

May 10, 2021

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by, Chairman Osborne, Vice Chairman Ketterman, and Supervisor Albin were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Carroll Dell, Special Project Coordinator/Planning Chairman, Tim Waltz, Roadmaster and Attorney James.

Guests present – John Lupp and Julia Hammerbacker, and Bill Ridinger,

Supervisor Albin made a **motion to approve the April regular supervisor’s minutes and treasurers report as presented from 04/12/2021.** Chairman Osborne seconded the motion. The motion passed unanimously.

Chairman Osborne made a **motion to approve the April workshop minutes as presented from 04/07/2021.** Supervisor Albin seconded the motion. The motion passed unanimously.

Public Comment - None

Planning Commission

Nothing to report

Project Coordinator

Nothing to report

Correspondence

1. Attorney James reviewed the addendum to stormwater management practices, facilities and systems maintenance and monitoring agreement for lot 33 in the Crosswinds Subdivision. The plan was amended January 6, 2021 for a revision of the driveway grading and amended again on March 3, 2021 for a pipe extension. This is a revision of the original plan and needs to be approved. A new as-built plan should also be provided and recorded with the Crosswinds Subdivision Plat at the courthouse. No action was taken at this time.
2. Attorney James advised the Board if they are interested in purchasing about a half ½ acre of land from the Divers to add to the Township’s municipal office parcel they will need to get an appraisal from a certified appraiser. The Township can not pay more than the appraisal is determined.

Administrative Actions

Erik Vranich, Wm Hill Associates received bids for the Roberts Road Culvert Replacement for labor and equipment. He solicited quotes from 4 contractors but only received 2 quotes back.

- Quote A-1 Labor and equipment for culvert replacement excluding pavement restoration:
 1. Clear View Excavating, Inc. - \$17,500.00

- 2. GB Groft, Inc. - \$18,870.00
- Quote B-1 Labor and equipment for culvert replacement including pavement restoration (this does not include material costs for pavement restoration):
 - 1. Clear View Excavating, Inc. - \$20,800.00
 - 2. GB Groft, Inc. - \$23,870.00

Supervisor Albin made **a motion to approve the Quote A-1 for labor and equipment for the Roberts Road Culvert Replacement.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Road Master

- 1. There were 4 fire calls and 17 EMS calls within the Township for the month of April.
- 2. Clear View Excavating Inc. will begin the repairs to the Feeser Road Bridge the week of May 24th from there they will begin work on other various roads.

Old Business

New Business

Payment of Bills

Chairman Osborne made **a motion to pay the bills for the month.** Supervisor Albin seconded the motion. Supervisor Ketterman asked why the Code Enforcement Officer was called out on a dog complaint. He explained there is a Dog Warden to handle these complaints. The motion passed with 2 votes for, Chairman Osborne and Supervisor Albin. Supervisor Ketterman was opposed.

There being no further business the meeting was adjourned at 7:11 p.m.

 Thomas E. Osborne, Chairman
 Secretary/Treasurer

 Susan L. Hansen,

Permits issued in the month of April:

G21-11	In-Ground Pool	101 Honeysuckle Lane
G21-13	Pole Building	120 Babylon Road
G21-14	Pole Building	90 Marcey Court
G21-15	Above Ground Pool	67 Darlyn Court
G21-16	Above Ground Pool	101 Cool Road
G21-17	Garage	127 Amanda Drive

Bills Paid April 12, 2021 – May 15, 2021

1st Choice	70.00
Adams Electric	24.60
Alpha Fire Company	24,952.37
Breighner Tires	130.00
Comcast Cable	158.82
DB KREIG	2,010.40
Land & Sea	1,447.00
Lowe's	45.56
Met Ed	413.96
NAPA Auto	46.82
PAMCA Code Enforcement	177.50
ShIPLEY Energy	29.69
Stonesifer & Sons	34.02
Vulcan	386.92
W B Mason	22.97
Wetzel's Cleaning	125.00
Wm Hill	888.02
YSM	2,021.80
TOTAL	<u>32,985.45</u>

2021 Budget/Actual

Income

301 · Real Property Taxes

301.10 · Current Year	61,692.51	67,000.00
301.11 · FIRE/EMS TAX	24,952.37	27,000.00
301.20 · Prior Year Taxes	1,119.53	1,000.00
301.2X · Real Estate Other	288.26	200.00
301.40 · Delinquent Taxes	256.99	500.00
301.60 · Interim	0.00	200.00

Total 301 · Real Property Taxes 88,309.66 95,900.00

310 · Local Tax Act 511

310.01 · Per Capita Tax	7,904.20	9,500.00
310.02 · Per Capita Prior/Delinquent	548.50	750.00
310.10 · Real Estate Transfer Tax	20,189.73	50,000.00
310.21 · Earned Income Tax Current Yr.	7,928.29	200,000.00
310.22 · Prior Yr. Earned Income Tax	120,989.71	160,000.00
310.23 · Other	1,633.85	0.00

310.50 · Local Services Tax	2,157.75	2,400.00
Total 310 · Local Tax Act 511	161,352.03	422,650.00
321 · Business License and Permits		
321.80 · Cable Franchise Fees	37,962.84	34,000.00
Total 321 · Business License and Permits	37,962.84	34,000.00
331 · Fines		
331.10 · Court-District Magistrate	1,890.23	3,500.00
331.12 · Ordinance Violations	0.00	350.00
331.13 · State Police Fines	0.00	2,000.00
Total 331 · Fines	1,890.23	5,850.00
341 · Interest Earnings		
341.01 · Interest Checking	11.06	55.00
341.02 · Interest Savings	449.74	900.00
341.03 · CD Interest	0.00	2,000.00
Total 341 · Interest Earnings	460.80	2,955.00
354 · State Capital/Operating Grants		
354.01 · Dirt & Gravel Roads	0.00	54,000.00
354.07 · PARK & RECREATION GRANTS	0.00	112,058.79
Total 354 · State Capital/Operating Grants	0.00	166,058.79
355 · Shared Revenue		
355.01 · PURTA	0.00	450.00
355.04 · Alcoholic Beverages Licenses	0.00	400.00
355.07 · Foreign Fire Ins. Tax	0.00	18,000.00
Total 355 · Shared Revenue	0.00	18,850.00
361 · Charges for Services		
361.10 · Administrative Fee	1,050.00	600.00
361.30 · Subdivision/Land Dev. Plan Fees	0.00	1,500.00
361.32 · Engineering Review/Inspect. Fee	0.00	1,000.00
361.56 · Stormwater Review & Inspections	3,325.00	2,000.00
Total 361 · Charges for Services	4,375.00	5,100.00
362 · Public Safety Fees		
362.41 · Building Permit Fees		
362.42 · Reimbursed Permit Fees	825.00	
362.41 · Building Permit Fees - Other	10,971.42	5,000.00
362.43 · DCED Fee	27.00	0.00
362.44 · Sewer Permits	5,250.00	3,000.00
362.47 · Driveway Permit Fees	310.00	500.00
362.48 · Well Permits	500.00	500.00
Total 362 · Public Safety Fees	17,883.42	9,000.00
363 · Highway & Streets		
363.10 · Street/Curb Repairs	11,200.00	1,200.00
Total 363 · Highway & Streets	0.00	1,200.00

364 · Sanitation		
364.50 · Sale of Recyclable Material	<u>0.00</u>	<u>250.00</u>
Total 364 · Sanitation	0.00	250.00
367 · Recreation Fees		
367.20 · Recreation Fees	<u>3,253.02</u>	<u>6,406.04</u>
Total 367 · Recreation Fees	3,253.02	6,406.04
392 · Interfund Operating Transfer	0.00	112,058.79
395 · Prior Year Refunds	<u>235.21</u>	<u>500.00</u>
Total Income	<u>326,922.21</u>	<u>921,557.18</u>

Expense

400 · Legislative Body		
400.05 · Supervisor Wages	1,875.00	5,625.00
400.16 · Planning Commission Wages	0.00	1,000.00
400.24 · Supervisor Operating	0.00	300.00
400.33 · Supervisor Mileage	<u>0.00</u>	<u>500.00</u>
Total 400 · Legislative Body	1,875.00	7,425.00
402 · Financial Administrations		
402.05 · Auditor's Wages	<u>0.00</u>	<u>500.00</u>
Total 402 · Financial Administrations	0.00	500.00
403 · Tax Collections		
403.05 · Tax Collector Wages	895.17	4,500.00
403.24 · Tax Collector Supplies	0.00	350.00
403.30 · Other Services & Charges	<u>0.00</u>	<u>950.00</u>
Total 403 · Tax Collections	895.17	5,800.00
404 · Legal		
404.31 · Legal Services/Fees	<u>880.00</u>	<u>10,000.00</u>
Total 404 · Legal	880.00	10,000.00
405 · Secretary		
405.10 · Secretary Wages	14,676.21	42,397.81
405.11 · Administrative Assistant	0.00	1,500.00
405.33 · Secretary Mileage	60.48	400.00
405.35 · Secretary Bonding	<u>1,426.00</u>	<u>1,426.00</u>
Total 405 · Secretary	16,162.69	45,723.81
406 · Gen. Gov. Operating		
406.10 · Project Coordination Wages	3,048.89	11,000.00
406.19 · Direct Deposit Fees	84.80	350.00
406.21 · Office Supplies	1,259.57	2,500.00
406.23 · Postage	77.00	500.00
406.26 · Furniture & Equipment	651.98	3,000.00
406.31 · Codification of Code	0.00	1,200.00
406.33 · Coordinators Mileage	0.00	300.00

406.34 · Advertising & Printing	922.43	1,500.00
406.42 · Dues & Memberships	1,212.00	2,000.00
406.46 · Education, Mtgs. & Conferences	<u>35.00</u>	<u>3,000.00</u>
Total 406 · Gen. Gov. Operating	7,291.67	25,350.00
408 · Engineering		
408.31 · Township Engineer/SEO	1,578.20	15,000.00
408.311 · Park Engineering	<u>4,519.85</u>	<u>12,020.00</u>
Total 408 · Engineering	6,098.05	27,020.00
409 · Gov.'t Buildings & Garage		
409.01 · Building Loan Interest	2,164.62	10,925.26
409.10 · Maintenance Wages	0.00	500.00
409.25 · Bldg. Repair/Maint./Supplies	1,193.63	11,279.00
409.36 · Utilities	3,448.71	10,000.00
409.73 · Building Loan Principal	<u>5,358.40</u>	<u>11,072.70</u>
Total 409 · Gov.'t Buildings & Garage	12,165.36	43,776.96
411 · Public Safety		
411.01 · Distribution of Fire/EMS Tax	24,952.37	27,000.00
411.19 · Fireman's Work Comp.	3,465.68	3,465.68
411.52 · Foreign Fire Tax	0.00	16,000.00
411.54 · Contributions, Grants, Donation	<u>0.00</u>	<u>600.00</u>
Total 411 · Public Safety	28,418.05	47,065.68
413 · UCC & Code Enforcement		
413.31 · Code Enforcement Officer	<u>861.00</u>	<u>7,500.00</u>
Total 413 · UCC & Code Enforcement	861.00	7,500.00
414 · Zoning Ordinance/Planning	0.00	1,000.00
415 · Emergency Management		
415.32 · Wireless Communications	356.72	1,200.00
415 · Emergency Management - Other	<u>0.00</u>	<u>200.00</u>
Total 415 · Emergency Management	356.72	1,400.00
430 · PW Hgwys, Roads, Streets		
430.15 · PW Wages	8,479.94	48,000.00
430.251 · Supplies/Operating	1,472.13	3,434.74
430.33 · Vehicle Fuel	2,224.19	5,000.00
430.37 · Vehicle Repairs/Maintenance	602.48	3,000.00
430.74 · Major Equipment Purchase	<u>3,137.12</u>	<u>20,026.00</u>
Total 430 · PW Hgwys, Roads, Streets	15,915.86	79,460.74
432 · Winter Maintenance		
432.10 · Snow Removal Wages	7,382.60	8,000.00
432.24 · Operating/Materials & Supplies	<u>1,854.95</u>	<u>10,000.00</u>
Total 432 · Winter Maintenance	9,237.55	18,000.00
433.00 · Traffic Control		
433.25 · Traffic Control Devices	131.53	2,500.00

433.37 · Striping	0.00	8,000.00
Total 433.00 · Traffic Control	131.53	10,500.00
434.00 · Street Lighting	1,294.00	4,000.00
438 · Maintenance Roads & Bridges		
438.25 · Repairs/Maintenance Supplies	2,397.32	7,000.00
438.31 · Professional Services/Engineer	3,987.30	22,000.00
438.61 · Construction of Roads	878.00	211,061.49
Total 438 · Maintenance Roads & Bridges	7,262.62	240,061.49
439 · Highway Construction/Rebuilding		
439.31 · Professional/Eng. Services	211.05	7,000.00
439.61 · Construction of Dirt/Gravel Rds	0.00	54,000.00
Total 439 · Highway Construction/Rebuilding	0.00	61,000.00
451 · Recreation Donations		
451.50 · Baseball, Football Donations	0.00	600.00
Total 451 · Recreation Donations	0.00	600.00
454.60 · Park & Rec. Capital Project	0.00	238,874.50
458 · Senior Citizen Donations		
458.50 · Senior Citizen Associations	0.00	2,550.00
Total 458 · Senior Citizen Donations	0.00	2,550.00
459 · Other Donations		
459.50 · Donations	0.00	3,100.00
Total 459 · Other Donations	0.00	3,100.00
481 · Employer Paid Benefits		
481.10 · Social Security/Medicare	2,903.99	10,800.00
481.20 · Health Care Benefit	5,000.00	5,000.00
481.30 · PSATS UC Fund	233.31	1,800.00
483.30 · Pension Contribution	1,350.00	4,000.00
483.31 · Administration of 457 Fund	0.00	200.00
Total 481 · Employer Paid Benefits	9,487.30	21,800.00
486 · Insurance Premiums		
484 · Workers Compensation Insurance	0.00	6,375.00
486.20 · Property, Casualty, Auto	0.00	12,000.00
Total 486 · Insurance Premiums	0.00	18,375.00
493 · Prior Year Expenditures	1,806.76	500.00
Total Expense	120,350.28	921,577.18

2021 Liquid Fuels Budget/Actuals

Income

341.02 · INTEREST ON SAVINGS	54.64	100.00
355.02 · LIQUID FUEL TAX	116,705.94	113,30
392.35 OPERATING TRANSFER		4.01
		50,000.
		00

Total Income	116,760.58	163,40
Expense		4.01
		163,40
439 · HIGHWAY CONSTRUCTION/REBUILDING	<u>0.00</u>	<u>4.00</u>
		163,40
Total Expense	<u>0.00</u>	<u>4.00</u>
		163,40
Net Ordinary Income	<u>0.00</u>	<u>.01</u>
Net Income	<u><u>0.00</u></u>	<u><u>.01</u></u>