

## **March 14, 2016**

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by Chairman Tom Osborne. Vice Chairman Smith and Supervisor Ketterman were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Tim Waltz, Road Master and David James, Attorney.

Guests present, Dorothy & John Voyta, John McAlister, Karen McDaniel, Kenneth Stambaugh, Kevin Dehoff, Kim Smith and Aaron Waltz.

### **Public Hearing for Township Municipal Park**

Chairman Osborne updated everyone in the audience about the updates to the park plan, the recreation plan and funding available for the park. No one in the audience had any questions. Some did comment at the end of the meeting that they liked the plan.

Regular Meeting began after the park public hearing at 6:50 p.m.

Chairman Osborne made a **motion to approve the minutes and treasurers report of February 8, 2016 as presented.** Supervisor Smith seconded the motion. The motion passed with 2 votes for Chairman Osborne and Supervisor Smith. Supervisor Ketterman was opposed.

Chairman Osborne made a **motion to approve the workshop minutes from the February 3, 2016 as presented.** Supervisor Smith seconded the motion. The motion passed unanimously.

### **Public Comment**

None

### **Planning Commission**

There wasn't a planning meeting in March.

### **Correspondence**

1. Attorney James and Dean Schultz have updated the Stormwater Management Agreement for the Wynstone Subdivision project. It is ready for signatures and then it will be recorded. They are still working on the open land agreements.
2. The water/sewer agreement with the Littlestown Borough is ready for approval, the Township will need to adopt the ordinances that go with the agreement. Attorney James would like to let the Borough's attorney know that the Township is in agreement with the water/sewer agreement.

Supervisor Smith made a **motion to allow Attorney James contact the Littlestown Borough's attorney and let them know the Township is going to approve the agreement when the Ordinances are ready for adoption.** Chairman Osborne seconded the motion. The motion passed unanimously.

3. Attorney James is working on an agreement with Union Township for both Township's taking care of parts of each other's roads. He is waiting for Mr. Dell to return from Florida the 1<sup>st</sup> of April.

## Administrative Actions

None at this time.

## Road Master

1. Mr. Waltz gave Alpha Fire Company's report on incidents within Germany Township.
2. The road crew will be picking up brush from this past winters storm. In April they will start chipping brush and this will be put on the Township's website.
3. The retro-reflective sign reports are almost complete, out of the 700 signs the Township has about 60 more need to be replaced to meet the retro-reflective laws.

## Old Business

Supervisor Smith made **a motion to reject all the bids received on February 18, 2016 for the Gettysburg Road Improvements Project and to authorize advertising the project again with some modifications.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

## New Business

Supervisor Ketterman made **a motion to approve advertising for the 2016 Seal Coat Bids for various township roads.** Supervisor Smith seconded the motion. The motion passed unanimously.

## Payment of Bills

Supervisor Smith made **a motion to pay the bills for the month.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:06 p.m.

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Thomas Osborne, Chairman

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Susan Hansen, Secretary

**Permits issued in the month of February:**

G16-01	Addition to Garage	330 Bollinger Road
G16-02	Replacement of Roof	900 Teeter Road
	Quail Valley Golf Course	

**Bills Paid February 08, 2016 – March 8, 2016**

Alpha Ambulance	6,000.00
Alpha Fire Company	19,000.00
Ace Hardware	21.33
Adams Council of Gov't	100.00
Brian Bittle	250.00
Comcast Cable	130.14
CS Davidson	777.40
Gettysburg Times	36.25
H.A. Thomson	1,426.00
Harry Cool	75.00
Land & Sea	681.00
Liqua Grow	383.52
Lowe's	75.92
Mar Bar	1,321.48
Messick's	128.00
Met Ed	227.33
Oceanport	3,547.54
PA One Call	4.10
Peoples Mortgage	7,523.02
Shiple Energy	218.85
Stonesifer & Sons	31.50
Susan	55.08
Tim	25.80
Tom	21.68
Verizon	51.92
US Municipal	1,072.33
WB Mason	19.97
Wetzel's Cleaning	90.00
WEX, Inc.	1,186.49
WM Hill	2,160.68
<b>TOTAL</b>	<b><u><u>44,481.65</u></u></b>

**BUDGET/ACTUAL 2016**

**Income**

	<b><u>Actual</u></b>	<b><u>Budget</u></b>
Total 301 · Real Property Taxes	438.83	35051.40
Total 310 · Local Tax Acts	60,473.19	405,197.00
Total 321 · Business License and Permits	26,720.89	24,100.00
Total 331 · Fines	474.82	3,500.00
Total 341 · Interest Earnings	44.08	1,725.00
Total 354 · State Operating Grants	0.00	41,435.00
Total 355 · Shared Revenue	600.00	22,135.00
Total 361 · Charges for Services	75.00	8,600.00
Total 362 · Public Safety Fees	1,441.00	13,550.00
Total 363 · Highway & Streets	270.00	850.00
Total 364 · Recycling	0.00	250.00
Total 367 · Recreation Fees	0.00	1,000.00
395 · Prior Year Refunds	0.00	1,000.00
<b>Total Income</b>	<b><u>\$90,537.81</u></b>	<b><u>558,393.40</u></b>

**Expense**

Total 400 · Legislative Body	1,000.86	7,475.00
Total 402 · Financial Administrations	0.00	50.00
Total 403 · Tax Collections	282.75	2,850.00
Total 404 · Legal	0.00	10,000.00
Total 405 · Secretary	8,536.57	41,950.00
Total 406 · Gen. Gov. Operating	2,504.02	23,531.00
Total 408 · Engineering	1,629.31	21,950.00
Total 409 · Gov.'t Buildings & Garage	9,288.26	48,309.58
Total 411 · Public Safety	31,069.30	52,069.30
Total 413 · UCC & Code Enforcement	28.00	100.00
Total 415 · Emergency Management	309.40	2,500.00
Total 426 · Adams Rescue Mission	0.00	500.00
Total 430 · PW Hgwys, Roads, Streets	6,489.53	68,496.52
Total 432 · Winter Maintenance	10,945.56	16,000.00
Total 433 · Traffic Control	2,293.95	8,000.00
Total 434 · Street Lighting	598.59	4,000.00
Total 438 · Maintenance Roads & Bridges	10,582.64	143,900.00
Total 439 · Highway Construction & Rebuilding	9,881.34	53,110.00
Total 451 · Recreation Donations	0.00	600.00
Total 458 · Senior Citizen Donations	0.00	2,550.00
Total 459 · Other Donations	0.00	3,850.00
Total 481 · Employer Paid Benefits	5,193.02	21,000.00

Total 486 · Insurance Premiums	57.00	16,000.00
491 · Prior Year Refunds	0.00	100.00
493 · Prior Year Expenditures	508.50	100.00
<b>Total Expense</b>	<b>\$101,066.10</b>	<b>\$549,991.40</b>

**2016 Liquid Fuels**

<u>Income</u>	<u>Actual</u>	<u>Budget</u>
341.02 · INTEREST ON SAVINGS	9.23	100.00
355.02 · LIQUID FUEL TAX	0.00	110,308.16
<b>Total Income</b>	<b>\$9.23</b>	<b>\$110,408.16</b>

<u>Expense</u>	<u>Actual</u>	<u>Budget</u>
430.37 · Vehicle & Equipment Repair		
432 · Winter Maintenance		
433.37 · Road Striping		
438 · Maintenance & Repairs of Roads	0.00	
439 · HIGHWAY CONSTRUCTION/REBUILDING	0.00	146,800.00
<b>Total Expense</b>	<b>\$0.00</b>	<b>\$0.00</b>