

August 9, 2021

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by, Chairman Osborne, Vice Chairman Ketterman, Supervisor Albin were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Tim Waltz, Roadmaster and Attorney James.

Guests present – John Lupp, Wesley McDaniel, John McAllister, Alexandra Wunder-Roop, David Roop II, Sam Shipley, Tami Cleaver, Jeff Stough, Harry McKean, and Bill Ridinger,

Supervisor Albin made a **motion to approve the July regular supervisor’s minutes and treasurers report as presented from 07/12/2021**. Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to approve the July workshop minutes as presented from 07/07/2021 and 07/21/2021**. Supervisor Albin seconded the motion. The motion passed unanimously.

Public Comment

Mr. Shipley, resident on Mengus Mill Road who received a complaint about his ATV driving too close to the neighbor’s property, target shooting on his property and exploding Tannerite. He stated he met with the Township’s code enforcement officer James Graham on July 29th. He also stated he had his property surveyed due to his neighbors harassing him over the property lines. The Township has not received Mr. Grahams inspection report for the property.

Supervisor Ketterman does not think any complaints should leave the office without the approval of a majority of Supervisors.

Mr. Harry McKean, developer for the Mayberry at Mason Dixon Subdivision discussed with the Board the streets in the new proposed development. Mainly changing Lake View Drive to 28’ wide instead of the 34’ like all the streets in the development. The reason being this road will not have any homes fronting this road, and there will be no sidewalks on the street. The board will wait to see all the comments and recommendations before making any decisions.

Planning Commission

The Planning Commission met on August 2nd. They only received comments from Adams County Planning and Zoning for the Mayberry at Mason Dixon proposed subdivision. They picked up plans for a minor subdivision, Sarro Family Trust Subdivision located on Baltimore Pike and Feeser Road.

Correspondence

Attorney James suggests the Board, Erik Vranich, Wm Hill Associates and the roadmaster meet to discuss Mr. Waltz’s concerns on the Gettysburg Road Project.

Administrative Actions

York Excavating has requested their second payment for the park project. Our Engineer has no objections to this payment request.

Supervisor Albin made a **motion to approve Payment Application #2 for the Germany Township Municipal Park Project in the amount of \$46,183.50 to be paid to York Excavating Co., Inc**. Supervisor Ketterman seconded the motion. The motion passed unanimously.

Gettysburg Road Phase IIIB Project – GB Groft, Inc. has requested a partial payment on the Phase IIIB portion of the project. They are requesting payment of \$25,848.36, which still leaves \$143,577.14 remaining to be paid on the contract. Based on the amount of work performed on site Erik Vranich, WM Hill Associates have no objections to the requested payment application. The payment application still needs to be signed by the contractor.

Supervisor Ketterman made a **motion to conditionally approve Payment Application #1 for the Gettysburg Road Phase IIIB Project in the amount of \$25,848.36 to be paid to GB Groft, Inc. pending signature of the payment application by the contractor.** Supervisor Albin seconded the motion. The motion passed unanimously.

Road Master

1. There were 6 fire calls and 18 EMS calls within the Township for the month of July.
2. Alpha Fire Company is holding their annual carnival this week.
3. Mr. Waltz still has concerns with the Gettysburg Road project. A meeting will be setup to discuss his concerns.
4. The old Ford dump truck is in the shop for repairs.

Old Business

Gettysburg Road Phase IIIB, the project agreement states that the work must be completed by August 15, 2021. Erik Vranich has stated they are almost complete and will not be moving off the site until the project is completed. He is comfortable with giving G.B. Groft a 1-month extension.

Supervisor Albin made a **motion to give G.B. Groft a 30-day extension as long as it does not interfere with school buses.** Chairman Osborne seconded the motion. The motion passed unanimously.

New Business

Ms. Hansen met with H.A. Thompson with regards to insurance for the Township. The Township has received 2 quotes for the coming year. The Board will review both and make a decision at the next meeting.

Payment of Bills

Supervisor Ketterman made a **motion to pay the bills for the month.** Supervisor Albin seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:44 p.m.

Thomas Osborne, Chairman


Susan L. Hansen, Secretary/Treasurer

Permits issued in the month of July:

G21-25 Pole Barn 189 Mathias Road

G21-29	Roof over Porch	1585 Harney Road
G21-30	New Home	85 Georgetown Road
G21-31	Deck around pool	9 Darlyn Drive
G21-32	Roof over Porch	54 Feeser Road
G21-33	Pole Barn	2082 Fish & Game Road

Bills Paid July 12, 2021 – August 09, 2021

 1st Choice	70.00
Adams Electric	30.50
Amazon	7.60
Carroll Dell	95.46
Chrismer Plumbing & Heating	571.01
Clear View	1,500.00
Comcast Cable	159.68
Gettysburg Engineering	200.00
Intuit Quick Book	27.56
Land & Sea	944.00
Met Ed	396.41
Monarch	711.73
PA One Call	19.48
PAMCA	175.00
Quill	69.99
Schmuck Lumber	849.88
Stonesifer & Sons	35.60
U.S. Municipal Supply	173.37
Verizon	72.24
W B Mason	4.99
Wetzel's Cleaning	125.00
WEX, Inc.	524.34
Wm Hill	3,636.93
York Excavating Co. LLC	46,183.50
TOTAL	<u>56,584.27</u>

2021 Budget/Actual

Income

301 · Real Property Taxes		
301.10 · Current Year	66,547.19	67,000.00
301.11 · FIRE/EMS TAX	26,894.17	27,000.00
301.20 · Prior Year Taxes	1,184.45	1,000.00
301.2X · Real Estate Other	399.20	200.00
301.40 · Delinquent Taxes	925.34	500.00
301.60 · Interim	0.00	200.00
Total 301 · Real Property Taxes	<u>95,950.35</u>	<u>95,900.00</u>
310 · Local Tax Act 511		
310.01 · Per Capita Tax	8,878.10	9,500.00
310.02 · Per Capita Prior/Delinquent	779.50	750.00
310.10 · Real Estate Transfer Tax	41,174.71	50,000.00
310.21 · Earned Income Tax Current Yr.	110,224.53	200,000.00
310.22 · Prior Yr. Earned Income Tax	168,089.34	160,000.00
310.23 · Other	1,633.85	0.00
310.50 · Local Services Tax	2,646.44	2,400.00
Total 310 · Local Tax Act 511	<u>333,426.47</u>	<u>422,650.00</u>
321 · Business License and Permits		
321.80 · Cable Franchise Fees	<u>37,962.84</u>	<u>34,000.00</u>
Total 321 · Business License and Permits	37,962.84	34,000.00
331 · Fines		
331.10 · Court-District Magistrate	3,077.12	3,500.00
331.12 · Ordinance Violations	25.00	350.00
331.13 · State Police Fines	750.77	2,000.00
Total 331 · Fines	<u>3,852.89</u>	<u>5,850.00</u>
341 · Interest Earnings		
341.01 · Interest Checking	22.11	55.00
341.02 · Interest Savings	817.16	900.00
341.03 · CD Interest	289.91	2,000.00
Total 341 · Interest Earnings	<u>1,129.18</u>	<u>2,955.00</u>
354 · State Capital/Operating Grants		
354.01 · Dirt & Gravel Roads	0.00	54,000.00
354.07 · PARK & RECREATION GRANTS	114,517.19	112,058.79
Total 354 · State Capital/Operating Grants	<u>0.00</u>	<u>166,058.79</u>
355 · Shared Revenue		
355.01 · PURTA	0.00	450.00
355.04 · Alcoholic Beverages Licenses	0.00	400.00
355.07 · Foreign Fire Ins. Tax	0.00	18,000.00
Total 355 · Shared Revenue	<u>0.00</u>	<u>18,850.00</u>
361 · Charges for Services		
361.10 · Administrative Fee	1,750.00	600.00
361.30 · Subdivision/Land Dev. Plan Fees	6,450.00	1,500.00
361.32 · Engineering Review/Inspect. Fee	325.00	1,000.00
361.56 · Stormwater Review & Inspections	3,775.00	2,000.00
Total 361 · Charges for Services	<u>12,300.00</u>	<u>5,100.00</u>
362 · Public Safety Fees		

362.41 · Building Permit Fees		
362.42 · Reimbursed Permit Fees	825.00	
362.41 · Building Permit Fees - Other	14,182.87	5,000.00
362.43 · DCED Fee	18.00	0.00
362.44 · Sewer Permits	8,200.00	3,000.00
362.47 · Driveway Permit Fees	465.00	500.00
362.48 · Well Permits	<u>775.00</u>	<u>500.00</u>
Total 362 · Public Safety Fees	24,465.87	9,000.00
363 · Highway & Streets		
363.10 · Street/Curb Repairs	<u>1,045.61</u>	<u>1,200.00</u>
Total 363 · Highway & Streets	1,045.61	1,200.00
364 · Sanitation		
364.50 · Sale of Recyclable Material	<u>55.00</u>	<u>250.00</u>
Total 364 · Sanitation	55.00	250.00
367 · Recreation Fees		
367.20 · Recreation Fees	<u>6,406.04</u>	<u>6,406.04</u>
Total 367 · Recreation Fees	6,406.04	6,406.04
392 · Interfund Operating Transfer	0.00	112,058.79
395 · Prior Year Refunds	<u>756.05</u>	<u>500.00</u>
Total Income	<u>661,008.79</u>	<u>921,557.18</u>

Expense

400 · Legislative Body		
400.05 · Supervisor Wages	3,750.00	5,625.00
400.16 · Planning Commission Wages	150.00	1,000.00
400.24 · Supervisor Operating	303.80	300.00
400.33 · Supervisor Mileage	<u>10.19</u>	<u>500.00</u>
Total 400 · Legislative Body	34,213.99	7,425.00
402 · Financial Administrations		
402.05 · Auditor's Wages	<u>0.00</u>	<u>500.00</u>
Total 402 · Financial Administrations	0.00	500.00
403 · Tax Collections		
403.05 · Tax Collector Wages	3,952.05	4,500.00
403.24 · Tax Collector Supplies	0.00	350.00
403.30 · Other Services & Charges	<u>0.00</u>	<u>950.00</u>
Total 403 · Tax Collections	3,952.05	5,800.00
404 · Legal		
404.31 · Legal Services/Fees	<u>2,241.25</u>	<u>10,000.00</u>
Total 404 · Legal	2,241.25	10,000.00
405 · Secretary		
405.10 · Secretary Wages	26,336.89	42,397.81
405.11 · Administrative Assistant	0.00	1,500.00
405.33 · Secretary Mileage	60.48	400.00
405.35 · Secretary Bonding	<u>1,426.00</u>	<u>1,426.00</u>
Total 405 · Secretary	27,823.37	45,723.81

406 · Gen. Gov. Operating		
406.10 · Project Coordination Wages	4,780.46	11,000.00
406.19 · Direct Deposit Fees	131.44	350.00
406.21 · Office Supplies	1,837.38	2,500.00
406.23 · Postage	187.00	500.00
406.26 · Furniture & Equipment	1,709.84	3,000.00
406.31 · Codification of Code	0.00	1,200.00
406.33 · Coordinators Mileage	95.46	300.00
406.34 · Advertising & Printing	922.43	1,500.00
406.42 · Dues & Memberships	1,404.15	2,000.00
406.46 · Education, Mtgs. & Conferences	<u>35.00</u>	<u>3,000.00</u>
Total 406 · Gen. Gov. Operating	11,103.16	25,350.00
408 · Engineering		
408.31 · Township Engineer/SEO	3,604.35	15,000.00
408.311 · Park Engineering	<u>7,920.97</u>	<u>12,020.00</u>
Total 408 · Engineering	11,525.32	27,020.00
409 · Gov.'t Buildings & Garage		
409.01 · Building Loan Interest	4,263.67	10,925.26
409.10 · Maintenance Wages	0.00	500.00
409.25 · Bldg. Repair/Maint./Supplies	3,500.63	11,279.00
409.36 · Utilities	4,389.56	10,000.00
409.73 · Building Loan Principal	<u>10,782.37</u>	<u>11,072.70</u>
Total 409 · Gov.'t Buildings & Garage	22,936.23	43,776.96
411 · Public Safety		
411.01 · Distribution of Fire/EMS Tax	24,952.37	27,000.00
411.19 · Fireman's Work Comp.	3,465.68	3,465.68
411.52 · Foreign Fire Tax	0.00	16,000.00
411.54 · Contributions, Grants, Donation	<u>0.00</u>	<u>600.00</u>
Total 411 · Public Safety	28,418.05	47,065.68
413 · UCC & Code Enforcement		
413.31 · Code Enforcement Officer	<u>1,511.00</u>	<u>7,500.00</u>
Total 413 · UCC & Code Enforcement	1,511.00	7,500.00
414 · Zoning Ordinance/Planning	0.00	1,000.00
415 · Emergency Management		
415.32 · Wireless Communications	924.58	1,200.00
415 · Emergency Management - Other	<u>0.00</u>	<u>200.00</u>
Total 415 · Emergency Management	501.34	1,400.00
430 · PW Hgwys, Roads, Streets		
430.15 · PW Wages	21,024.60	48,000.00
430.251 · Supplies/Operating	1,471.45	3,434.74
430.33 · Vehicle Fuel	3,707.60	5,000.00
430.37 · Vehicle Repairs/Maintenance	1,276.98	3,000.00
430.74 · Major Equipment Purchase	<u>19,530.03</u>	<u>20,026.00</u>
Total 430 · PW Hgwys, Roads, Streets	47,010.66	79,460.74
432 · Winter Maintenance		
432.10 · Snow Removal Wages	7,483.88	8,000.00

432.24 · Operating/Materials & Supplies	4,741.93	10,000.00
Total 432 · Winter Maintenance	12,225.81	18,000.00
433.00 · Traffic Control		
433.25 · Traffic Control Devices	131.53	2,500.00
433.37 · Striping	0.00	8,000.00
Total 433.00 · Traffic Control	131.53	10,500.00
434.00 · Street Lighting	2,101.31	4,000.00
438 · Maintenance Roads & Bridges		
438.25 · Repairs/Maintenance Supplies	4,392.45	7,000.00
438.31 · Professional Services/Engineer	6,931.29	22,000.00
438.61 · Construction of Roads	30,030.28	211,061.49
Total 438 · Maintenance Roads & Bridges	41,354.02	240,061.49
439 · Highway Construction/Rebuilding		
439.31 · Professional/Eng. Services	211.05	7,000.00
439.61 · Construction of Dirt/Gravel Rds	0.00	54,000.00
Total 439 · Highway Construction/Rebuilding	211.05	61,000.00
451 · Recreation Donations		
451.50 · Baseball, Football Donations	0.00	600.00
Total 451 · Recreation Donations	0.00	600.00
454.60 · Park & Rec. Capital Project	166,887.47	238,874.50
458 · Senior Citizen Donations		
458.50 · Senior Citizen Associations	0.00	2,550.00
Total 458 · Senior Citizen Donations	0.00	2,550.00
459 · Other Donations		
459.50 · Donations	0.00	3,100.00
Total 459 · Other Donations	0.00	3,100.00
481 · Employer Paid Benefits		
481.10 · Social Security/Medicare	5,464.84	10,800.00
481.20 · Health Care Benefit	5,000.00	5,000.00
481.30 · PSATS UC Fund	337.19	1,800.00
483.30 · Pension Contribution	2,400.00	4,000.00
483.31 · Administration of 457 Fund	0.00	200.00
Total 481 · Employer Paid Benefits	13,202.06	21,800.00
486 · Insurance Premiums		
484 · Workers Compensation Insurance	6,406.00	6,375.00
486.20 · Property, Casualty, Auto	0.00	12,000.00
Total 486 · Insurance Premiums	0.00	18,375.00
493 · Prior Year Expenditures	1,806.76	500.00
Total Expense	405,985.67	921,577.18

2021 Liquid Fuels Budget/Actuals

Income

341.02 · INTEREST ON SAVINGS	112.98	100.00
		113,30
355.02 · LIQUID FUEL TAX	116,705.94	4.01
		50,000.
392.35 OPERATING TRANSFER		00

Total Income	116,818.92	163,40
Expense		4.01
439 · HIGHWAY CONSTRUCTION/REBUILDING	<u>25,848.36</u>	<u>163,40</u>
		<u>4.00</u>
Total Expense	<u>28,848.36</u>	<u>163,40</u>
		<u>4.00</u>
Net Ordinary Income	<u>0.00</u>	<u>.01</u>
Net Income	<u><u>0.00</u></u>	<u><u>.01</u></u>