

November 09, 2015

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office, 136 Ulricktown Road. The meeting was called to order by Chairman Tom Osborne. Supervisor's Ketterman and Smith were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Tim Waltz Road Master, Carroll Dell, Special Projects Coordinator/Planning Commission Chairman and David James, Attorney.

Guests present – John Voyta, Bill Ridinger, Bob Sharrah, Dave Updyke, Carl Cookerly and Kevin Dehoff

Supervisor Smith made **a motion to approve the October 12, 2015 regular minutes and treasurer's report as presented.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to approve the October 7th and 21st, workshop minutes as presented.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Public Comment

None

Planning Commission

Supervisor Smith made **a motion to approve the Updyke Subdivision final plan received on November 9, 2015 subject to DEP's approval of the module.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to approve the extension request for the Nancy Lee Coombs Subdivision until February 8, 2016.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Correspondence

1. Attorney James is reviewing the water/sewer agreements with Littlestown Borough.
2. Attorney James is also putting together an agreement with Union Township with regards to roads maintained by both Townships.
3. Attorney James met with Carroll Dell and Susan Hansen to review the Township Ordinances for codification.

Administrative Actions

Supervisor Smith made **a motion to approve the distribution of the 2015 contributions in the amount of \$23,600 in total.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to approve change order #1 for the 2015 Base Repair project from \$46,606 to \$ 35,309.52.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Road Master

Mr. Waltz gave his report.

1. Fixed the pipe on Kindig Road with help from Littlestown Borough.
2. Finished painting the plow.

3. Line painting of roads has been completed.
4. On November 6th there was an oil spill on Drew Lane, waiting for consultant to inspect and send the Township results. We may have to wait to see how it holds up after winter.
5. On November 7th the bridge on Mengus Mill Road was hit. Repairs are almost completed.

Old Business

No old business at this time.

New Business

The proposed 2016 draft budget was introduced. It will be advertised and a public hearing will be held at the next Supervisors meeting, December 14, 2015.

Payment of Bills

Supervisor Ketterman made a **motion to approve paying Shiloh Paving and Excavating \$35,307.66 for the 2015 base repair project.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to pay the bills for the month.** Supervisor Smith seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:00 p.m.

Thomas Osborne, Chairman

Susan Hansen, Secretary

Permits issued in the month of September:

G15-37	Garage	5963 Baltimore Pike
G15-38	Repair Shop	45 St. Johns Road
G15-39	Deck	135 St. Johns Road

Bills Paid October 13, 2015- November 10, 2015

ACATO	32.00
Ace Hardware	112.81
Bakers Diner	32.38
Breighner Tires	40.00
C.S. Davidson	1,709.40
Comcast Cable	122.01
DCED	64.00
Fastenal	908.49
Gettysburg Engineering	5,626.50
Gettysburg Times	62.80

Hobbs Excavating LLC	500.00
Jim Beard	125.00
Kennies	6.99
KPI	13,130.00
Land & Sea	1,178.00
Lowe's	137.83
Met Ed	460.60
NAPA Auto	19.06
PA One Call	8.20
PSATS UC Group Trust Fund	217.24
QuickBooks Payroll Service	26.25
Quill	126.73
Selective	9,845.00
Shiloh Paving & Excavating	500.00
Stewart & Tate	41,990.80
Stonesifer & Sons	61.50
Tim	46.95
Tom	48.30
U.S. Municipal Supply	2,490.15
Verizon	145.20
Vulcan	128.10
Wetzel's Cleaning	90.00
WEX, Inc.	110.31
Wherley Trailer Inc.	392.57
Wm Hill	6,653.98
TOTAL	<u><u>87,149.15</u></u>

BUDGET/ACTUAL 2015

Income

	<u>Actual</u>	<u>Budget</u>
Total 301 · Real Property Taxes	32,390.23	32,400.00
Total 310 · Local Tax Acts	365,363.79	372,000.00
Total 321 · Business License and Permits	24,052.53	22,250.00
Total 331 · Fines	8,165.04	5,000.00
Total 341 · Interest Earnings	3,084.98	5,225.00
Total 354 · State Operating Grants	24,000.00	18,000.00
Total 355 · Shared Revenue	20,164.46	21,925.00
Total 361 · Charges for Services	5,538.20	3,500.00
Total 362 · Public Safety Fees	10,158.32	7,000.00
Total 363 · Highway & Streets	885.25	1,000.00

Total 364 · Recycling	70.00	250.00
Total 367 · Recreation Fees	900.00	1,000.00
Total 391 · Proceeds of Fixed Assets	134,937.00	
395 · Prior Year Refunds	1,323.28	0.00

Total Income	\$621,033.08	\$489,550.00
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Expense

Total 400 · Legislative Body	5,945.52	7,775.00
Total 402 · Financial Administrations	0.00	50.00
Total 403 · Tax Collections	1,587.60	2,750.00
Total 404 · Legal	5,754.50	10,000.00
Total 405 · Secretary	33,044.34	42,800.00
Total 406 · Gen. Gov. Operating	21,519.94	25,950.00
Total 408 · Engineering	10,941.23	11,500.00
Total 409 · Gov.'t Buildings & Garage	145,482.92	43,092.08
Total 411 · Public Safety	47,522.25	49,692.64
Total 413 · UCC & Code Enforcement	110.00	100.00
Total 415 · Emergency Management	1,811.73	2,475.00
Total 430 · PW Hgwys, Roads, Streets	79,246.15	91,427.09
Total 432 · Winter Maintenance	15,836.28	14,500.00
Total 433 · Traffic Control	4398.87	8,600.00
Total 434 · Street Lighting	2,556.73	1,700.00
Total 438 · Maintenance Roads & Bridges	146,238.98	122,675.00
Total 451 · Recreation Donations	1,200.00	1,200.00
Total 458 · Senior Citizen Donations	2,550.00	2,550.00
Total 459 · Other Donations	3,850.00	3,850.00
Total 481 · Employer Paid Benefits	15,489.28	15,400.00
Total 486 · Insurance Premiums	16,481.00	18,100.00
491 · Prior Year Refunds	25.86	500.00
493 · Prior Year Expenditures	<u>1,324.00</u>	<u>1,000.00</u>

Total Expense	\$562,917.18	\$479,586.81
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2015 Liquid Fuels

<u>Income</u>	<u>Actual</u>	<u>Budget</u>
341.02 · INTEREST ON SAVINGS	64.85	100.00
355.02 · LIQUID FUEL TAX	96,976.18	90,585.86
Total Income	\$97,033.59	\$90,685.86

<u>Expense</u>	<u>Actual</u>	<u>Budget</u>
430.37 · Vehicle & Equipment Repair		
432 · Winter Maintenance		
433.37 · Road Striping		
438 · Maintenance & Repairs of Roads	62,513.44	
439 · HIGHWAY CONSTRUCTION/REBUILDING	<u>0.00</u>	<u>65,000.00</u>
Total Expense	<u>\$62,513.44</u>	<u>\$65,000.00</u>