

July 13, 2020

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by, Chairman Osborne, Vice Chairman Ketterman, and Supervisor Albin were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Tim Waltz, Roadmaster, Carroll Dell, Project Coordinator/Planning Chairman and Attorney James.

Guests present – Bill Ridinger, John Lupp, Julia Hammerbacker, George Brothers, Mrs. Groft and Mr. & Mrs. Bitler

Chairman Osborne opened the public hearing for Ordinance #59 Vacating Portion of Cool Road.

Mrs. Groft, 101 Cool Road questioned the board about the lot next to her residence at 101 Cool Road and whether vacating that portion of Cool Road would affect the road frontage that is required on her lot she is trying to sell. The Board was not sure if this would affect that lot. They will need to investigate this further and get back to her.

Chairman Osborne made **a motion to table the adoption of Ordinance #59 Vacating a Portion of Cool Road.** Supervisor Albin seconded the motion. The motion passed unanimously.

Chairman Osborne then opened the public hearing for Ordinance #60 Issuance of Tickets for Offenses for Nuisances. There were no comments on this ordinance.

Chairman Osborne made **a motion to approve the adoption of Ordinance #60 Issuance of Tickets for Offenses for Nuisances.** Supervisor Albin seconded the motion. Supervisor Ketterman expressed concern about ticketing farmers who make hay. The motion passed with 2 votes for, Chairman Osborne and Supervisor Albin. Supervisor Ketterman was opposed.

Supervisor Ketterman made **a motion to approve the 06/08/2020 regular supervisor's minutes and treasurers report as presented .** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve the minutes from the 06/24/2020 workshop as presented.** Supervisor Albin seconded the motion. The motion passed unanimously.

Public Comment

Mr. and Mrs. Bitler came to the meeting to discuss the letter they received about the unauthorized structure at the flow line of their driveway. The board had approved the structure but required Mr. & Mrs. Bitler to have a maintenance agreement for the structure prepared and recorded. Mr. Bitler does not think an agreement should be required since he already has a stormwater management agreement in place for his property. He would be willing to sign an agreement but does not think he should have to pay for it. The Supervisors will investigate this further at another date.

Planning Commission

Vidyarthi proposed subdivision and Gerrick Overlook proposed subdivision have requested 90-day extensions.

Supervisor Albin made **a motion to approve both the Vidyarthi proposed subdivision and the Gerrick Overlook proposed subdivision a 90-day extension.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Project Coordinator

1. Bittle Road Phase IV has been completed. Clear View Excavating did a great job.
2. Gettysburg Road Phase IIIA, awaiting on bonds and contract signatures.
3. Mr. Dell met with Attorney James last week to discuss Crosswinds Subdivision's punch list and what the Township is waiting on.

Correspondence

1. Attorney James has been coordinating with Mason/Dixon Storage's attorney and bank representative with regards to the Subordination Agreement with the bank which encompasses the riparian buffer zone. Attorney James recommends the Township approve the agreement.

Supervisor Albin made **a motion to approve the Subordination Agreement for the Mason/Dixon Storage once the original is received and Attorney James has approved.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

2. Attorney James has reviewed and signed the Certification of Title and the Purchasing Requirement Compliance for the grant the Township has received from DCED for the Municipal Park.

Administrative Actions

Road Master

1. Mr. Waltz gave the Alpha Fire Company Report, 5 fire calls and 19 ambulance calls in the Township.
2. Shiloh Paving completed the paving on Matthew Court, the insured's insurance company paid Shiloh Paving directly.
3. Mr. Waltz and Mr. Dell will be having a conference call with Senator Mastriano's office and grant writers about grants for bridges. This will happen on Tuesday.

Old Business

New Business

Chairman Osborne made **a motion to approve advertising for bids for the Municipal Park Project.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Payment of Bills

Supervisor Ketterman made a **motion to pay the bills for the month.** Supervisor Albin seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:28 p.m.

Thomas E. Osborne, Chairman
Secretary/Treasurer

Susan L. Hansen,

Permits issued in the month of June:

G20-08	New Home	286 Kindig Road
G20-09	Porch	1578 Harney Road
G20-10	Interior Alterations	690 Georgetown Road
G20-11	New Home	260 Bittle Road
G20-12	Deck	145 St. Johns Road
G20-13	Shed	1514 Harney Road
G20-15	Shed	180 Crosswinds Drive

Bills Paid June 8, 2020 – July 15, 2020

	<u>Jul 15, 20</u>
1st Choice	70.00
Ace Hardware	172.62
Adams Electric	15.75
Dave James	2,416.25
Gary Mummert	3,153.02
Gettysburg Engineering	377.50
Gettysburg Times	150.17
Met Ed	367.72
NAPA Auto	94.65
PA One Call	30.80
PAMCA	202.50
Quill	249.54
Roemer Ecological Services, Inc.	300.00
SEI	84.35

Tim	45.00
Vulcan	1,413.27
W B Mason	53.56
Wetzel's Cleaning	90.00
WEX, Inc.	530.40
Wm Hill	1,832.73
York Materials Group	190.94
TOTAL	<u>11,840.77</u>

2020 Budget/Actual

<u>Income</u>	<u>BUDGET/ACTUAL 2020</u>	
	<u>Actual</u>	<u>Budget</u>
Total 301 · Real Property Taxes	84,522.53	95,400.00
Total 310 · Local Tax Acts	245,584.53	417,500.00
Total 321 · Business License and Permits	35,354.43	33,000.00
Total 331 · Fines	2,607.17	5,850.00
Total 341 · Interest Earnings	2,485.91	2,855.00
Total 354 · State Operating Grants	0.00	166,058.79
Total 355 · Shared Revenue	400.00	18,850.00
Total 361 · Charges for Services	2,595.00	7,100.00
Total 362 · Public Safety Fees	15,243.86	6,600.00
Total 363 · Highway & Streets	1,330.00	2,000.00
Total 364 · Recycling	70.70	250.00
Total 367 · Recreation Fees	6,406.04	9,459.06
Total 392 · Inter-Fund Operating Transfer	0.00	112,058.79
Total 395 · Prior Year Refunds	1,215.47	100.00
Total Income	\$397,815.64	\$877,081.64

<u>Expenses</u>	Total 400 · Legislative Body	3,531.53	7,225.00
	Total 402 · Financial Administrations	70.00	1,000.00
	Total 403 · Tax Collections	2,424.79	5,740.00
	Total 404 · Legal	6,098.75	10,000.00
	Total 405 · Secretary	25,176.29	45,562.92
	Total 406 · Gen. Gov. Operating	9,161.53	27,600.00
	Total 408 · Engineering	16,415.20	23,150.00
	Total 409 · Gov.'t Buildings & Garage	21,636.25	51,262.04
	Total 411 · Public Safety	19,703.91	48,091.29
	Total 413 · UCC & Code Enforcement	202.50	15,000.00
	Total 414 · Zoning Ordinance/Planni ng	0.00	1,000.00
	Total 415 · Emergency Management	556.71	1,400.00
	Total 430 · PW Hgwys, Roads, Streets	51,001.59	97,025.00
	Total 432 · Winter Maintenance	3,018.03	24,000.00
	Total 433 · Traffic Control	769.10	13,000.00
	Total 434 · Street Lighting	1,817.02	5,000.00
	Total 438 · Maintenance Roads & Bridges	26,463.22	219,962.14
	Total 439 · Highway Construction & Rebuilding	5,654.46	57,000.00
	Total 451 · Recreation Donations	0.00	600.00
	Total 454.60 · Park & Recreation Capital Project	0.00	175,663.25
	Total 458 · Senior Citizen Donations	0.00	2,550.00

Total 459 · Other Donations	0.00	3,100.00
Total 481 · Employer Paid Benefits	14,228.34	22,150.00
Total 486 · Insurance Premiums	6,375.00	19,500.00
493 · Prior Year Expenditures	892.50	500.00
	<u>\$215,196.72</u>	<u>877,081.64</u>

Total Expense

2020 Liquid Fuels Budget/Actual

		<u>Actual</u>	<u>Budget</u>
<u>Income</u>	341.02 · INTEREST ON SAVINGS	105.30	100.00
	355.02 · LIQUID FUEL TAX	125,725.13	125,000.00
	392.35 · TRANSFER from SAVINGS	0.00	0.00
Total Income		<u>\$125,830.43</u>	<u>\$125,100.00</u>

		<u>Actual</u>	<u>Budget</u>
<u>Expense</u>	438 · Maintenance & Repairs of Roads		
	439 · Highway Construction	0.00	125,000.00
Total Expenses			<u>\$125,000.00</u>