

July 12, 2021

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by, Vice Chairman Ketterman, Supervisor Albin was also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Tim Waltz, Roadmaster and Attorney James. Chairman Osborne was on vacation.

Guests present – John Lupp, Wesley McDaniel, John McAllister, Alexandra Wunder-Roop, David Roop II and Bill Ridinger,

Supervisor Albin made **a motion to approve the June regular supervisor's minutes and treasurers report as presented from 06/14/2021.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Albin made **a motion to approve the June workshop minutes as presented from 06/09/2021 and 06/23/2021.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Public Comment

Ms. Wunder-Roop presented the Board of Supervisors a petition and complaint about a neighbor on Mengus Mill Road. The complaint is with regards to the neighbor riding ATV's and crossing property lines. The complaint also includes this same neighbor shooting guns and blowing up binary explosives. The Board of Supervisors agreed to have the Code Enforcement Officer follow up and contact the property owner.

Planning Commission

The Planning Commission met on July 6th to re-organize with Carroll Dell retiring. They voted to approve Bryan Gonnella as the new Chairman and Pat Manley as the new Vice Chairman. They also recommended appointing Jarred Picarelli to the Commission.

Supervisor Albin made **a motion to appoint Jarred Picarelli to the Planning Commission.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Correspondence

Attorney James reviewed the appraisal for 204 Ulricktown Road. Mr. Waltz will be talking to Mr. Divers about the offer for the ½ acre portion of the property.

Administrative Actions

Road Master

1. There were 7 fire calls and 11 EMS calls within the Township for the month of June.

Old Business

New Business

Supervisor Albin made a motion to approve Application for Payment #1 to York Excavating in the amount of \$114,517.19 for Phase I of the Municipal Park. Supervisor Ketterman seconded the motion. The motion passed unanimously.

Payment of Bills

Supervisor Albin made a motion to pay the bills for the month. Supervisor Ketterman seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:15 p.m.


Jackie M. Ketterman, Vice Chairman
Secretary/Treasurer

Susan L. Hansen,

Permits issued in the month of June:

G21-22	Above Ground Pool	190 Feeser Road
G21-23	Deck around pool	1025 Georgetown Road
G21-24	New Home	1105 Georgetown Road

Bills Paid June 15, 2021 – July 12, 2021

 1st Choice	70.00
Ace Hardware	158.38
ACTCC	17.15
Adams Electric	30.50
Clear View	32,053.50
Comcast Cable	158.94
Dave James	1,361.25
Eastern Salt Co., Inc.	2,886.98
F.N.B.	16,392.91
Jeff A Shaffer Real Estate, Inc.	395.00
KREIG	4,419.65
Land & Sea	2,495.00
Met Ed	369.43
Monarch	2,042.00
PA One Call	25.32
PAMCA	340.00

Quill	53.68
Selective	6,406.00
Stonesifer & Sons	34.02
Verizon	72.31
Vulcan	1,192.59
Wetzel's Cleaning	125.00
WEX, Inc.	459.52
Whispering Creek Tree Removal	770.00
Wm Hill	2,405.00
York Excavating Co. LLC	114,517.19
York Materials Group	543.40
TOTAL	<u>189,794.72</u>

2021 Budget/Actual

Income

301 · Real Property Taxes

301.10 · Current Year	63,561.26	67,000.00
301.11 · FIRE/EMS TAX	25,699.84	27,000.00
301.20 · Prior Year Taxes	1,138.72	1,000.00
301.2X · Real Estate Other	288.26	200.00
301.40 · Delinquent Taxes	570.32	500.00
301.60 · Interim	<u>0.00</u>	<u>200.00</u>

Total 301 · Real Property Taxes 91,258.40 95,900.00

310 · Local Tax Act 511

310.01 · Per Capita Tax	8,323.10	9,500.00
310.02 · Per Capita Prior/Delinquent	757.40	750.00
310.10 · Real Estate Transfer Tax	24,793.28	50,000.00
310.21 · Earned Income Tax Current Yr.	96,803.65	200,000.00
310.22 · Prior Yr. Earned Income Tax	149,472.50	160,000.00
310.23 · Other	1,633.85	0.00
310.50 · Local Services Tax	<u>2,422.41</u>	<u>2,400.00</u>

Total 310 · Local Tax Act 511 284,206.29 422,650.00

321 · Business License and Permits

321.80 · Cable Franchise Fees	<u>37,962.84</u>	<u>34,000.00</u>
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Total 321 · Business License and Permits 37,962.84 34,000.00

331 · Fines

331.10 · Court-District Magistrate	2,472.94	3,500.00
331.12 · Ordinance Violations	0.00	350.00
331.13 · State Police Fines	<u>750.77</u>	<u>2,000.00</u>

Total 331 · Fines	3,223.71	5,850.00
341 · Interest Earnings		
341.01 · Interest Checking	16.99	55.00
341.02 · Interest Savings	724.94	900.00
341.03 · CD Interest	<u>289.91</u>	<u>2,000.00</u>
Total 341 · Interest Earnings	1,031.84	2,955.00
354 · State Capital/Operating Grants		
354.01 · Dirt & Gravel Roads	0.00	54,000.00
354.07 · PARK & RECREATION GRANTS	<u>114,517.19</u>	<u>112,058.79</u>
Total 354 · State Capital/Operating Grants	0.00	166,058.79
355 · Shared Revenue		
355.01 · PURTA	0.00	450.00
355.04 · Alcoholic Beverages Licenses	0.00	400.00
355.07 · Foreign Fire Ins. Tax	<u>0.00</u>	<u>18,000.00</u>
Total 355 · Shared Revenue	0.00	18,850.00
361 · Charges for Services		
361.10 · Administrative Fee	1,750.00	600.00
361.30 · Subdivision/Land Dev. Plan Fees	5,850.00	1,500.00
361.32 · Engineering Review/Inspect. Fee	325.00	1,000.00
361.56 · Stormwater Review & Inspections	<u>3,975.00</u>	<u>2,000.00</u>
Total 361 · Charges for Services	11,900.00	5,100.00
362 · Public Safety Fees		
362.41 · Building Permit Fees		
362.42 · Reimbursed Permit Fees		
362.41 · Building Permit Fees - Other	12,864.97	5,000.00
362.43 · DCED Fee	58.50	0.00
362.44 · Sewer Permits	7,675.00	3,000.00
362.47 · Driveway Permit Fees	385.00	500.00
362.48 · Well Permits	<u>775.00</u>	<u>500.00</u>
Total 362 · Public Safety Fees	21,198.47	9,000.00
363 · Highway & Streets		
363.10 · Street/Curb Repairs	<u>0.00</u>	<u>1,200.00</u>
Total 363 · Highway & Streets	0.00	1,200.00
364 · Sanitation		
364.50 · Sale of Recyclable Material	<u>55.00</u>	<u>250.00</u>
Total 364 · Sanitation	55.00	250.00
367 · Recreation Fees		
367.20 · Recreation Fees	<u>6,406.04</u>	<u>6,406.04</u>
Total 367 · Recreation Fees	6,406.04	6,406.04
392 · Interfund Operating Transfer	0.00	112,058.79
395 · Prior Year Refunds	<u>756.05</u>	<u>500.00</u>
Total Income	<u>572,515.83</u>	<u>921,557.18</u>

Expense

400 · Legislative Body		
400.05 · Supervisor Wages	3,281.25	5,625.00
400.16 · Planning Commission Wages	150.00	1,000.00
400.24 · Supervisor Operating	100.36	300.00
400.33 · Supervisor Mileage	<u>10.19</u>	<u>500.00</u>
Total 400 · Legislative Body	3,541.80	7,425.00
402 · Financial Administrations		
402.05 · Auditor's Wages	<u>0.00</u>	<u>500.00</u>
Total 402 · Financial Administrations	0.00	500.00
403 · Tax Collections		
403.05 · Tax Collector Wages	3,952.05	4,500.00
403.24 · Tax Collector Supplies	0.00	350.00
403.30 · Other Services & Charges	<u>0.00</u>	<u>950.00</u>
Total 403 · Tax Collections	3,952.05	5,800.00
404 · Legal		
404.31 · Legal Services/Fees	<u>2,241.25</u>	<u>10,000.00</u>
Total 404 · Legal	2,241.25	10,000.00
405 · Secretary		
405.10 · Secretary Wages	22,829.66	42,397.81
405.11 · Administrative Assistant	0.00	1,500.00
405.33 · Secretary Mileage	60.48	400.00
405.35 · Secretary Bonding	<u>1,426.00</u>	<u>1,426.00</u>
Total 405 · Secretary	24,316.14	45,723.81
406 · Gen. Gov. Operating		
406.10 · Project Coordination Wages	4,614.76	11,000.00
406.19 · Direct Deposit Fees	103.88	350.00
406.21 · Office Supplies	1,751.17	2,500.00
406.23 · Postage	77.00	500.00
406.26 · Furniture & Equipment	1,639.84	3,000.00
406.31 · Codification of Code	0.00	1,200.00
406.33 · Coordinators Mileage	0.00	300.00
406.34 · Advertising & Printing	922.43	1,500.00
406.42 · Dues & Memberships	1,404.15	2,000.00
406.46 · Education, Mtgs. & Conferences	<u>35.00</u>	<u>3,000.00</u>
Total 406 · Gen. Gov. Operating	10,548.23	25,350.00
408 · Engineering		
408.31 · Township Engineer/SEO	2,866.81	15,000.00
408.311 · Park Engineering	<u>6,179.42</u>	<u>12,020.00</u>
Total 408 · Engineering	9,046.23	27,020.00
409 · Gov.'t Buildings & Garage		

409.01 · Building Loan Interest	4,263.67	10,925.26
409.10 · Maintenance Wages	0.00	500.00
409.25 · Bldg. Repair/Maint./Supplies	2,407.17	11,279.00
409.36 · Utilities	4,070.50	10,000.00
409.73 · Building Loan Principal	<u>10,782.37</u>	<u>11,072.70</u>
Total 409 · Gov.'t Buildings & Garage	21,523.71	43,776.96
411 · Public Safety		
411.01 · Distribution of Fire/EMS Tax	24,952.37	27,000.00
411.19 · Fireman's Work Comp.	3,465.68	3,465.68
411.52 · Foreign Fire Tax	0.00	16,000.00
411.54 · Contributions, Grants, Donation	<u>0.00</u>	<u>600.00</u>
Total 411 · Public Safety	28,418.05	47,065.68
413 · UCC & Code Enforcement		
413.31 · Code Enforcement Officer	<u>1,336.00</u>	<u>7,500.00</u>
Total 413 · UCC & Code Enforcement	1,336.00	7,500.00
414 · Zoning Ordinance/Planning	0.00	1,000.00
415 · Emergency Management		
415.32 · Wireless Communications	501.34	1,200.00
415 · Emergency Management - Other	<u>0.00</u>	<u>200.00</u>
Total 415 · Emergency Management	501.34	1,400.00
430 · PW Hgwys, Roads, Streets		
430.15 · PW Wages	17,525.43	48,000.00
430.251 · Supplies/Operating	1,770.05	3,434.74
430.33 · Vehicle Fuel	3,183.26	5,000.00
430.37 · Vehicle Repairs/Maintenance	1,276.98	3,000.00
430.74 · Major Equipment Purchase	<u>19,530.03</u>	<u>20,026.00</u>
Total 430 · PW Hgwys, Roads, Streets	43,311.07	79,460.74
432 · Winter Maintenance		
432.10 · Snow Removal Wages	7,382.60	8,000.00
432.24 · Operating/Materials & Supplies	<u>4,741.93</u>	<u>10,000.00</u>
Total 432 · Winter Maintenance	12,124.53	18,000.00
433.00 · Traffic Control		
433.25 · Traffic Control Devices	131.53	2,500.00
433.37 · Striping	<u>0.00</u>	<u>8,000.00</u>
Total 433.00 · Traffic Control	131.53	10,500.00
434.00 · Street Lighting	1,833.78	4,000.00
438 · Maintenance Roads & Bridges		
438.25 · Repairs/Maintenance Supplies	4,392.45	7,000.00
438.31 · Professional Services/Engineer	6,154.51	22,000.00
438.61 · Construction of Roads	<u>27,818.55</u>	<u>211,061.49</u>
Total 438 · Maintenance Roads & Bridges	38,365.51	240,061.49
439 · Highway Construction/Rebuilding		

439.31 · Professional/Eng. Services	211.05	7,000.00
439.61 · Construction of Dirt/Gravel Rds	<u>0.00</u>	<u>54,000.00</u>
Total 439 · Highway Construction/Rebuilding	0.00	61,000.00
451 · Recreation Donations		
451.50 · Baseball, Football Donations	<u>0.00</u>	<u>600.00</u>
Total 451 · Recreation Donations	0.00	600.00
454.60 · Park & Rec. Capital Project	119,959.59	238,874.50
458 · Senior Citizen Donations		
458.50 · Senior Citizen Associations	<u>0.00</u>	<u>2,550.00</u>
Total 458 · Senior Citizen Donations	0.00	2,550.00
459 · Other Donations		
459.50 · Donations	<u>0.00</u>	<u>3,100.00</u>
Total 459 · Other Donations	0.00	3,100.00
481 · Employer Paid Benefits		
481.10 · Social Security/Medicare	4,849.62	10,800.00
481.20 · Health Care Benefit	5,000.00	5,000.00
481.30 · PSATS UC Fund	314.94	1,800.00
483.30 · Pension Contribution	2,100.00	4,000.00
483.31 · Administration of 457 Fund	<u>0.00</u>	<u>200.00</u>
Total 481 · Employer Paid Benefits	12,264.56	21,800.00
486 · Insurance Premiums		
484 · Workers Compensation Insurance	6,406.00	6,375.00
486.20 · Property, Casualty, Auto	<u>0.00</u>	<u>12,000.00</u>
Total 486 · Insurance Premiums	0.00	18,375.00
493 · Prior Year Expenditures	<u>1,806.76</u>	<u>500.00</u>
Total Expense	341,839.18	921,577.18

2021 Liquid Fuels Budget/Actuals

Income		
341.02 · INTEREST ON SAVINGS	97.72	100.00
		113.30
355.02 · LIQUID FUEL TAX	<u>116,705.94</u>	<u>4.01</u>
		50,000.00
392.35 OPERATING TRANSFER		00
		163,40
Total Income	116,803.66	4.01
Expense		
		163,40
439 · HIGHWAY CONSTRUCTION/REBUILDING	<u>0.00</u>	<u>4.00</u>
		163,40
Total Expense	<u>0.00</u>	<u>4.00</u>
Net Ordinary Income	<u>0.00</u>	<u>.01</u>
Net Income	<u><u>0.00</u></u>	<u><u>.01</u></u>