

September 12, 2016

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by Chairman Tom Osborne, Vice Chair Jim Smith and Supervisor Ketterman were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Tim Waltz, Road Master and Attorney David James.

Guests present, Dorothy & John Voyta and Bill Ridinger

Chairman Osborne introduced the Germany Township Comprehensive Outdoor Recreation Plan and the Amending and supplementing the Germany Township Subdivision and Land Development Ordinance #51. There were no questions or concerns from the audience.

Supervisor Ketterman made **a motion to approve the minutes and treasurers report of August 8, 2016 as presented.** Chairman Osborne seconded the motion. The motion passed with 2 votes for, Chairman Osborne and Supervisor Ketterman. Supervisor Smith abstained, he was absent at the August meeting.

Supervisor Ketterman made **a motion to approve the workshop minutes from the August 3rd and 24th as presented.** Chairman Osborne seconded the motion. The motion passed unanimously.

Public Comment

None

Planning Commission

Nothing to report, there wasn't a meeting in August.

Project Coordinator

Mr. Dell was on vacation

Correspondence

1. Attorney James reviewed his comments on the amending and supplementing of Ordinance #51 SALDO
2. Attorney James filed the complaint for Reese Landscaping owing the Township \$500 with the courts.
3. Attorney James also talked to the Borough's Attorney, Todd King about when the water/sewer Ordinances would be ready and he thinks maybe around the end of the year.
4. Ms. Hansen let the Supervisors know the premium for Insurance went down \$980.
5. Ms. Hansen let the Supervisors know the Association of Township Officials Local Convention will be held on November 9th at the SAVES social hall. Anyone interested in attending must tell the secretary by October 9th so she can rsvp.

Administrative Actions

1. Supervisor Ketterman made **a motion to approve Resolution 2016-04 Emergency Operations Plan.** Supervisor Smith seconded the motion. The motion passed unanimously.
2. Chairman Osborne made **a motion to approve the Municipal Plan Promulgation which supersedes all previous plans.** Supervisor Smith seconded the motion. The motion passed unanimously.

3. Supervisor Ketterman made a **motion to approve the Notice of Intent to Award to the apparent low bidder for the Bittle Road Culvert Replacement – Phase I Project, which was Clear View Excavation, Inc. with a bid of \$72,000.00.** Supervisor Smith seconded the motion. The motion passed unanimously.
4. Supervisor Smith made a **motion to conditionally approve the Notice to Proceed for the Bittle Road Culvert Replacement – Phase I pending submission of all necessary paperwork and upon satisfactory review by the Project Engineer and Solicitor.** (This will allow the contractor to start work as soon as the paperwork is acceptable, as opposed to waiting for another meeting). Supervisor Ketterman seconded the motion. The motion passed unanimously.
5. Supervisor Smith made a **motion to approve the Notice of Intent to Award to the apparent low bidder for the Kingsdale Road Realignment Project – Phase I, which was CE Williams & Sons, Inc. with a bid of \$95,037.00.** Supervisor Ketterman seconded the motion. The motion passed unanimously.
6. Supervisor Ketterman made a **motion to conditionally approve the Notice to Proceed for the Kingsdale Road Realignment Project – Phase I pending submission of all necessary paperwork and upon satisfactory review by the Project Engineer and Solicitor.** Supervisor Smith seconded the motion. The motion passed unanimously.

Road Master

1. Mr. Waltz gave the Alpha Fire Company monthly report.
2. The Township received a quote from Monacacy Electric for installing two (2) light poles for the parking lot with 150 watt lamps, (Monacacy Electric is donating the poles & lamps) install PVC conduit to (2) concrete bases for flag pole and sign. Install one photocell and one 24-hour time clock along with a 4 pole lighting contactor. Includes excavation to install conduit, provide all necessary wiring and provide (1) 100 watt LED floodlight for flag pole and (1) for the township sign.
3. Mr. Waltz is going to ask the Eagles to donate a portion of the quote if not all. Mr. Waltz would like the Supervisors permission to ask the Eagles and pay any portion the Eagles don't donate. The Supervisors unanimously agreed.
4. Mr. Waltz advised the Supervisors that the Ulricktown Culvert Project will begin as soon as the contractor can get the pipe.

Old Business

None

New Business

Supervisor Ketterman reminded everyone about scams, such as people calling and asking for money. Please don't give anyone money until you are sure it is a legitimate call. He also let everyone know the Foundry will be 100 years in service. There will be a reception on September 20th at 7:00 p.m.

Payment of Bills

Supervisor made Smith **a motion to pay the bills for the month.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:07 p.m.

Thomas Osborne, Chairman

Susan Hansen, Secretary

Permits issued in the month of August:

G16-28 New Home 15 Logan Circle
G16-29 New Home 16 Logan Circle

Bills Paid August 9, 2016 – September 13, 2016

Ace Hardware	212.36
Alpha Space Control	1,029.94
Amazon	49.74
Burnell Laughman	116.00
C.S. Davidson	388.58
Carroll Dell	142.35
Gettysburg Times	622.50
Land & Sea	1,143.00
Lowe's	78.21
Met Ed	111.98
Quill	577.93
Stephenson Equipment Inc	1,273.22
Stonesifer & Sons	50.00
Tim	15.00
Trustees Insurance Fund	200.00
U.S. Municipal Supply	370.63
W B Mason	1.99
Wetzels Cleaning	90.00
WEX, Inc.	152.20
Wm Hill	<u>5,767.23</u>
TOTAL	<u><u>12,392.86</u></u>

BUDGET/ACTUAL 2016

Income

	<u>Actual</u>	<u>Budget</u>
Total 301 · Real Property Taxes	32,415.93	35,051.40
Total 310 · Local Tax Acts	309,136.50	405,197.00
Total 321 · Business License and Permits	26,720.89	24,100.00
Total 331 · Fines	4,926.20	3,500.00
Total 341 · Interest Earnings	1,047.54	1,725.00
Total 354 · State Operating Grants	0.00	41,435.00
Total 355 · Shared Revenue	600.00	22,135.00
Total 361 · Charges for Services	3,337.50	8,600.00
Total 362 · Public Safety Fees	8,801.85	13,550.00
Total 363 · Highway & Streets	1,677.78	850.00
Total 364 · Recycling	34.85	250.00
Total 367 · Recreation Fees	800.00	1,000.00
395 · Prior Year Refunds	4,139.47	1,000.00
Total Income	<u>\$393,638.51</u>	<u>558,393.40</u>

Expense

Total 400 · Legislative Body	4,927.83	7,475.00
Total 402 · Financial Administrations	0.00	50.00
Total 403 · Tax Collections	1,755.71	2,850.00
Total 404 · Legal	3,406.00	10,000.00
Total 405 · Secretary	28,253.95	41,950.00
Total 406 · Gen. Gov. Operating	16,310.83	23,531.00
Total 408 · Engineering	4,846.72	21,950.00
Total 409 · Gov.'t Buildings & Garage	29,443.61	48,309.58
Total 411 · Public Safety	31,069.30	52,069.30
Total 413 · UCC & Code Enforcement	68.00	100.00
Total 415 · Emergency Management	811.75	2,500.00
Total 426 · Adams Rescue Mission	0.00	500.00
Total 430 · PW Hgwys, Roads, Streets	41,001.79	68,496.52
Total 432 · Winter Maintenance	11,840.31	16,000.00
Total 433 · Traffic Control	3,285.16	8,000.00
Total 434 · Street Lighting	2,347.43	4,000.00
Total 438 · Maintenance Roads & Bridges	134,927.37	143,900.00
Total 439 · Highway Construction & Rebuilding	17,280.88	53,110.00
Total 451 · Recreation Donations	0.00	600.00
Total 458 · Senior Citizen Donations	0.00	2,550.00
Total 459 · Other Donations	0.00	3,850.00

Total 481 · Employer Paid Benefits	14,427.47	21,000.00
Total 486 · Insurance Premiums	5,295.00	16,000.00
491 · Prior Year Refunds	0.00	100.00
493 · Prior Year Expenditures	508.50	100.00
Total Expense	\$351,807.61	\$549,991.40

2016 Liquid Fuels

<u>Income</u>	<u>Actual</u>	<u>Budget</u>
341.02 · INTEREST ON SAVINGS	56.78	100.00
355.02 · LIQUID FUEL TAX	113,207.25	110,308.16
Total Income	\$113,264.03	\$110,408.16

<u>Expense</u>	<u>Actual</u>	<u>Budget</u>
430.37 · Vehicle & Equipment Repair		
432 · Winter Maintenance		
433.37 · Road Striping		
438 · Maintenance & Repairs of Roads	0.00	
439 · HIGHWAY CONSTRUCTION/REBUILDING	82,220.30	146,800.00
Total Expense	\$82,220.30	\$0.00