning	90.00
WEX, Inc.	464.96
Wm Hill	701.30
York Materials Group	<u>5,878.70</u>

TOTAL	<u><u>20,574.24</u></u>
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BUDGET/ACTUAL 2015

Income

	<u>Actual</u>	<u>Budget</u>
Total 301 · Real Property Taxes	31,687.56	32,400.00
Total 310 · Local Tax Acts	366,147.45	372,000.00
Total 321 · Business License and Permits	24,052.53	22,250.00
Total 331 · Fines	7,356.15	5,000.00
Total 341 · Interest Earnings	2,305.03	5,225.00
Total 355 · Shared Revenue	400.00	21,925.00
Total 361 · Charges for Services	6,313.20	3,500.00
Total 362 · Public Safety Fees	15,900.10	7,000.00
Total 363 · Highway & Streets	885.25	1,000.00
Total 364 · Recycling	65.00	250.00
Total 367 · Recreation Fees	700.00	1,000.00
Total 391 · Proceeds of Fixed Assets	134,937.00	
395 · Prior Year Refunds	1,309.68	0.00
Total Income	<u><u>\$492,058.95</u></u>	<u><u>\$489,550.00</u></u>

Expense

	<u>Actual</u>	<u>Budget</u>
Total 400 · Legislative Body	4,086.52	7,775.00
Total 402 · Financial Administrations	0.00	50.00
Total 403 · Tax Collections	1,456.43	2,750.00
Total 404 · Legal	4,302.00	10,000.00
Total 405 · Secretary	24,538.28	42,800.00
Total 406 · Gen. Gov. Operating	14,861.52	25,950.00
Total 408 · Engineering	2,894.38	11,500.00
Total 409 · Gov.'t Buildings & Garage	23,313.28	43,092.08
Total 411 · Public Safety	12,692.64	49,692.64

Total 413 · UCC & Code Enforcement	110.00	100.00
Total 415 · Emergency Management	1,298.63	2,475.00
Total 430 · PW Hgwys, Roads, Streets	53,228.43	91,427.09
Total 432 · Winter Maintenance	12,397.74	14,500.00
Total 433 · Traffic Control	672.64	8,600.00
Total 434 · Street Lighting	1,956.50	1,700.00
Total 438 · Maintenance Roads & Bridges	61,676.79	122,675.00
Total 451 · Recreation Donations	0.00	1,200.00
Total 458 · Senior Citizen Donations	0.00	2,550.00
Total 459 · Other Donations	0.00	3,850.00
Total 481 · Employer Paid Benefits	11,940.92	15,400.00
Total 486 · Insurance Premiums	5,134.00	18,100.00
491 · Prior Year Refunds	25.86	500.00
493 · Prior Year Expenditures	<u>1,324.00</u>	<u>1,000.00</u>
Total Expense	\$237,910.56	\$479,586.81

2014 Liquid Fuels

<u>Income</u>	<u>Actual</u>	<u>Budget</u>
341.02 · INTEREST ON SAVINGS	42.77	100.00
355.02 · LIQUID FUEL TAX	<u>96,976.18</u>	<u>90,585.86</u>
Total Income	\$97,018.95	\$90,685.86
<u>Expense</u>	<u>Actual</u>	<u>Budget</u>
430.37 · Vehicle & Equipment Repair		
432 · Winter Maintenance		
433.37 · Road Striping		
438 · Maintenance & Repairs of Roads		
439 · HIGHWAY CONSTRUCTION/REBUILDING	<u>0.00</u>	<u>65,000.00</u>
Total Expense	\$0.00	\$65,000.00