

May 11, 2020

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by, Chairman Osborne, Vice Chairman Ketterman, and Supervisor Albin were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Tim Waltz, Roadmaster, Carroll Dell, Project Coordinator/Planning Chairman and Attorney James.

Guests present – Sharon Hamm, Clem Melot and Dale Miller

Public Comment

Mr. Miller a resident on Mathias Road is concerned about the new home built on Bollinger Road and the water runoff from the property. The erosion and sediment controls are not holding the water from running down onto his property and the stormwater management has not been completed. He also stated that the owners are living in the home. Ms. Hansen will call Adams County Conservation District to have an inspector come out to the property and inspect the sediment controls. She will also call Land and Sea Services about the owners living there without an Occupancy Permit.

Chairman Osborne introduced Ordinance 57 Nuisance and Ordinance 58 Floodplain Ordinance. Ms. Hamm and Mr. Melot with PMCA helped Ms. Hansen with the Nuisance Ordinance. The Floodplain Ordinance must be updated per the new Floodplain maps and regulations.

Supervisor Albin made **a motion to approve the advertising of Ordinance 57 Nuisances.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve the advertising of Ordinance 58 Floodplain.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Albin made **a motion to approve the regular supervisor’s minutes and treasurers report as presented from 03/09/2020.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Albin made **a motion to approve the minutes from the 03/04/2020 workshop as presented.** Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve the Special Meeting minutes from 04/08/2020 as presented.** Supervisor Albin seconded the motion. The motion passed unanimously.

Planning Commission

There was not a March meeting. Gates of Praise Worship Center is requesting the release of their escrow for the maintenance period for landscaping.

Supervisor Albin made **a motion to approve releasing Gates of Praise Worship Center's escrow for the landscaping, the landscaping has been in place for more then the required 18 months and should be released.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Project Coordinator

Mr. Dell presented the Supervisors with a revised plan for the Gettysburg Road Phase III. This will be called Gettysburg Road Phase III Option A. This plan is for the roadway drainage improvements only. Mr. Dell would like the Supervisors to approve this option and approve advertising for bids for Option A only.

Supervisor Albin made **a motion to approve the advertisement for the Gettysburg Road Phase III Option A Project.** Chairman Osborne seconded the motion. The motion passed unanimously.

Roberts Road tabled for now.

Correspondence

1. Attorney James has completed the Stormwater Management and Rippeon Forest Agreements for the Mason Dixon Storage Land Development Plan. Mr. Allgyer, owner of the project, his bank has contacted Attorney James about the Rippeon Forest Agreement with some questions. Attorney James would like the Supervisors permission to respond to their phone call and answer any questions they have about the agreement. By unanimous consent, the Supervisors approved.

Administrative Actions

Chairman Osborne made **a motion to award the Bittle Road Phase IV bid to Clear View Excavation in the amount of \$55,000 pending receipt of the signed easement agreements from the landowner.** Supervisor Albin seconded the motion. The motion passed with 2 votes for, Chairman Osborne and Supervisor Albin. Supervisor Ketterman was opposed.

Chairman Osborne made **a motion to issue the Notice to Proceed for the Bittle Road Phase IV project pending completion of all contract documents and bonds to the satisfaction of the Township engineer and solicitor and the easement agreements have been signed by the landowner.** Supervisor Albin seconded the motion. The motion passed with 2 votes for, Chairman Osborne and Supervisor Albin. Supervisor Ketterman was opposed.

Road Master

1. Mr. Waltz gave the Alpha Fire Company Report
2. Mr. Waltz asked the Supervisors to allow Attorney James to look into any legislation/law stating a township road cannot be depreciated. This is regarding the Matthew Court oil spill. The insurance company does not want to pay the full amount to repair the road.

Old Business – Nothing to report currently.

New Business - None

Payment of Bills

Supervisor Albin made a **motion to pay the bills for the month.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 8:27 p.m.

Thomas E. Osborne, Chairman
Secretary/Treasurer

Susan L. Hansen,

Permits issued in the month of April:

No Building permits were issued in February.

Bills Paid April 15-May 12, 2020

1st Choice	70.00
Ace Hardware	32.37
Adams Electric	15.75
Alpha Fire Company	15,061.52
Comcast Cable	153.85
Gettysburg Times	358.70
Intuit Quick Book	18.00
Jack K.	88.60
Keystone Ford	39.95
Land & Sea	1,122.00
Met Ed	392.37
PA One Call	11.70
Quill	192.97
Shiple Energy	67.97
Stonesifer & Sons	34.02
Verizon	74.74
W B Mason	4.99
Wetzel's Cleaning	90.00
Wm Hill	4,636.81
TOTAL	<u>22,466.31</u>

2020 Budget/Actual

Income

BUDGET/ACTUAL
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	<u>Actual</u>	<u>Budget</u>
Total 301 · Real Property Taxes	53,692.78	95,400.00
Total 310 · Local Tax Acts	142,329.22	417,500.00
Total 321 · Business License and Permits	35,354.43	33,000.00
Total 331 · Fines	1,201.36	5,850.00
Total 341 · Interest Earnings	409.93	2,855.00
Total 354 · State Operating Grants	0.00	166,058.79
Total 355 · Shared Revenue	400.00	18,850.00
Total 361 · Charges for Services	1,747.50	7,100.00
Total 362 · Public Safety Fees	6,106.45	6,600.00
Total 363 · Highway & Streets	203.26	2,000.00
Total 364 · Recycling	0.00	250.00
Total 367 · Recreation Fees	3,253.02	9,459.06
Total 392 · Inter-Fund Operating Transfer	0.00	112,058.79
Total 395 · Prior Year Refunds	118.91	100.00
Total Income	\$244,816.86	\$877,081.64

Expenses

Total 400 · Legislative Body	2,275.78	7,225.00
Total 402 · Financial Administrations	70.00	1,000.00
Total 403 · Tax Collections	816.92	5,740.00
Total 404 · Legal	3,682.50	10,000.00
Total 405 · Secretary	17,260.34	45,562.92
Total 406 · Gen. Gov. Operating	4,772.15	27,600.00
Total 408 · Engineering	11,654.61	23,150.00

Total 409 · Gov.'t Buildings & Garage	13,263.61	51,262.04
Total 411 · Public Safety	19,703.91	48,091.29
Total 413 · UCC & Code Enforcement	0.00	15,000.00
Total 414 · Zoning Ordinance/Planning	0.00	1,000.00
Total 415 · Emergency Management	407.23	1,400.00
Total 430 · PW Hgwys, Roads, Streets	17,795.90	97,025.00
Total 432 · Winter Maintenance	3,018.03	24,000.00
Total 433 · Traffic Control	49.10	13,000.00
Total 434 · Street Lighting	1,297.19	5,000.00
Total 438 · Maintenance Roads & Bridges	19,328.03	219,962.14
Total 439 · Highway Construction & Rebuilding	2,059.01	57,000.00
Total 451 · Recreation Donations	0.00	600.00
Total 454.60 · Park & Recreation Capital Project	0.00	175,663.25
Total 458 · Senior Citizen Donations	0.00	2,550.00
Total 459 · Other Donations	0.00	3,100.00
Total 481 · Employer Paid Benefits	10,645.73	22,150.00
Total 486 · Insurance Premiums	0.00	19,500.00
493 · Prior Year Expenditures	892.50	500.00
	\$128,992.54	877,081.64

Total Expense

2020 Liquid Fuels Budget/Actual

Actual

Budget

<u>Income</u>	341.02 · INTEREST ON SAVINGS	51.87	100.00
	355.02 · LIQUID FUEL TAX	125,725.13	125,000.00
	392.35 · TRANSFER from SAVINGS	0.00	0.00
Total Income		<u>\$125,777.00</u>	<u>\$125,100.00</u>

		<u>Actual</u>	<u>Budget</u>
<u>Expense</u>	438 · Maintenance & Repairs of Roads		
	439 · Highway Construction	0.00	125,000.00
Total Expenses			<u>\$125,000.00</u>