

## October 10, 2016

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by Chairman Tom Osborne, Vice Chair Jim Smith and Supervisor Ketterman were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Tim Waltz, Road Master, Carroll Dell, Planning Chairman/Project Coordinator and Attorney David James.

Guests present, Mike Lanahan, Lisa Heininger, Adam Brown, John Voyta and Bill Ridinger

Chairman Osborne re-introduced the Germany Township Comprehensive Outdoor Recreation Plan and the Amending and supplementing the Germany Township Subdivision and Land Development Ordinance #51.

Mr. Brown asked to see a plan of the proposed Germany Township Municipal Park Plan during the meeting, Ms. Hansen retrieved the plan for Mr. Brown. Mr. Brown thought it was a good recreation plan.

Supervisor Ketterman made **a motion to go forward with advertising the Germany Township Comprehensive Outdoor Recreation Plan and the Amending and supplementing the Germany Township Subdivision and Land Development Ordinance #51.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve the minutes and treasurers report of September 12, 2016 as presented.** Supervisor Smith seconded the motion, the motion passed unanimously.

Chairman Osborne made **a motion to approve the workshop minutes from the September 7<sup>th</sup> and September 21<sup>st</sup> as amended.** Supervisor seconded the motion. The motion passed unanimously.

### Public Comment

Mr. Lanahan asked the Supervisors about the new car registration tax the Adams County Commissioners were thinking about adopting. The Supervisors have not heard or received anything from the County about the tax.

### Planning Commission

Mr. Dell gave the Planning Commission report from the October 3<sup>rd</sup> meeting:

1. Marilyn Butt Subdivision Plan, all comments from Adams County Planning and Township Engineer, Dean Schultz have been completed except the recording of deed.

Supervisor Smith made **a motion to approve the Marilyn Butt Subdivision Plan contingent upon the deed of consolidation being reviewed by the Township Solicitor, David James. Once the deeds are approved they may be recorded along with the Subdivision Plan.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to approve the Marilyn Butt request for a Planning Waiver & Non-Building Declaration.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

2. Rust Merchant Subdivision Plan, Mr. Dell reported to the Supervisors there were quite a few comments from Adams County and the Township Engineer that need to be addressed.

Supervisor Ketterman made **a motion to approve Resolution 2016-06 Rust Merchant Planning Module.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve Rust Merchant's ninety (90) extension request.** Supervisor Smith seconded the motion. The motion passed unanimously.

### **Project Coordinator**

Mr. Dell had nothing to report at this time.

### **Correspondence**

1. Attorney James advised the Supervisors that Conewago Excavating and Paving have not sent in their Certificate of Insurance and they need to sign the bonds for the Dirt and Gravel Road Project on Ulricktown Road to replace the culvert pipe. Once all have been received and reviewed Conewago Excavating and Paving can start the project.
2. Attorney James also advised about the Robert C. Hoffman Trust, they have grants available and the Township should call and see if any are available for Parks and Recreation.

### **Administrative Actions**

Nothing to report at this time.

### **Road Master**

1. Mr. Waltz gave the Alpha Fire Company monthly report.
2. The road crew worked on the Mengus Mill Bridge to repair some of the scouring.
3. Mr. Waltz thanked Supervisor Smith for the welding machine, they have used it already about 3 times.
4. The forty (40) trees that were donated by Mr. Arndt have been planted. Mr. Kurtz donated the use of his bobcat and post hole digger to dig the holes for the trees.

### **Old Business**

Supervisor Ketterman made **a motion to approve Change Order #1 for the Kingsdale Road Vertical Realignment Project Phase I, which will extend the completion date for all work from December 31<sup>st</sup>, 2016 to May 30, 2017.** Supervisor Smith seconded the motion. The motion passed unanimously.

### **New Business**

Nothing to report at this time.

### **Payment of Bills**

Supervisor made Smith **a motion to pay the bills for the month.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:20 p.m.

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Thomas Osborne, Chairman

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Susan Hansen, Secretary

**Permits issued in the month of September:**

G16-30        New Home     113 Marcey Court  
 G16-26        Addition      624 St. Johns Road

**Bills Paid September 13, 2016 – October 10, 2016**

Ace Hardware	212.36
Alpha Space Control	1,029.94
Amazon	49.74
Burnell Laughman	116.00
C.S. Davidson	388.58
Carroll Dell	142.35
Gettysburg Times	622.50
Land & Sea	1,143.00
Lowe's	78.21
Met Ed	111.98
Quill	577.93
Stephenson Equipment Inc	1,273.22
Stonesifer & Sons	50.00
Tim	15.00
Trustees Insurance Fund	200.00
U.S. Municipal Supply	370.63
W B Mason	1.99
Wetzel's Cleaning	90.00
WEX, Inc.	152.20
Wm Hill	<u>5,767.23</u>
<b>TOTAL</b>	<b><u>12,392.86</u></b>

**BUDGET/ACTUAL 2016**

**Income**

	<b><u>Actual</u></b>	<b><u>Budget</u></b>
<b>Total 301 · Real Property Taxes</b>	33,160.96	35051.40
<b>Total 310 · Local Tax Acts</b>	357,798.75	405,197.00
<b>Total 321 · Business License and Permits</b>	26,720.89	24,100.00
<b>Total 331 · Fines</b>	5,068.38	3,500.00
<b>Total 341 · Interest Earnings</b>	1,074.58	1,725.00
<b>Total 354 · State Operating Grants</b>	0.00	41,435.00
<b>Total 355 · Shared Revenue</b>	20,059.39	22,135.00
<b>Total 361 · Charges for Services</b>	3,787.50	8,600.00
<b>Total 362 · Public Safety Fees</b>	12,518.60	13,550.00
<b>Total 363 · Highway &amp; Streets</b>	1,677.78	850.00

Total 364 · Recycling	98.74	250.00
Total 367 · Recreation Fees	900.00	1,000.00
395 · Prior Year Refunds	4,139.47	1,000.00

<b>Total Income</b>	<b>\$467,005.04</b>	<b>558,393.40</b>
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**Expense**

Total 400 · Legislative Body	5,460.58	7,475.00
Total 402 · Financial Administrations	0.00	50.00
Total 403 · Tax Collections	1,904.48	2,850.00
Total 404 · Legal	4,708.50	10,000.00
Total 405 · Secretary	31,061.65	41,950.00
Total 406 · Gen. Gov. Operating	14,685.72	23,531.00
Total 408 · Engineering	4,846.72	21,950.00
Total 409 · Gov.'t Buildings & Garage	33,306.04	48,309.58
Total 411 · Public Safety	49,991.36	52,069.30
Total 413 · UCC & Code Enforcement	68.00	100.00
Total 415 · Emergency Management	886.02	2,500.00
Total 426 · Adams Rescue Mission	0.00	500.00
Total 430 · PW Hgwys, Roads, Streets	45,141.01	68,496.52
Total 432 · Winter Maintenance	11,840.31	16,000.00
Total 433 · Traffic Control	3,285.16	8,000.00
Total 434 · Street Lighting	2,614.43	4,000.00
Total 438 · Maintenance Roads & Bridges	137,378.11	143,900.00
Total 439 · Highway Construction & Rebuilding	17,280.88	53,110.00
Total 451 · Recreation Donations	0.00	600.00
Total 458 · Senior Citizen Donations	0.00	2,550.00
Total 459 · Other Donations	0.00	3,850.00
Total 481 · Employer Paid Benefits	15,353.16	21,000.00
Total 486 · Insurance Premiums	14,544.00	16,000.00
491 · Prior Year Refunds	0.00	100.00
493 · Prior Year Expenditures	508.50	100.00

<b>Total Expense</b>	<b>\$397,864.63</b>	<b>\$549,991.40</b>
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**2016 Liquid Fuels**

<b><u>Income</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>
341.02 · INTEREST ON SAVINGS	62.67	100.00
355.02 · LIQUID FUEL TAX	113,207.25	110,308.16
<b>Total Income</b>	<b>\$113,269.92</b>	<b>\$110,408.16</b>

<b><u>Expense</u></b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>
430.37 · Vehicle & Equipment Repair		
432 · Winter Maintenance		
433.37 · Road Striping		
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438 · Maintenance & Repairs of Roads	0.00	
439 · HIGHWAY CONSTRUCTION/REBUILDING	82,220.30	146,800.00
<b>Total Expense</b>	<b>\$82,220.30</b>	<b>\$0.00</b>