

## **December 21, 2020**

The Supervisors met for their regular meeting via zoom at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by, Chairman Osborne, Supervisor Ketterman, and Supervisor Albin were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, and Carroll Dell, Project Coordinator/Planning Chairman,

Guests present via zoom –Ms. McDaniel and Wes McDaniel and Clark Croumer

Chairman Osborne opened the public hearing for the 2021 Budget, the budget is balanced with no tax increase.

Chairman Osborne made **a motion to approve Resolution 2020-08 2021 Budget**. Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve Resolution 2020-09 Real Estate Tax Rate with no increase for 2021**. Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Albin made **a motion to approve the 11/09/2020 regular supervisor's minutes and treasurers report as presented** . Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve the minutes from the 11/04/2020 workshop as presented**. Supervisor Albin seconded the motion. The motion passed unanimously.

### **Public Comment**

None

### **Planning Commission**

Supervisor Albin made **a motion to conditionally approve the Vidyarthi Subdivision since the developer's surveyor has stated he is in the process of updating the wetland delineation boundary and will submit once completed**. Chairman Osborne seconded the motion. The motion passed with 2 votes for, Chairman Osborne and Supervisor Albin. Supervisor Ketterman was opposed.

### **Project Coordinator**

Mr. Dell met with Supervisor Gormont of Mt. Joy Township and Erik Vranich, Engineer for both Townships with regards to the Roberts Road Bridge Project. Mt. Joy will take the lead and the Township's will split the costs.

### **Correspondence**

Attorney James could not make the meeting so he sent a memo with his correspondence: Gettysburg Road Phase III – B Project, and the bids, Section 3102(a) is very specific that all contracts or purchases shall not be made, except with, and from, the lowest responsible bidder

after due notice in the newspaper of general circulation in the Township. Section 3102(f) presents an option to the Board to reject all bids, but only if it is believed by the Board to be in the best interest of the Township and thereafter, at the public meeting, reasons must be made for the rejection of all bids and must be announced and noted in the Minutes.

Supervisor Ketterman made a motion **to approve the Notice of Intent to Award for the Gettysburg Road Drainage and Widening Project Phase IIIB to G.B. Groft, Inc. for their bid of \$169,425.50.** Chairman Osborne seconded the motion. The motion passed with 2 votes for, Chairman Osborne and Supervisor Ketterman. Supervisor Albin was opposed.

### **Administrative Actions**

Supervisor Albin made a motion **to approve the Notice to Proceed for the Germany Township Municipal Park Project pending completion of all contract documents to the satisfaction of the Township Engineer and Solicitor.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Chairman Osborne made a motion **to approve Resolution 2020-07 Hazard Mitigation Plan.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

### **Road Master**

Ms. Hansen gave the Roadmaster report for Mr. Waltz:

1. Alpha Fire Company Report: 13 EMS calls and 5 fire calls in the Township for October.
2. Snowstorm hours were 92.5 and used 15 tons of anti-skid and 15 tons of salt.
3. The office front door canopy was ripped by the snow and will need to be replaced in the spring.
4. Christmas tree pickup will be on January 2<sup>nd</sup> and township residents can drop off trees at the office.
5. The radios are in need of new batteries, waiting on County to let us know where to purchase them.

### **Old Business**

The Board unanimously closed the complaint at 454 Mengus Mill Road.

### **New Business**

Supervisor Ketterman noted the storm drain at the corner of Gettysburg Road and Rt. 194 may need to be cleaned out for the up coming rain. Ms. Hansen will check with the Roadmaster to see if this is the Township's or PennDOT's.

### **Payment of Bills**

Supervisor Albin made a motion **to pay the 4<sup>th</sup> Quarter LST Tax and Fire/EMS Tax to Alpha Fire Company.** Chairman Osborne seconded the motion. The motion passed with 2 votes for, Chairman Osborne and Supervisor Ketterman. Supervisor Albin abstained.

Supervisor Albin made a **motion to pay the bills for the month.** Chairman Osborne seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:15 p.m.


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Thomas E. Osborne, Chairman  
Secretary/Treasurer

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Susan L. Hansen,

**Permits issued in the month of November:**

G20-30	Garage	291 Lucas Drive
G20-31	Garage	135 Kensington Drive
G20-32	Deck	785 Teeter Road
G20-33	New Home	256 Ulricktown Road

**Bills Paid November 10, 2020 - December**

 1st Choice	70.00
Ace Hardware	137.70
Adams Electric	15.75
Alpha Fire	1,108.19
Carroll Dell	44.86
Comcast Cable	156.90
County of Adams	1,990.29
Doceo	7.55
Gettysburg Engineering	7,521.00
Gettysburg Times	208.88
Intuit Quick Book	20.52
Jack K.	25.30
Jim Beard	557.04
Karen Heflin, Recorder of Deeds	115.00
Kathy	264.31
Land & Sea	1,163.00
Lee Kelch	112.50
Met Ed	419.20
Nick's Garage Etc.	2,176.33
PA Municipal Code Alliance	212.50
PA One Call	5.60
Peoples Mortgage	7,523.02
Postmaster	57.40
Shiple Energy	33.28
Stonesifer & Sons	34.02

Susan Hansen	37.39
Tim	224.99
W B Mason	22.97
Wetzel's Cleaning	90.00
WEX, Inc.	419.51
Wm Hill	5,837.80
<b>TOTAL</b>	<b>30,612.80</b>

**2020 Budget/Actual**

<u>Income</u>	<u>BUDGET/ACTUAL</u> <u>L 2020</u>	<u>Actual</u>	<u>Budget</u>
Total 301 · Real Property Taxes		97,110.23	95,400.00
Total 310 · Local Tax Acts		498,805.31	417,500.00
Total 321 · Business License and Permits		35,354.43	33,000.00
Total 331 · Fines		4,452.61	5,850.00
Total 341 · Interest Earnings		3,190.16	2,855.00
Total 354 · State Operating Grants		64,467.92	166,058.79
Total 355 · Shared Revenue		19,267.12	18,850.00
Total 361 · Charges for Services		5,962.50	7,100.00
Total 362 · Public Safety Fees		23,462.46	6,600.00
Total 363 · Highway & Streets		2,284.45	2,000.00
Total 364 · Recycling		339.30	250.00
Total 367 · Recreation Fees		6,606.04	9,459.06
Total 392 · Inter-Fund Operating Transfer		0.00	112,058.79
Total 395 · Prior Year Refunds		2,332.72	100.00
<b>Total Income</b>		<b>\$763,635.25</b>	<b>\$877,081.64</b>
<u>Expenses</u>	Total 400 · Legislative Body	6,869.33	7,225.00

<b>Total 402 · Financial Administrations</b>	70.00	1,000.00
<b>Total 403 · Tax Collections</b>	6,539.72	5,740.00
<b>Total 404 · Legal</b>	7,015.00	10,000.00
<b>Total 405 · Secretary</b>	42,983.95	45,562.92
<b>Total 406 · Gen. Gov. Operating</b>	26,869.75	27,600.00
<b>Total 408 · Engineering</b>	34,211.76	23,150.00
<b>Total 409 · Gov.'t Buildings &amp; Garage</b>	40,009.95	51,262.04
<b>Total 411 · Public Safety</b>	50,394.57	48,091.29
<b>Total 413 · UCC &amp; Code Enforcement</b>	2,142.09	15,000.00
<b>Total 414 · Zoning Ordinance/Planning</b>	0.00	1,000.00
<b>Total 415 · Emergency Management</b>	928.75	1,400.00
<b>Total 430 · PW Hgwys, Roads, Streets</b>	88,605.98	97,025.00
<b>Total 432 · Winter Maintenance</b>	7,101.16	24,000.00
<b>Total 433 · Traffic Control</b>	10,258.24	13,000.00
<b>Total 434 · Street Lighting</b>	3,115.88	5,000.00
<b>Total 438 · Maintenance Roads &amp; Bridges</b>	97,021.46	219,962.14
<b>Total 439 · Highway Construction &amp; Rebuilding</b>	67,366.56	57,000.00
<b>Total 451 · Recreation Donations</b>	600.00	600.00
<b>Total 454.60 · Park &amp; Recreation Capital Project</b>	0.00	175,663.25
<b>Total 458 · Senior Citizen Donations</b>	2,550.00	2,550.00
<b>Total 459 · Other Donations</b>	3,000.00	3,100.00
<b>Total 481 · Employer Paid</b>	16,667.20	22,150.00

<b>Benefits</b>		
<b>Total 486 · Insurance Premiums</b>	18,309.00	19,500.00
<b>493 · Prior Year Expenditures</b>	892.50	500.00
	<b>\$533,522.85</b>	<b>877,081.64</b>

**Total Expense**

**2020 Liquid Fuels Budget/Actual**

		<u>Actual</u>	<u>Budget</u>
<b><u>Income</u></b>	<b>341.02 · INTEREST ON SAVINGS</b>	196.65	100.00
	<b>355.02 · LIQUID FUEL TAX</b>	125,725.13	125,000.00
	<b>392.35 · TRANSFER from SAVINGS</b>	0.00	0.00
<b>Total Income</b>		<b>\$125,921.78</b>	<b>\$125,100.00</b>

		<u>Actual</u>	<u>Budget</u>
<b><u>Expense</u></b>	<b>438 · Maintenance &amp; Repairs of Roads</b>		
	<b>439 · Highway Construction</b>	65,467.26	125,000.00
<b>Total Expenses</b>		<b>33,444.68</b>	<b>\$125,000.00</b>