

## **April 11, 2016**

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by Chairman Tom Osborne, Supervisor Ketterman was also present. Supervisor Smith was absent. Staff Members present were Susan Hansen, Secretary/Treasurer, Tim Waltz, Road Master, Carroll Dell Planning Chairman/Special Projects Coordinator and David James, Attorney.

Guests present, Dorothy & John Voyta, Mr. Yox and Carl Cookerly.

Supervisor Ketterman made **a motion to approve the minutes and treasurers report of March 14, 2016 as presented.** Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve the workshop minutes from the March 9, 2016 as presented.** Chairman Osborne seconded the motion. The motion passed unanimously.

### **Public Comment**

None

### **Planning Commission**

Mr. Dell gave the Planning Commission report, the Commission recommends the Supervisors approve the Nancy Lee H. Coombs Subdivision Plan and the Michael Strickler Subdivision Plan once DEP has approved and the Stormwater Management Agreement has been signed and recorded.

Supervisor Ketterman made **a motion to approve the Nancy Lee H. Coombs Subdivision.** Chairman Osborne seconded the motion. The motion passed unanimously.

Chairman Osborne made **a motion to approve the Michael Strickler Subdivision Plan once DEP approves the Planning Module Exemption request and the Stormwater Management Agreement is signed and recorded.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

### **Correspondence**

1. Attorney James, the Stormwater Management Agreement for the Wynstone Subdivision project has been recorded and the only thing the Township is waiting for is the Deed Restrictions to be recorded then the plan can be recorded, which contain the open land restrictions.
2. Ms. Hansen asked the Supervisors to allow Attorney James to write a letter to Reese Landscaping about an outstanding invoice for damages they did to Quail Court while working on installing a pool for a resident. The Supervisors approved unanimously.
3. Ms. Hansen also stated the Township has received their Liquid Fuels for 2016 in the amount of \$113,207.25.

### **Administrative Actions**

Supervisor Ketterman made **a motion to award the low bid and only bid to Hammaker East Ltd. for the 2016 Seal Coat in the amount of \$44,702.32.** Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to award the low bidder, Conewago Excavating & Paving, LLC for the Gettysburg Road Improvement Project in the amount of \$89,115.68.** Chairman Osborne seconded the motion. The motion passed unanimously.

Chairman Osborne made a **motion to approve Alpha Fire Company 2016 Box Alarm Cards.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Chairman Osborne made a **motion to appoint Susan Hansen as the designated agent to represent Germany Township for FEMA/PEMA for the Winter Storm Jonas.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Chairman Osborne made a **motion to approve advertising for bids the following Dirt and Gravel Road Projects:**

- 1. Ulricktown Road Culvert Project**
- 2. Bittle Road Culvert Project**
- 3. Kingsdale Road Phase I**

Supervisor Ketterman seconded the motion. The motion passed unanimously.

### **Road Master**

1. Mr. Waltz gave Alpha Fire Company's report on incidents within Germany Township.
2. The road crew will be sweeping intersections for anti-skid.
3. C.E. Williams will be coming in to do the larger street sweeping.
4. Mike Keefer will be with the Township for 30 years the end of April.

### **Old Business**

Nothing at this time

### **New Business**

Chairman Osborne made a **motion to approve the resolution for DCNR entitled Grant Signature Page, Ms. Hansen will be the designated representative for the grant process.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

### **Payment of Bills**

Supervisor Ketterman made a **motion to pay the bills for the month.** Chairman Osborne seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:14 p.m.

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Thomas Osborne, Chairman

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Susan Hansen, Secretary

**Permits issued in the month of March:**

G16-03	Detached Garage	104 Kensington Drive
G16-04	In-ground Pool	1981 Whitehall Road
G16-05	Detached Garage	11 Crosswinds Drive

**Bills Paid March 8, 2016- April 12, 2016**

958-Praxair	97.29
ACATO	50.00
Ace Hardware	37.22
Bob's Collision	100.00
C.S. Davidson	2,138.41
Comcast Cable	130.14
Dave James	2,412.50
Finch Services, Inc.	139.86
Gettysburg Engineering	537.00
Gettysburg Times	501.88
Jack K.	271.30
JC Company	429.80
Land & Sea	774.00
Met Ed	326.56
NAPA Auto	22.86
PA One Call	4.10
PSATS	5.00
Quill	352.60
Recorder of Deeds	18.50
Roemer Ecological Services, Inc.	1,418.20
Stambaugh's Repair	132.95
Stonesifer & Sons	31.50
Susan Hansen	241.50
Tim	286.96
Verizon	116.15
Vulcan	102.48
W B Mason	1.99
Wetzel's Cleaning	90.00
Wm Hill	1,430.97
<b>TOTAL</b>	<b>12,201.72</b>

## BUDGET/ACTUAL 2016

### Income

	<u>Actual</u>	<u>Budget</u>
Total 301 · Real Property Taxes	4,968.21	35051.40
Total 310 · Local Tax Acts	106,755.07	405,197.00
Total 321 · Business License and Permits	26,720.89	24,100.00
Total 331 · Fines	862.10	3,500.00
Total 341 · Interest Earnings	67.80	1,725.00
Total 354 · State Operating Grants	0.00	41,435.00
Total 355 · Shared Revenue	600.00	22,135.00
Total 361 · Charges for Services	331.50	8,600.00
Total 362 · Public Safety Fees	2,893.30	13,550.00
Total 363 · Highway & Streets	270.00	850.00
Total 364 · Recycling	0.00	250.00
Total 367 · Recreation Fees	400.00	1,000.00
395 · Prior Year Refunds	4,125.25	1,000.00
<b>Total Income</b>	<b>\$147,994.12</b>	<b>558,393.40</b>

### Expense

Total 400 · Legislative Body	1,671.09	7,475.00
Total 402 · Financial Administrations	0.00	50.00
Total 403 · Tax Collections	316.03	2,850.00
Total 404 · Legal	2,298.50	10,000.00
Total 405 · Secretary	12,803.20	41,950.00
Total 406 · Gen. Gov. Operating	5,073.80	23,531.00
Total 408 · Engineering	4,349.38	21,950.00
Total 409 · Gov.'t Buildings & Garage	10,937.97	48,309.58
Total 411 · Public Safety	31,069.30	52,069.30
Total 413 · UCC & Code Enforcement	28.00	100.00
Total 415 · Emergency Management	440.55	2,500.00
Total 426 · Adams Rescue Mission	0.00	500.00
Total 430 · PW Hgwys, Roads, Streets	13,745.06	68,496.52
Total 432 · Winter Maintenance	11,772.42	16,000.00
Total 433 · Traffic Control	2,293.95	8,000.00
Total 434 · Street Lighting	1,042.87	4,000.00
Total 438 · Maintenance Roads & Bridges	10,582.64	143,900.00
Total 439 · Highway Construction & Rebuilding	14,879.43	53,110.00
Total 451 · Recreation Donations	0.00	600.00
Total 458 · Senior Citizen Donations	0.00	2,550.00

Total 459 · Other Donations	0.00	3,850.00
Total 481 · Employer Paid Benefits	6,656.80	21,000.00
Total 486 · Insurance Premiums	57.00	16,000.00
491 · Prior Year Refunds	0.00	100.00
493 · Prior Year Expenditures	508.50	100.00
<b>Total Expense</b>	<b>\$131,160.28</b>	<b>\$549,991.40</b>

**2016 Liquid Fuels**

<u>Income</u>	<u>Actual</u>	<u>Budget</u>
341.02 · INTEREST ON SAVINGS	15.39	100.00
355.02 · LIQUID FUEL TAX	0.00	110,308.16
<b>Total Income</b>	<b>\$15.39</b>	<b>\$110,408.16</b>

<u>Expense</u>	<u>Actual</u>	<u>Budget</u>
430.37 · Vehicle & Equipment Repair		
432 · Winter Maintenance		
433.37 · Road Striping		
438 · Maintenance & Repairs of Roads	0.00	
439 · HIGHWAY CONSTRUCTION/REBUILDING	0.00	146,800.00
<b>Total Expense</b>	<b>\$0.00</b>	<b>\$0.00</b>