

November 09, 2020

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by, Chairman Osborne, Supervisor Ketterman, and Supervisor Albin were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Carroll Dell, Project Coordinator/Planning Chairman, Mr. Waltz and Attorney James. .

Guests present – Julia Hammerbacker, John Lupp, Bill Ridinger, Clem Mellot, Sharon Hamm, John McAllister, Gary Moxley and Wes McDaniel.

Chairman Osborne introduced the 2021 Budget, the budget is balanced with no tax increase. The budget is available for the public to review and will be on the December agenda for adoption.

Supervisor Albin made a **motion to approve the 10/13/2020 regular supervisor’s minutes and treasurers report as presented** . Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to approve the minutes from the 10/07/2020 and 10/21/2020 workshops as presented**. Supervisor Albin seconded the motion. The motion passed unanimously.

Public Comment

Mr. Moxley voiced his concern to the Board about Ordinance #57 Nuisances and Property Maintenance and asked the Board to rescind the Ordinance because it is to vague. Mr. Moxley also asked the Board if they had all taken the Oath of Office, they all stated they did.

Planning Commission

Mr. Dell stated the commission reviewed comments from engineers with regards to the Vidyarthi Preliminary/Final Subdivision Plan. Their engineer must make changes to the plan per the comments received. The commission also received new plans for a minor subdivision for Kenneth and Donna Bonner. Comments from Adams County and Gettysburg Engineering should be in for the December meeting.

Project Coordinator

Mr. Dell met with Gettysburg Engineering and Deb Musselman, Adams County Conservation District out at Crosswinds Subdivision to inspect the ponds. Mr. Sharrah, Bon Ton’s Engineer has submitted the as-builts for the ponds.

Correspondence

Attorney James spoke with Attorney Guy Beneventano, Mr. McDaniels Attorney about a meeting with his client, Board of Supervisors, and the Township’s Code Enforcement Officer. Attorney Beneventano stated his client has agreed to meet with the following conditions:

1. Supervisor Ketterman to be the Township's representative.
2. Any new photos of his property be given to his client.
3. Another code enforcement officer other than Mr. Graham attend the meeting.
4. Meet on the Eagles Parking Lot.

Sharon Hamm and Clem Mallott, representatives from PA Municipal Code Alliance the Township's Code Enforcement stated Mr. Mallott would be able to attend the meeting if the Board approved. Mr. McDaniel stated he would be glad to have Mr. Mallott attend the meeting.

By unanimous consent, the Board approved setting up a meeting with Supervisor Ketterman, Mr. Mallot and Mr. McDaniel at the Eagles parking lot to discuss the violations.

Ms. Hansen advised the Board she put in an application to the County for a COVID-19 Relief Grant.

Administrative Actions

Supervisor Albin made a **motion to put the bid award for the Gettysburg Road Phase IIIB Project on hold for 60 days.** Chairman Osborne seconded the motion. The motion passed unanimously

Chairman Osborne made a **motion to approve the Notice of Intent to Award for the Germany Township Municipal Park Project to York Excavating Company, for their bid of \$238,874.50, conditioned on York Excavating Company, LLC providing references for similar work that are reviewed and accepted by the Township.** Supervisor Albin seconded the motion. The motion passed unanimously.

Road Master

1. Alpha Fire Company Report; 7 EMS calls and 5 fire calls in the Township for October.
2. The road crew has been crack sealing the roads.
3. Todd Blankenship, Woodhaven Homes donated a pipe to the Township.
4. Had to replace the oil pan on the 2003 Ford dump truck.

Old Business

Supervisor Ketterman made a **motion to approve Payment Request #2 to G.B. Graft, Inc. in the amount of \$32,022.58, conditioned on the receipt of the signed payment application from the contractor for the Gettysburg Road Phase IIIA Project.** Chairman Osborne seconded the motion. The motion passed with 2 votes for, Chairman Osborne and Supervisor Ketterman. Supervisor Albin was opposed.

New Business

Chairman Osborne made a motion to approve the distribution of the 2020 Contributions. Supervisor Ketterman seconded the motion. The motion passed unanimously.

Payment of Bills

Supervisor Albin made a motion to pay the bills for the month. Chairman Osborne seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:35 p.m.


Thomas E. Osborne, Chairman
Secretary/Treasurer

Susan L. Hansen,

Permits issued in the month of October:

G20-16	Pole Building	85 Gettysburg Road
G20-25	Pole Building	370 Bollinger Road
G20-26	Shed	35 Drew Lane
G20-27	New Home	Lot 13 Crosswinds Drive
G20-28	Addition	390 Mathias Road
G20-29	Pole Building	466 Gettysburg Road

Bills Paid October 13, 2020 – November 10, 2020

 1st Choice	70.00
Ace Hardware	82.13
Adams County Office for Aging	500.00
Adams Electric	15.75
Alpha Fire Company	955.46
Comcast Cable	166.75
Community Media	650.00
DCED	40.50
General Code	2,712.75
Gettysburg Times	464.66
Intuit Quick Book	21.20
Land & Sea	3,969.00
Littlestown Area Senior Center	1,300.00
Littlestown Baseball	300.00
Littlestown Elementary Football League	300.00
Littlestown Library	500.00
Met Ed	397.24

Midlantic Marking, Inc.	9,309.94
New Enterprise Stone & Lime Co., Inc.	5,938.95
Optimum Pest Control	349.99
PA One Call	16.70
PAMCA	278.75
Quill	130.92
Rabbit Transit	500.00
Shiple Energy	136.03
SPCA	1,350.00
Stonesifer & Sons	34.02
Visiting Nurse Association	750.00
Vulcan	391.18
W B Mason	4.99
Wetzel's Cleaning	90.00
WEX, Inc.	307.74
Wm Hill	4,554.04
York Materials Group	1,900.77
TOTAL	<u>38,489.46</u>

2020 Budget/Actual

<u>Income</u>	<u>BUDGET/ACTUAL 2020</u>	
	<u>Actual</u>	<u>Budget</u>
Total 301 · Real Property Taxes	95,365.04	95,400.00
Total 310 · Local Tax Acts	418,685.01	417,500.00
Total 321 · Business License and Permits	35,354.43	33,000.00
Total 331 · Fines	2,932.49	5,850.00
Total 341 · Interest Earnings	3,070.37	2,855.00
Total 354 · State Operating Grants	56,169.75	166,058.79
Total 355 · Shared Revenue	19,267.12	18,850.00
Total 361 · Charges for Services	3,940.00	7,100.00
Total 362 · Public Safety Fees	20,309.16	6,600.00
Total 363 · Highway & Streets	1,330.00	2,000.00

	Total 364 · Recycling	245.70	250.00
	Total 367 · Recreation Fees	6,506.04	9,459.06
	Total 392 · Inter-Fund Operating Transfer	0.00	112,058.79
	Total 395 · Prior Year Refunds	1,215.47	100.00
Total Income		\$664,390.58	

<u>Expenses</u>	Total 400 · Legislative Body	5,405.53	7,225.00
	Total 402 · Financial Administrations	70.00	1,000.00
	Total 403 · Tax Collections	4,410.24	5,740.00
	Total 404 · Legal	7,221.25	10,000.00
	Total 405 · Secretary	37,946.99	45,562.92
	Total 406 · Gen. Gov. Operating	24,854.98	27,600.00
	Total 408 · Engineering	26,492.33	23,150.00
	Total 409 · Gov.'t Buildings & Garage	32,011.44	51,262.04
	Total 411 · Public Safety	49,286.38	48,091.29
	Total 413 · UCC & Code Enforcement	1,929.59	15,000.00
	Total 414 · Zoning Ordinance/Planning	0.00	1,000.00
	Total 415 · Emergency Management	928.75	1,400.00
	Total 430 · PW Hgwys, Roads, Streets	80,834.85	97,025.00
	Total 432 · Winter Maintenance	6,400.07	24,000.00
	Total 433 · Traffic Control	10,258.24	13,000.00
	Total 434 · Street Lighting	2,855.64	5,000.00
	Total 438 · Maintenance Roads & Bridges	93,559.23	219,962.14
	Total 439 · Highway	67,366.56	57,000.00

Construction & Rebuilding		
Total 451 · Recreation	600.00	600.00
Donations		
Total 454.60 · Park & Recreation Capital Project	0.00	175,663.25
Total 458 · Senior Citizen Donations	2,550.00	2,550.00
Total 459 · Other Donations	3,000.00	3,100.00
Total 481 · Employer Paid Benefits	14,720.94	22,150.00
Total 486 · Insurance Premiums	18,309.00	19,500.00
493 · Prior Year Expenditures	892.50	500.00
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	\$491,905.51	\$877,081.64

Total Expense

2020 Liquid Fuels Budget/Actual

		<u>Actual</u>	<u>Budget</u>
<u>Income</u>	341.02 · INTEREST ON SAVINGS	196.65	100.00
	355.02 · LIQUID FUEL TAX	125,725.13	125,000.00
	392.35 · TRANSFER from SAVINGS	0.00	0.00
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Total Income		\$125,921.78	\$125,100.00

		<u>Actual</u>	<u>Budget</u>
<u>Expense</u>	438 · Maintenance & Repairs of Roads		
	439 · Highway Construction	33,444.68	125,000.00
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Total Expenses		33,444.68	\$125,000.00