

## **February 10, 2020**

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by, Chairman Osborne, Vice Chairman Ketterman, and Supervisor Albin were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Tim Waltz, Roadmaster, and Attorney James.

Guests present – John Lupp, Julia Hammerbacker, Neal Krichten, John Woy and Bill Ridinger

Chairman Osborne made **a motion to approve the organization and regular supervisor’s minutes and treasurers report as presented from 01/06/2020.** Supervisor Albin seconded the motion. The motion passed unanimously.

**Public Comment** – Ms. Hammerbacker showed the Supervisors a letter she received about water/sewer pipes under her property from an out of state company. The Supervisors advised it was probably a letter concerning insurance and since Ms. Hammerbacker doesn’t have public water/sewer she should just throw the letter away.

Mr. Lupp asked if any of the Supervisors attended the public meeting for the solar panels that have been proposed in Mt. Joy Township. Both Chairman Osborne and Supervisor Albin attended.

Mr. Woy asked if there were any new updates on the proposed Gerrick Overlook subdivision. The developer needs to do a wetland study.

**Planning Commission** – Marvin E. and Barbara Anne Brown Minor Subdivision, the planning commission recommends approval by the Board of Supervisors.

Supervisor Ketterman made **a motion to approve the Marvin E. and Barbara Anne Brown Minor Subdivision Plan.** Supervisor Albin seconded the motion. The motion passed unanimously.

**Project Coordinator** – Mr. Dell is in Florida

### **Correspondence**

1. Attorney James has written an Ordinance to Vacate a portion of Cool Road. All contiguous property owners must be sent a registered letter outlining where the location of Cool Road will be vacated. The exhibit showing the portion of the road being vacated needs to be amended. There will be a public hearing once all property owners have been notified.
2. Attorney James would like new pictures of the code violations at 273 St. Johns Road before he files with the Magistrate, Mr. Waltz will go out tomorrow and take new pictures of the property.

### **Administrative Actions**

Supervisor Ketterman made a motion to approve releasing the escrow for the Pipers Choice Subdivision Stormwater Management Pond in the amount of \$6,600. Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a motion to approve the advertising of bids for the Gettysburg Road Phase III Project and the Bittle Road Phase IV Project. Supervisor Albin seconded the motion. The motion passed unanimously.

**Road Master**

- 1. Mr. Waltz gave the Alpha Fire Company’s Fire and EMS report for 2019.
- 2. Working on minor maintenance of trucks.

**Old Business**

Chairman Osborne asked everyone to put out the word the Township will be looking for volunteers for the Park and Recreation Committee.

**New Business** - None

**Payment of Bills**

Supervisor Ketterman made a motion to pay the bills for the month. Supervisor Albin seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:15 p.m.

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Thomas E. Osborne, Chairman  
Secretary/Treasurer

\_\_\_\_\_  
Susan L. Hansen,

**Permits issued in the month of January:**

G20-001      Solar Panels    1521 Frederick Pike  
G20-002      Shed                30 St. Johns Road West  
G19-31        New Home        90 Marcey Court

**Bills Paid January 6, 2020 - February 10, 2020**

1st Choice	70.00
Ace Hardware	5.96
ACTCC	17.15
Adams Electric	15.75
Alpha Fire Company	675.84
Dennis Riley	80.00

Gettysburg Engineering	4,581.09
Gettysburg Times	109.80
Jim Beard	45.00
Land & Sea	390.00
Liqua Grow	402.92
Met Ed	477.03
Minuteman Press	65.00
NAPA Auto	33.15
PA One Call	15.40
Quill	170.33
Rippeon	1,115.01
Shiple Energy	725.51
Susan Hansen	48.55
W B Mason	4.99
Wetzel's Cleaning	90.00
WEX, Inc.	276.21
Wm Hill	<u>1,863.57</u>
<b>TOTAL</b>	<b><u><u>11,278.26</u></u></b>

## **2020 Budget/Actual**

### **Income**

#### **301 · Real Property Taxes**

301.10 · Current Year	0.00	67,000.00
301.11 · FIRE/EMS TAX	214.38	27,000.00
301.20 · Prior Year Taxes	535.97	500.00
301.2X · Real Estate Other	75.05	200.00
301.40 · Delinquent Taxes	27.73	500.00
301.60 · Interim	<u>0.00</u>	<u>200.00</u>
<b>Total 301 · Real Property Taxes</b>	<b>853.13</b>	<b>95,400.00</b>

#### **310 · Local Tax Act 511**

310.01 · Per Capita Tax	0.00	9,500.00
310.02 · Per Capita Prior/Delinquent	748.00	600.00
310.10 · Real Estate Transfer Tax	11,287.64	45,000.00
310.21 · Earned Income Tax Current Yr.	10,136.65	200,000.00
310.22 · Prior Yr. Earned Income Tax	1,798.71	160,000.00
310.50 · Local Services Tax	<u>269.02</u>	<u>2,400.00</u>
<b>Total 310 · Local Tax Act 511</b>	<b>24,240.02</b>	<b>417,500.00</b>

#### **321 · Business License and Permits**

321.80 · Cable Franchise Fees	<u>35,354.43</u>	<u>33,000.00</u>
<b>Total 321 · Business License and Permits</b>	<b>35,354.43</b>	<b>33,000.00</b>

<b>331 · Fines</b>		
331.10 · Court-District Magistrate	201.43	3,500.00
331.12 · Ordinance Violations	0.00	350.00
331.13 · State Police Fines	<u>0.00</u>	<u>2,000.00</u>
<b>Total 331 · Fines</b>	201.43	5,850.00
<b>341 · Interest Earnings</b>		
341.01 · Interest Checking	0.00	55.00
341.02 · Interest Savings	92.62	800.00
341.03 · CD Interest	<u>0.00</u>	<u>2,000.00</u>
<b>Total 341 · Interest Earnings</b>	92.62	2,855.00
<b>354 · State Capital/Operating Grants</b>		
354.01 · Dirt & Gravel Roads	0.00	54,000.00
354.07 · PARK & RECREATION GRANTS	<u>0.00</u>	<u>112,058.79</u>
<b>Total 354 · State Capital/Operating Grants</b>	0.00	166,058.79
<b>355 · Shared Revenue</b>		
355.01 · PURTA	0.00	450.00
355.04 · Alcoholic Beverages Licenses	0.00	400.00
355.07 · Foreign Fire Ins. Tax	<u>0.00</u>	<u>18,000.00</u>
<b>Total 355 · Shared Revenue</b>	0.00	18,850.00
<b>361 · Charges for Services</b>		
361.10 · Administrative Fee	25.00	600.00
361.30 · Subdivision/Land Dev. Plan Fees	775.00	3,500.00
361.32 · Engineering Review/Inspect. Fee	0.00	1,000.00
361.56 · Stormwater Review & Inspections	<u>300.00</u>	<u>2,000.00</u>
<b>Total 361 · Charges for Services</b>	1,100.00	7,100.00
<b>362 · Public Safety Fees</b>		
362.41 · Building Permit Fees		
362.42 · Reimbursed Permit Fees	1,122.00	
362.41 · Building Permit Fees - Other	<u>553.95</u>	<u>3,000.00</u>
<b>Total 362.41 · Building Permit Fees</b>	1,675.95	3,000.00
362.43 · DCED Fee	13.50	
362.44 · Sewer Permits	1,375.00	3,000.00
362.47 · Driveway Permit Fees	0.00	300.00
362.48 · Well Permits	<u>0.00</u>	<u>300.00</u>
<b>Total 362 · Public Safety Fees</b>	3,064.45	6,600.00
<b>363 · Highway &amp; Streets</b>		
363.10 · Street/Curb Repairs	<u>0.00</u>	<u>2,000.00</u>
<b>Total 363 · Highway &amp; Streets</b>	0.00	2,000.00
<b>364 · Sanitation</b>		
364.50 · Sale of Recyclable Material	<u>0.00</u>	<u>250.00</u>
<b>Total 364 · Sanitation</b>	0.00	250.00
<b>367 · Recreation Fees</b>		

367.20 · Recreation Fees	3,153.02	9,459.06
<b>Total 367 · Recreation Fees</b>	3,153.02	9,459.06
392 · Interfund Operating Transfer	0.00	112,058.79
395 · Prior Year Refunds	118.91	100.00
<b>Total Income</b>	<b>68,178.01</b>	<b>877,081.64</b>
<b>Expense</b>		
<b>400 · Legislative Body</b>		
400.05 · Supervisor Wages	911.67	5,625.00
400.16 · Planning Commission Wages	0.00	1,000.00
400.24 · Supervisor Operating	80.00	300.00
400.33 · Supervisor Mileage	94.89	300.00
<b>Total 400 · Legislative Body</b>	1,086.56	7,225.00
<b>402 · Financial Administrations</b>		
402.05 · Auditor's Wages	0.00	1,000.00
<b>Total 402 · Financial Administrations</b>	0.00	1,000.00
<b>403 · Tax Collections</b>		
403.05 · Tax Collector Wages	0.00	4,500.00
403.24 · Tax Collector Supplies	0.00	290.00
403.30 · Other Services & Charges	0.00	950.00
<b>Total 403 · Tax Collections</b>	0.00	5,740.00
<b>404 · Legal</b>		
404.31 · Legal Services/Fees	1,517.50	10,000.00
<b>Total 404 · Legal</b>	1,517.50	10,000.00
<b>405 · Secretary</b>		
405.10 · Secretary Wages	6,286.65	41,162.92
405.11 · Administrative Assistant	0.00	2,500.00
405.33 · Secretary Mileage	48.55	400.00
405.35 · Secretary Bonding	1,426.00	1,500.00
<b>Total 405 · Secretary</b>	7,761.20	45,562.92
<b>406 · Gen. Gov. Operating</b>		
406.10 · Project Coordination Wages	0.00	10,000.00
406.19 · Direct Deposit Fees	26.00	350.00
406.21 · Office Supplies	218.46	2,500.00
406.23 · Postage	171.85	500.00
406.26 · Furniture & Equipment	140.00	6,000.00
406.31 · Codification of Code	0.00	2,000.00
406.33 · Coordinators Mileage	0.00	300.00
406.34 · Advertising & Printing	109.80	1,500.00
406.42 · Dues & Memberships	1,229.15	1,800.00
406.46 · Education, Mtgs. & Conferences	0.00	3,000.00
<b>Total 406 · Gen. Gov. Operating</b>	1,895.26	27,600.00
<b>408 · Engineering</b>		

408.31 · Township Engineer/SEO	12,487.21	7,500.00
408.311 · Architect	<u>0.00</u>	<u>15,650.00</u>
<b>Total 408 · Engineering</b>	12,487.21	23,150.00
<b>409 · Gov.'t Buildings &amp; Garage</b>		
409.01 · Building Loan Interest	0.00	11,425.40
409.10 · Maintenance Wages	0.00	500.00
409.25 · Bldg. Repair/Maint./Supplies	679.42	9,000.00
409.36 · Utilities	2,425.06	10,000.00
409.73 · Building Loan Principal	<u>0.00</u>	<u>20,336.64</u>
<b>Total 409 · Gov.'t Buildings &amp; Garage</b>	3,104.48	51,262.04
<b>411 · Public Safety</b>		
411.01 · Distribution of Fire/EMS Tax	151.10	27,000.00
411.19 · Fireman's Work Comp.	4,491.29	4,491.29
411.52 · Foreign Fire Tax	0.00	16,000.00
411.54 · Contributions, Grants, Donation	<u>0.00</u>	<u>600.00</u>
<b>Total 411 · Public Safety</b>	4,642.39	48,091.29
<b>413 · UCC &amp; Code Enforcement</b>		
413.31 · Code Enforcement Officer	<u>0.00</u>	<u>15,000.00</u>
<b>Total 413 · UCC &amp; Code Enforcement</b>	0.00	15,000.00
414 · Zoning Ordinance/Planning	0.00	1,000.00
<b>415 · Emergency Management</b>		
415.32 · Wireless Communications	151.00	1,200.00
415 · Emergency Management - Other	<u>32.02</u>	<u>200.00</u>
<b>Total 415 · Emergency Management</b>	183.02	1,400.00
<b>430 · PW Hgwys, Roads, Streets</b>		
430.15 · PW Wages	3,646.29	45,300.00
430.251 · Supplies/Operating	190.32	3,000.00
430.33 · Vehicle Fuel	276.21	5,500.00
430.37 · Vehicle Repairs/Maintenance	125.00	3,000.00
430.74 · Major Equipment Purchase	<u>3,633.02</u>	<u>40,225.00</u>
<b>Total 430 · PW Hgwys, Roads, Streets</b>	7,870.84	97,025.00
<b>432 · Winter Maintenance</b>		
432.10 · Snow Removal Wages	1,903.02	14,000.00
432.24 · Operating/Materials & Supplies	<u>1,115.01</u>	<u>10,000.00</u>
<b>Total 432 · Winter Maintenance</b>	3,018.03	24,000.00
<b>433.00 · Traffic Control</b>		
433.25 · Traffic Control Devices	0.00	5,000.00
433.37 · Striping	<u>0.00</u>	<u>8,000.00</u>
<b>Total 433.00 · Traffic Control</b>	0.00	13,000.00
434.00 · Street Lighting	517.70	5,000.00
<b>438 · Maintenance Roads &amp; Bridges</b>		
438.25 · Repairs/Maintenance Supplies	0.00	5,000.00

438.31 · Professional Services/Engineer	1,426.43	27,500.00
438.61 · Construction of Roads	<u>0.00</u>	<u>187,462.14</u>
<b>Total 438 · Maintenance Roads &amp; Bridges</b>	1,426.43	219,962.14
<b>439 · Highway Construction/Rebuilding</b>		
439.31 · Professional/Eng. Services	140.18	3,000.00
439.61 · Construction of Dirt/Gravel Rds	<u>0.00</u>	<u>54,000.00</u>
<b>Total 439 · Highway Construction/Rebuilding</b>	140.18	57,000.00
<b>451 · Recreation Donations</b>		
451.50 · Baseball, Football Donations	<u>0.00</u>	<u>600.00</u>
<b>Total 451 · Recreation Donations</b>	0.00	600.00
454.60 · Park & Rec. Capital Project	0.00	175,663.25
<b>458 · Senior Citizen Donations</b>		
458.50 · Senior Citizen Associations	<u>0.00</u>	<u>2,550.00</u>
<b>Total 458 · Senior Citizen Donations</b>	0.00	2,550.00
<b>459 · Other Donations</b>		
459.50 · Donations	<u>0.00</u>	<u>3,100.00</u>
<b>Total 459 · Other Donations</b>	0.00	3,100.00
<b>481 · Employer Paid Benefits</b>		
481.10 · Social Security/Medicare	1,077.90	10,800.00
481.20 · Health Care Benefit	5,000.00	5,000.00
481.30 · PSATS UC Fund	95.13	1,800.00
483.30 · Pension Contribution	550.00	4,000.00
483.31 · Administration of 457 Fund	<u>0.00</u>	<u>200.00</u>
<b>Total 481 · Employer Paid Benefits</b>	6,723.03	22,150.00
<b>486 · Insurance Premiums</b>		
484 · Workers Compensation Insurance	0.00	6,500.00
486.20 · Property, Casualty, Auto	<u>0.00</u>	<u>13,000.00</u>
<b>Total 486 · Insurance Premiums</b>	0.00	19,500.00
493 · Prior Year Expenditures	<u>824.74</u>	<u>500.00</u>
<b>Total Expense</b>	51,048.86	877,081.64

## **2020 Liquid Fuels Budget/Actuals**

### **Income**

341.02 · INTEREST ON SAVINGS	0.10	100.00
		125.00
355.02 · LIQUID FUEL TAX	<u>0.00</u>	<u>0.00</u>
		125.10
<b>Total Income</b>	0.10	0.00

### **Expense**

		125.00
439 · HIGHWAY CONSTRUCTION/REBUILDING	<u>0.00</u>	<u>0.00</u>
		125.00
<b>Total Expense</b>	0.00	0.00

**Net Ordinary Income**  
**Net Income**

<u>0.10</u>	<u>100.00</u>
<u><b>0.10</b></u>	<u><b>100.00</b></u>