

## **November 8, 2021**

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by, Chairman Osborne, Vice Chairman Ketterman, and Supervisor Albin were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Dave Lawrence, Special Projects Coordinator and Attorney James.

Guests present – Wesley McDaniel, Harry McKean, Charles McKean, Julia Hammerbacker, Denise, John Lupp, and Bill Ridinger,

Chairman Osborne introduced the proposed 2022 Budget. The proposed 2022 budget is open for review and will be on the Township's website or at the Township office for public inspection.

Supervisor Albin made **a motion to approve advertising the proposed 2022 Budget in the Gettysburg Times.** Supervisor Ketterman seconded the motion. The motion pass unanimously.

Supervisor Ketterman made **a motion to approve the October regular supervisor's minutes and treasurers report as presented.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Albin made **a motion to approve the October workshop minutes as presented.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

### **Public Comment**

None

### **Planning Commission**

The planning commission did not have a November meeting.

Mr. Lawrence went to the Adams County Zoning hearing for the Mayberry at Mason Dixon subdivision for a variance of the front yard setbacks from thirty-five feet to twenty-five feet. The Zoning Board denied the request. The Township is waiting for written denial for the variance.

### **Project Coordinator**

Mr. Lawrence met with GB Groft, Gettysburg Road Phase IIIB Contractor and Erik Vranich, WM Hill Associates on the job site and discussed the punch list items that need to be completed. Work on Gettysburg Road Phase IIIB should be completed by the end of the week.

### **Correspondence**

1. Attorney James has reviewed Gettysburg Engineering's comments on the waivers for the Mayberry at Mason Dixon Subdivision.
2. Ms. Hansen is working on the final completion reports for the park grants.

**Administrative Actions**

**Old Business**

**New Business**

**Payment of Bills**

Supervisor Albin made a **motion to pay the bills for the month**. Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to distribute the approved 2021 Contributions**. Supervisor Albin seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 6:51 p.m.

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Thomas E. Osborne, Chairman

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Susan L. Hansen, Secretary/Treasurer

**Permits issued in the month of October:**

G21-26      Patio Replacement      Quail Valley Golf Course  
G21-45      New Home                      180 Kingsdale Road

**Bills October – November 8, 2021**

1st Choice	70.00
Adams County Office for Aging	500.00
Adams Electric	30.50
Alpha Space Control	9,923.08
C.S. Davidson	134.00
Community Media	650.00
County of Adams	1,086.38
G.B. Groft, Inc.	3,250.00
General Code	605.00
Gettysburg Engineering	5,600.50
Land & Sea	1,191.00
Littlestown Area Senior Center	1,300.00
Littlestown Baseball	300.00
Littlestown Elementary Football League	300.00
Littlestown Library	500.00
Lowe's	51.18
Met Ed	367.53
PA One Call	31.93

PAMCA	849.20
Rabbit Transit	500.00
SPCA	1,350.00
Visiting Nurse Association	750.00
Wetzel's Cleaning	125.00
WEX, Inc.	401.82
Wm Hill	3,535.46
YSM	492.66
<b>TOTAL</b>	<b><u>33,895.24</u></b>

## **2021 Budget/Actual**

### **REVENUES**

Total 301 · Real Property Taxes	98,543.67	95,900.00
Total 310 · Local Tax Act 511	455,807.33	422,650.00
Total 321 · Business License and Permits	37,962.84	34,000.00
Total 331 · Fines	4,914.50	5,850.00
Total 341 · Interest Earnings	1,415.09	2,955.00
352 · American Rescue Plan Act	143,658.49	
Total 354 · State Capital/Operating Grants	286,132.33	166,058.79
Total 355 · Shared Revenue	16,680.24	18,850.00
Total 361 · Charges for Services	14,700.00	5,100.00
Total 362 · Public Safety Fees	34,351.47	9,000.00
Total 363 · Highway & Streets	1,045.61	1,200.00
Total 364 · Sanitation	306.08	250
Total 367 · Recreation Fees	6,506.04	6,406.04
392 · Interfund Operating Transfer	132,918.90	112,058.79
395 · Prior Year Refunds	1,344.52	500
<b>TOTALS</b>	<b><u>1,103,368.21</u></b>	<b><u>921,557.18</u></b>

### **EXPENSES**

Total 400 · Legislative Body	5,569.41	7,425.00
Total 402 · Financial Administrations	0	500
Total 403 · Tax Collections	5,306.08	5,800.00
Total 404 · Legal	4,188.75	10,000.00
Total 405 · Secretary	37,655.35	45,723.81
Total 406 · Gen. Gov. Operating	17,055.47	25,350.00
Total 408 · Engineering	28,992.67	27,020.00
Total 409 · Gov.'t Buildings & Garage	32,344.75	43,776.96
Total 411 · Public Safety	46,792.79	47,065.68
Total 413 · UCC & Code Enforcement	2,727.70	7,500.00
414 · Zoning Ordinance/Planning	0	1,000.00
Total 415 · Emergency Management	1,070.25	1,400.00
Total 430 · PW Hgwys, Roads, Streets	59,181.03	79,460.74
Total 432 · Winter Maintenance	15,940.81	18,000.00
Total 433.00 · Traffic Control	10,054.61	10,500.00
434.00 · Street Lighting	2,906.11	4,000.00
Total 438 · Maintenance Roads & Bridges	126,000.56	240,061.49

<b>Total 439 · Highway Construction/Rebuilding</b>	307,263.99	61,000.00
<b>Total 451 · Recreation Donations</b>	600.00	600
<b>454.60 · Park &amp; Rec. Capital Project</b>	246,216.64	238,874.50
<b>Total 458 · Senior Citizen Donations</b>	2,550.00	2,550.00
<b>Total 459 · Other Donations</b>	3000.00	3,100.00
<b>Total 481 · Employer Paid Benefits</b>	16,200.65	21,800.00
<b>Total 486 · Insurance Premiums</b>	17,467.00	18,375.00
<b>493 · Prior Year Expenditures</b>	1,806.76	500
<b>TOTALS</b>	<b>990,652.13</b>	<b>921,577.18</b>

### 2021 Liquid Fuels Budget/Actuals

**Income**

<b>341.02 · INTEREST ON SAVINGS</b>	133.90	100.00
<b>355.02 · LIQUID FUEL TAX</b>	<u>116,705.94</u>	<u>113,304.01</u>
<b>392.35 OPERATING TRANSFER</b>	50,000.00	50,000.00
<b>Total Income</b>	166,839.84	163,404.01

**Expense**

<b>439 · HIGHWAY CONSTRUCTION/REBUILDING</b>	<u>163,052.09</u>	<u>163,404.00</u>
<b>Total Expense</b>	163,052.09	163,404.00