

## **September 14, 2020**

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by, Vice Chairman Ketterman, Supervisor Albin was also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Tim Waltz, Roadmaster, Carroll Dell, Project Coordinator/Planning Chairman and Attorney James.

Chairman Osborne arrived at 7:38 and took over the meeting.

Guests present – Bill Ridinger, John Lupp, Julia Hammerbacker, Johnny McAllister, Karen McDaniel, and Wes McDaniel.

### **Public Comment**

Mr. Lupp asked the Supervisors about the August workshop minutes and the burning comment from Supervisor Albin. Supervisor Albin stated that Mr. Keller, Littlestown Borough Manager had contacted him about complaints he has received about burning behind Stoners Farm on Kensington Drive in the Township.

Mr. Ridinger wanted to know if a complaint had been filed against the old Kingsdale Fire property and all the weeds. The Supervisors will look into and contact the Code Enforcement Officer if the property needs mowing.

### **Planning Commission**

Mr. Dell advised he had a meeting out at the Crosswinds Subdivision with Bon Ton Builders Engineer, Bob Sharrah. The meeting was to discuss the ponds and when the Township would be receiving the as-builts for the ponds. While at the site Mr. Sharrah noticed an illegal pipe that has been placed on lot 14, he will be noting this in his letter to the Township. Mr. Dell also advised the road ditch needs to be repaired at 61 Crosswinds Drive.

### **Project Coordinator**

### **Correspondence**

1. Attorney James, Cool Road, on August 21<sup>st</sup> a letter was sent to the property owners on Cool Road advising them they could file an Exceptions with the Court of Common Pleas of Adams County, Pennsylvania, to appeal Ordinance #59 Vacating Cool Road. If by the end of the business day of September 9, 2020, no one files the exception the Ordinance will remain in effect, and that portion of Cool Road will be permanently vacated as a Township Road.
2. Attorney James reviewed the laws pertaining to enforcing our driveway ordinance on State Roads. Since PennDOT has never had the Township issue any highway occupancy permits for state roads this is not something the Township can enforce.

**Administrative Actions**

Supervisor Albin made a **motion to approve the issuance of right of way easement payments to the property owners affected by the Mengus Mill Bridge Project.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to approve the final payment in the amount of \$2,937.50 to Clear View Excavating for the Bittle Road Phase IV Dirt and Gravel Project.** Supervisor Albin seconded the motion. The motion passed unanimously.

The Ultra- Care Financial Security Release #3 has been tabled, the Township did not receive the revised financial security and letter for the request.

**Road Master**

1. Mr. Waltz gave the Alpha Fire Company Report, in July there were 4 fire calls and 14 ambulance calls and in August there were 15 ambulance calls and 2 accidents in the Township.
2. The field behind the township building has been mowed for hay.
3. 2003 Dump truck oil leak has been repaired, sand blasted and painted the back of the trucks.
4. Mr. Waltz and Mr. Dell attended the preconstruction meeting for the Gettysburg Road Phase IIIA drainage project.
5. Patch paving on Brentwood Court and Gettysburg Road has been completed by C.E. Williams, Sons

**Old Business**

**New Business**

**Payment of Bills**

Supervisor Ketterman made a **motion to pay the bills for the month.** Supervisor Albin seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 6:55 p.m.


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Thomas E. Osborne, Chairman  
Secretary/Treasurer

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Susan L. Hansen,

**Permits issued in the month of August:**

G20-19	Shed	1939 Frederick Pike
G20-21	Roof over Deck	60 W Summit Drive
G20-22	Deck	80 Feeser Road
G20-23	Shed	145 Feeser Road

**Bills Paid August thru September**

 1st Choice	70.00
Ace Hardware	32.96
Adams Electric	15.75
Clear View	12,950.00
C.E. Williams	7,520.00
Doceo	228.00
Edward A. and Hoa Thi Dowgiallo	1,206.00
General Code	1,195.00
Gettysburg Engineering	255.00
Harvey J. and Christine A. Lee	1,207.50
Land & Sea	824.00
Met Ed	396.97
Mikie	55.83
Nick's Garage Etc.	1,704.59
PA One Call	11.20
PAMCA	335.00
Peoples Mortgage	7,523.02
Quill	320.17
Selective Insurance	11,934.00
Sharri Plattenburg	329.34
Steven Dague	1,713.50
Stonesifer & Sons	34.02
Tim	54.61
Verizon	71.81
W B Mason	9.98
Wetzel's Cleaning	90.00
WEX, Inc.	488.10
Wm Hill	4,205.71
<b>TOTAL</b>	<b><u>54,782.06</u></b>

**2020 Budget/Actual**

<u>Income</u>	<u>BUDGET/ACTUAL</u> <u>L 2020</u>	<u>Actual</u>	<u>Budget</u>
	Total 301 · Real Property Taxes	94,474.85	95,400.00
	Total 310 · Local Tax Acts	394,900.56	417,500.00
	Total 321 · Business License and Permits	35,354.43	33,000.00
	Total 331 · Fines	2,819.43	5,850.00
	Total 341 · Interest Earnings	2,803.15	2,855.00
	Total 354 · State Operating Grants	0.00	166,058.79
	Total 355 · Shared Revenue	600.00	18,850.00
	Total 361 · Charges for Services	2,990.00	7,100.00
	Total 362 · Public Safety Fees	16,304.36	6,600.00
	Total 363 · Highway & Streets	1,330.00	2,000.00
	Total 364 · Recycling	245.70	250.00
	Total 367 · Recreation Fees	6,506.04	9,459.06
	Total 392 · Inter-Fund Operating Transfer	0.00	112,058.79
	Total 395 · Prior Year Refunds	1,215.47	100.00
<b>Total Income</b>		<b>\$559,543.99</b>	
 <u>Expenses</u>	 Total 400 · Legislative Body	 4,319.03	 <del>7,225.00</del> <b>\$877,081.64</b>
	Total 402 · Financial Administrations	70.00	1,000.00
	Total 403 · Tax Collections	4,410.24	5,740.00

<b>Total 404 · Legal</b>	5,571.25	10,000.00
<b>Total 405 · Secretary</b>	31,509.05	45,562.92
<b>Total 406 · Gen. Gov. Operating</b>	18,422.57	27,600.00
<b>Total 408 · Engineering</b>	24,146.84	23,150.00
<b>Total 409 · Gov.'t Buildings &amp; Garage</b>	30,456.88	51,262.04
<b>Total 411 · Public Safety</b>	30,225.92	48,091.29
<b>Total 413 · UCC &amp; Code Enforcement</b>	1,373.34	15,000.00
<b>Total 414 · Zoning Ordinance/Planning</b>	0.00	1,000.00
<b>Total 415 · Emergency Management</b>	780.80	1,400.00
<b>Total 430 · PW Hgwys, Roads, Streets</b>	64,016.43	97,025.00
<b>Total 432 · Winter Maintenance</b>	6,101.63	24,000.00
<b>Total 433 · Traffic Control</b>	769.10	13,000.00
<b>Total 434 · Street Lighting</b>	2,335.94	5,000.00
<b>Total 438 · Maintenance Roads &amp; Bridges</b>	43,692.53	219,962.14
<b>Total 439 · Highway Construction &amp; Rebuilding</b>	67,226.38	57,000.00
<b>Total 451 · Recreation Donations</b>	0.00	600.00
<b>Total 454.60 · Park &amp; Recreation Capital Project</b>	0.00	175,663.25
<b>Total 458 · Senior Citizen Donations</b>	0.00	2,550.00
<b>Total 459 · Other Donations</b>	0.00	3,100.00
<b>Total 481 · Employer Paid Benefits</b>	12,986.21	22,150.00
<b>Total 486 · Insurance Premiums</b>	18,309.00	19,500.00
<b>493 · Prior Year</b>	892.50	500.00

Expenditures

\$367,615.64

877,081.64

Total Expense

**2020 Liquid Fuels Budget/Actual**

		<u>Actual</u>	<u>Budget</u>
<u>Income</u>	341.02 · INTEREST ON SAVINGS	159.63	100.00
	355.02 · LIQUID FUEL TAX	125,725.13	125,000.00
	392.35 · TRANSFER from SAVINGS	0.00	0.00
<b>Total Income</b>		<u>\$125,884.76</u>	<u>\$125,100.00</u>

		<u>Actual</u>	<u>Budget</u>
<u>Expense</u>	438 · Maintenance & Repairs of Roads		
	439 · Highway Construction	0.00	125,000.00
<b>Total Expenses</b>			<u>\$125,000.00</u>