

October 12, 2021

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by, Chairman Osborne, Vice Chairman Ketterman, and Supervisor Albin were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Dave Lawrence, Special Projects Coordinator and Attorney James.

Guests present – Wesley McDaniel, John McAllister, Harry McKean, Jim Smith, Jeff Stough, Charles McKean and Bill Ridinger,

Supervisor Ketterman made a **motion to approve the September regular supervisor's minutes and treasurers report as presented.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to approve the September workshop minutes as presented from.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Public Comment

Mr. McAllister tried to clarify to the Board and Attorney James a misunderstanding he thought Supervisor Ketterman and Attorney James had about nuisance violations and unanimous complaints.

Planning Commission

The planning commission has recommended approving the Vernon Sarro Family Trust Subdivision Plan to the Supervisors with the following conditions.

1. A copy of the agreement prepared by the Developer for the right-of-way for the driveway to lot 2 needs to be sent to Attorney James for review.
2. A copy of the Vernon Sarro Family Trust needs to be sent to Attorney James to assure that whoever signs on behalf of the Trust as Grantor has the legal authority to do so.

Supervisor Ketterman made a **motion to approve the Vernon Sarro Family Trust Subdivision Plan contingent upon clarification from Gettysburg Engineering as to the right-of-way for the driveway.** Supervisor Albin seconded the motion. The motion passed unanimously.

Kingsdale Airfield Subdivision Plan, the planning commission is recommending approval to the Supervisors with the following conditions.

1. Incorporation of the Adams County Zoning Officers comments in his letter of August 13, 2021.
2. Gettysburg Engineering letter dated August 31, 2021, approval of the DEP Exemption Module.
3. Street Trees must be planted before Use and Occupancy will be given.

Supervisor Ketterman made a **motion to approve the Kingsdale Airfield Subdivision Plan contingent upon Adams County Zoning Officers comments.** Supervisor Albin seconded the motion. The motion passed unanimously.

Mayberry at Mason Dixon Subdivision, the Developer is requesting a 6-month extension.

Supervisor Ketterman made a **motion to approve the Mayberry at Mason Dixon Subdivision's Developer's request to grant a 6-month extension.** Supervisor Albin seconded the motion. The motion passed unanimously.

Project Coordinator

Dave is working with Erik Vranich, Wm Hill Associates on the Gettysburg Road punch list.

Correspondence

1. 6510 Baltimore Pike, all violations have been remedied per the Code Enforcement Officer.
2. Ann Yost, YSM Architects, Ms. Hansen met with Ms. Yost to discuss Phase II of the Municipal Park. Ms. Yost will be sending information pertaining to the use of the American Rescue Plan Act for parks and recreation.
3. Ms. Hansen sent John Voyta a thank you for serving on the Planning Commission letter.

Administrative Actions

Supervisor Albin made a **motion to increase Jason Beard's hourly rate to \$20 an hour.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to approve the Declaration of Disaster for Hurricane Ida.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to approve cell phone reimbursement in the amount of \$15 a month (\$45 quarterly) to Dave Lawrence for the use of his cell.** Supervisor Albin seconded the motion. The motion passed unanimously.

Old Business

New Business

Chairman Osborne made a **motion to proceed with Phase II of the Germany Township Municipal Park and grants from DCNR.** Supervisor Albin seconded the motion. The motion passed unanimously.

Payment of Bills

Supervisor Albin made a **motion to approve Payment for the Roberts Road Bridge Project with Mt. Joy in the amount of \$80,528.95.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Chairman Osborne made a **motion to approve applications for Payment #4 and Payment #5 to York Excavating in the amount of \$57,534.14 for the Municipal Park.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a motion to approve Payment Application #3 for the Gettysburg Road Phase IIIB Project in the amount of \$23,609.25 pending the necessary paperwork by the contractor and engineer to G.B. Groft, Inc. Chairman Osborne seconded the motion. The motion passed with 2 votes for Chairman Osborne and Supervisor Ketterman. Supervisor Albin abstained.

Chairman Osborne made a motion to approve Change Order #1 for the Gettysburg Road Phase IIIA project in the amount of \$3,250 and approve final payment to GB Groft for the Gettysburg Road Phase IIIA project in the amount of \$13,381.64 (\$10,131.64 outstanding on contract + \$3,250 change order) pending completion of final paperwork and final restoration work. Supervisor Ketterman seconded the motion. The motion passed with 2 votes for, Chairman Osborne and Supervisor Ketterman. Supervisor Albin abstained.

Supervisor Albin made a motion to pay the bills for the month. Chairman Osborne seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:47 p.m.

Thomas E. Osborne, Chairman

Susan L. Hansen, Secretary/Treasurer

Permits issued in the month of September:

G21-28	New Home	273 St. Johns Road
G21-38	Addition	1164 Teeter Road
G21-40	Deck w/Roof	30 Feeser Road
G21-42	Mobile Home Replacement	29 Babylon Road
G21-43	Solar Panels	196 St. Johns Road

Bills Paid August 10 – September 14, 2021

1st Choice	70.00
Ace Hardware	104.85
Adams Electric	30.50
Alpha Fire Company	16,067.57
Carroll Dell	100.00
Comcast Cable	169.32
Dave James	1,741.25
Kinsley Construction	35,705.33
Messick's	328.02
Met Ed	-46.98
Mount Joy	82,528.95
PA One Call	7.30

Quill	629.98
TRC	30,247.84
W B Mason	4.99
Wetzel's Cleaning	125.00
WEX, Inc.	183.43
Wm Hill	3,210.05
York Excavating Co. LLC	57,534.14
YSM	670.00
	<u>229,411.5</u>
TOTAL	<u>4</u>

2021 Budget/Actual

REVENUES

Total 301 · Real Property Taxes	98,337.88	95,900.00
Total 310 · Local Tax Act 511	449,508.13	422,650.00
Total 321 · Business License and Permits	37,962.84	34,000.00
Total 331 · Fines	4,620.64	5,850.00
Total 341 · Interest Earnings	1,227.42	2,955.00
352 · American Rescue Plan Act	143,658.49	
Total 354 · State Capital/Operating Grants	223,476.82	166,058.79
Total 355 · Shared Revenue	16,067.57	18,850.00
Total 361 · Charges for Services	14,450.00	5,100.00
Total 362 · Public Safety Fees	31,320.07	9,000.00
Total 363 · Highway & Streets	1,045.61	1,200.00
Total 364 · Sanitation	306.08	250
Total 367 · Recreation Fees	6,406.04	6,406.04
392 · Interfund Operating Transfer	132,918.90	112,058.79
395 · Prior Year Refunds	1,293.05	500
TOTALS	<u>1,162,599.54</u>	<u>921,557.18</u>

EXPENSES

Total 400 · Legislative Body	5,100.66	7,425.00
Total 402 · Financial Administrations	0	500
Total 403 · Tax Collections	4,219.70	5,800.00
Total 404 · Legal	4,188.75	10,000.00
Total 405 · Secretary	34,393.97	45,723.81
Total 406 · Gen. Gov. Operating	15,182.32	25,350.00
Total 408 · Engineering	21,789.26	27,020.00
Total 409 · Gov.'t Buildings & Garage	31,887.96	43,776.96
Total 411 · Public Safety	46,792.79	47,065.68
Total 413 · UCC & Code Enforcement	1,878.50	7,500.00
414 · Zoning Ordinance/Planning	0	1,000.00
Total 415 · Emergency Management	1,018.55	1,400.00
Total 430 · PW Hgwys, Roads, Streets	59,815.25	79,460.74
Total 432 · Winter Maintenance	12,225.81	18,000.00
Total 433.00 · Traffic Control	131.53	10,500.00
434.00 · Street Lighting	2,636.31	4,000.00
Total 438 · Maintenance Roads & Bridges	122,725.62	240,061.49

Total 439 · Highway Construction/Rebuilding	305,537.72	61,000.00
Total 451 · Recreation Donations	0	600
454.60 · Park & Rec. Capital Project	246,216.64	238,874.50
Total 458 · Senior Citizen Donations	0	2,550.00
Total 459 · Other Donations	0	3,100.00
Total 481 · Employer Paid Benefits	15,559.28	21,800.00
Total 486 · Insurance Premiums	17,467.00	18,375.00
493 · Prior Year Expenditures	1,806.76	500
TOTALS	950,574.38	921,577.18

2021 Liquid Fuels Budget/Actuals

Income

341.02 · INTEREST ON SAVINGS	126.62	100.00
355.02 · LIQUID FUEL TAX	<u>116,705.94</u>	<u>113,304.01</u>
392.35 OPERATING TRANSFER	50,000.00	50,000.00
Total Income	166,832.56	163,404.01

Expense

439 · HIGHWAY CONSTRUCTION/REBUILDING	<u>126,061.20</u>	<u>163,404.00</u>
Total Expense	126,061.20	163,404.00