

August 8, 2016

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by Chairman Tom Osborne, Vice Chair Jim Smith and Supervisor Ketterman were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Tim Waltz, Road Master and Carroll Dell Planning Chairman/Special Projects Coordinator.

Guests present, Dorothy & John Voyta

Supervisor Smith made **a motion to approve the minutes and treasurers report of June 13, 2016 as presented.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to approve the workshop minutes from the June 8, 2016 as presented.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Public Comment

None

Planning Commission

Nothing to report, there wasn't a meeting in August.

Project Coordinator

Nothing to report at this time.

Correspondence

1. Attorney James met with Erik Vranich to review the Bittle Road Dirt and Gravel Project easement agreements.
2. Attorney James filed suit against Bob Reese and his landscaping company for monies owed the Township. The money owed is from the landscaping company setting up a staging area on Quail Court without permission and damaging the road. The Township repaired the road and sent Mr. Reese the agreed to invoice in the amount of \$500.

Administrative Actions

1. Supervisor Ketterman made **a motion to issue the Notice of Intent to Award the bid for the Ulricktown Road Culvert Replacement project to the apparent low bidder of Conewago Paving and Excavating, LLC, in the amount of \$ 108,588.00.** The motion passed with 2 votes for, Chairman Osborne and Supervisor Ketterman. Supervisor Smith was opposed.
2. Supervisor Ketterman made a **motion to issue the Notice to Proceed to Conewago Paving and Excavating, LLC, contingent on the contractor providing all necessary contract documents to the Township and upon determination by the Township Engineer and Solicitor that all documents are acceptable.** Chairman Osborne seconded the motion. The motion passed with 2 votes for, Chairman Osborne and Supervisor Ketterman. Supervisor Smith was opposed.

Road Master

Mr. Waltz gave the Alpha Fire Company monthly report.

Old Business

None

New Business

Supervisor Smith made a **motion to approve renewing the contract with Land and Sea Services, LLC to do the Township’s PA Uniform Construction Code Inspections.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman reminded everyone about scams, such as people calling and asking for money. Please don’t give anyone money until you are sure it is a legitimate call.

Payment of Bills

Supervisor made Ketterman a **motion to pay the bills for the month.** Supervisor Smith seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 6:51 p.m.

Thomas Osborne, Chairman

Susan Hansen, Secretary

Permits issued in the month of July:

G16-09B	Pool House	70 Honeysuckle Lane
G16-19	Storage Bldg.	170 Bittle Road
G16-20	Storage Bldg.	110 Bittle Road
G16-21	New Home	1150 Fish & Game Road

Bills Paid July 11, 2016-August 9, 2016

Ace Hardware	84.28
Brian Bittle	20.00
C.S. Davidson	3,071.44
Comcast Cable	139.72
DCED	52.00
Kennies	21.14
Land & Sea	682.00
Met Ed	415.95

Postmaster	6.47
QuickBooks Payroll Service	22.75
Quill	177.75
Stonesifer & Sons	31.50
TIPPMAN Industrial Products	19.80
Tom	12.20
Tractor Supply	127.72
Verizon	74.27
W B Mason	1.99
Westminster Fire Extinguisher	143.05
Wetzels Cleaning	90.00
WEX, Inc.	261.44
Wm Hill	2,698.14
York Materials Group	18,332.37
TOTAL	26,485.98

BUDGET/ACTUAL 2016

Income

	<u>Actual</u>	<u>Budget</u>
Total 301 · Real Property Taxes	31,814.08	35051.40
Total 310 · Local Tax Acts	267,222.13	405,197.00
Total 321 · Business License and Permits	26,720.89	24,100.00
Total 331 · Fines	4,613.38	3,500.00
Total 341 · Interest Earnings	1,020.78	1,725.00
Total 354 · State Operating Grants	0.00	41,435.00
Total 355 · Shared Revenue	600.00	22,135.00
Total 361 · Charges for Services	2,611.50	8,600.00
Total 362 · Public Safety Fees	9,292.85	13,550.00
Total 363 · Highway & Streets	644.73	850.00
Total 364 · Recycling	34.85	250.00
Total 367 · Recreation Fees	800.00	1,000.00
395 · Prior Year Refunds	4,139.47	1,000.00
Total Income	<u>\$349,514.66</u>	<u>558,393.40</u>

Expense

Total 400 · Legislative Body	4,459.08	7,475.00
Total 402 · Financial Administrations	0.00	50.00
Total 403 · Tax Collections	1,755.71	2,850.00
Total 404 · Legal	3,406.00	10,000.00

Total 405 · Secretary	24,042.40	41,950.00
Total 406 · Gen. Gov. Operating	12,276.45	23,531.00
Total 408 · Engineering	4,808.92	21,950.00
Total 409 · Gov.'t Buildings & Garage	19,650.22	48,309.58
Total 411 · Public Safety	31,069.30	52,069.30
Total 413 · UCC & Code Enforcement	68.00	100.00
Total 415 · Emergency Management	737.48	2,500.00
Total 426 · Adams Rescue Mission	0.00	500.00
Total 430 · PW Hgwys, Roads, Streets	33,986.06	68,496.52
Total 432 · Winter Maintenance	11,840.31	16,000.00
Total 433 · Traffic Control	2,062.59	8,000.00
Total 434 · Street Lighting	2,108.46	4,000.00
Total 438 · Maintenance Roads & Bridges	132,908.56	143,900.00
Total 439 · Highway Construction & Rebuilding	13,181.68	53,110.00
Total 451 · Recreation Donations	0.00	600.00
Total 458 · Senior Citizen Donations	0.00	2,550.00
Total 459 · Other Donations	0.00	3,850.00
Total 481 · Employer Paid Benefits	12,658.53	21,000.00
Total 486 · Insurance Premiums	5,295.00	16,000.00
491 · Prior Year Refunds	0.00	100.00
493 · Prior Year Expenditures	508.50	100.00
Total Expense	\$316,823.25	\$549,991.40

2016 Liquid Fuels

<u>Income</u>	<u>Actual</u>	<u>Budget</u>
341.02 · INTEREST ON SAVINGS	50.69	100.00
355.02 · LIQUID FUEL TAX	113,207.25	110,308.16
Total Income	\$113,257.94	\$110,408.16

<u>Expense</u>	<u>Actual</u>	<u>Budget</u>
430.37 · Vehicle & Equipment Repair		
432 · Winter Maintenance		
433.37 · Road Striping		
438 · Maintenance & Repairs of Roads	0.00	
439 · HIGHWAY CONSTRUCTION/REBUILDING	82,220.30	146,800.00
Total Expense	\$82,220.30	\$0.00