

## December 13, 2021

The Supervisors met for their regular meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by, Chairman Osborne, Vice Chairman Ketterman, and Supervisor Albin were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Dave Lawrence, Special Projects Coordinator and Attorney James.

Guests present – Wesley McDaniel, Harry McKean, Tim Mummert, Julia Hammerbacker, John Lupp, Karen McDaniel, Jessica Redmend, John McAllister, and Bill Ridinger,

Chairman Osborne opened the Public Hearing for the 2022 Budget. There were no comments. The Budget is balanced and has unexpended revenues for 2022.

Supervisor Albin made **a motion to approve Resolution 2021-05, 2022 Budget.** Supervisor Ketterman seconded the motion. The motion pass unanimously.

Supervisor Ketterman made **a motion to approve Resolution 2021-06, 2022 Real Estate Tax Rate, with no increase.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve the November regular supervisor’s minutes and treasurers report as presented.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve the November workshop minutes as presented.** Supervisor Albin seconded the motion. The motion passed unanimously.

### Public Comment

None

### Planning Commission

Mr. Lawrence attended the Planning Commission meeting on December 6, 2021, the Commission is recommending approval of the following waivers for the Mayberry at Mason Dixon Subdivision.

Supervisor Albin made a motion to **approve waiver #1 SALDO 160-23.B(1)(a) be granted from Stonesifer Drive to the Union Township / Germany Township Municipal line based on no parking and access drives be allowed along this section of the street. Vertical curb would be required and the grading along one side of the street be such that a walkway could easily be constructed along the street in the future if found to be necessary. Waiver #2 the section of East Lakeview Drive from the Littlestown Borough line to Stonesifer Drive should be the same right-of-way width as now exists in the existing portion of the street in Littlestown Borough. Being a 60' right-of-way with 40' cartway. No parking and/or access drives should be permitted along this section of street. A waiver of SALDO 160-23.B(1)(a) for the remainder of the roadway from Stonesifer Drive to the Union Township line in accordance with the paragraph above would be appropriate.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve Waiver 3 (SALDO 160-23.F(7)) - Reduce the required spacing between street intersections.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Ketterman made **a motion to approve Waiver 4 (SALDO 160-27.A(2))- Requiring property lines to follow Municipal boundaries.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Albin made **a motion to approve Waiver 5 (SALDO 160-33)- To not provide sidewalks along East Lakeview Drive.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Albin made **a motion to approve Waiver 6 (SALDO 160-33.B)- sidewalks be allowed to be 4' in width but the Developer must provide verification by the American Disability Act Agency (ADA) that the 4' width meets the ADA requirements when considering the driveway areas as wheelchair passing areas.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

### **Project Coordinator**

### **Correspondence**

Attorney James reported on the fact that Mr. Mummert did not have a building permit to begin construction of a new home. Land and Sea Services issued a Stop Work Order on Lot 5 of the Shanebrook Subdivision. Attorney James advised the Board according to the SALDO § 60-12 Violations and penalties, Mr. Mummert could be fined up to \$1000.00 a day for violating Chapter 60 of the SALDO.

Mr. Mummert agreed to stop construction until all permits were issued.

Supervisor Albin made **a motion to not implement or charge Mr. Mummert with any fines or violations at this time as long as construction halts and all building permits are issued, and inspections are completed by Land and Sea Services.** Chairman Osborne seconded the motion. The motion passed unanimously.

Ms. Hansen advised the Board and Attorney James the Comcast Franchise Renewal process will begin soon.

### **Administrative Actions**

Chairman Osborne submitted his letter of resignation as of December 31, 2021.

Supervisor Albin made **a motion to accept Chairman Osbornes letter of resignation.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to appoint Wesley McDaniel to finish Chairman Osbornes term of 2 years as Supervisor.** Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to approve the final payment to York Excavating, Inc. in the amount of \$12,633.16 for Phase I of the municipal park.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to approve the agreement between YSM Architects for Phase II of the municipal park and the Township.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to approve the Adams County Fire Service Area Mapping and Analysis Initiative Agreement.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to release the bond for Crosswinds Subdivision Phase II in the amount of \$49,401.00.** Supervisor Albin seconded the motion. The motion passed unanimously.

**Old Business**

**New Business**

**Payment of Bills**

Supervisor Ketterman made a **motion to approve payment request #4 for the Gettysburg Road Phase IIIB Project to GB Groft pending acceptance of the amount and paperwork by the Township Engineer.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to approve the fourth quarter Fire/EMS Tax and Local Services Tax to Alpha Fire Company.** Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to pay the bills for the month.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:33 p.m.

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Thomas E. Osborne, Chairman

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Susan L. Hansen, Secretary/Treasurer

**Permits issued in the month of November:**

G21-47	Pavilion	160 St. Johns Rd West
G21-48	Garage	165 Adams Way

**Bills November 8, 2021 – December 14, 2021**

<b>AQAKF1ZlbnR</b>	70.00
Ace Hardware	56.48
Adams Electric	30.50
Alpha Fire Company	989.06
David Stoltzfus	19.45
Doceo	10.66
Gettysburg Times	55.84
Jim Beard	25.00
Kinsley Construction	80,264.23
Land & Sea	3,919.00
Met Ed	441.04
Mikie	34.99
NAPA Auto	455.00
PA One Call	7.80
PAMCA	368.75
Pennoni	2,200.00
Peoples Mortgage	7,523.02
Quill	192.58
Stambaugh's Repair	240.00
Susan Hansen	66.49
U.S. Municipal Supply	3,619.35
W B Mason	31.96
Wetzel's Cleaning	125.00
WEX, Inc.	474.33
Wm Hill	2,124.03
York Excavating Co. LLC	12,633.16
<b>TOTAL</b>	<b><u><u>115,977.72</u></u></b>

**Liquid Fuels**

G.B. Groft \$19,755.05

**2021 Budget/Actual**

**REVENUES**

Total 301 · Real Property Taxes	99,306.05	95,900.00
Total 310 · Local Tax Act 511	500,687.94	422,650.00
Total 321 · Business License and Permits	37,962.84	34,000.00
Total 331 · Fines	6,511.69	5,850.00
Total 341 · Interest Earnings	1,494.62	2,955.00
352 · American Rescue Plan Act	143,658.49	
Total 354 · State Capital/Operating Grants	554,246.54	166,058.79
Total 355 · Shared Revenue	16,680.24	18,850.00
Total 361 · Charges for Services	15,244.26	5,100.00
Total 362 · Public Safety Fees	31,366.67	9,000.00

Total 363 · Highway & Streets	3,258.11	1,200.00
Total 364 · Sanitation	154.43	250
Total 367 · Recreation Fees	9,659.06	6,406.04
392 · Interfund Operating Transfer	132,918.90	112,058.79
395 · Prior Year Refunds	1,344.52	500
<b>TOTALS</b>	<b>1,554,494.36</b>	<b>921,557.18</b>

**EXPENSES**

Total 400 · Legislative Body	6,906.91	7,425.00
Total 402 · Financial Administrations	0	500
Total 403 · Tax Collections	5,349.37	5,800.00
Total 404 · Legal	4,188.75	10,000.00
Total 405 · Secretary	42,603.64	45,723.81
Total 406 · Gen. Gov. Operating	20,228.95	25,350.00
Total 408 · Engineering	29,271.82	27,020.00
Total 409 · Gov.'t Buildings & Garage	40,571.70	43,776.96
Total 411 · Public Safety	47,781.85	47,065.68
Total 413 · UCC & Code Enforcement	3,096.45	7,500.00
414 · Zoning Ordinance/Planning	0	1,000.00
Total 415 · Emergency Management	1,121.95	1,400.00
Total 430 · PW Hgwys, Roads, Streets	66,051.67	79,460.74
Total 432 · Winter Maintenance	15,940.81	18,000.00
Total 433.00 · Traffic Control	10,054.61	10,500.00
434.00 · Street Lighting	3,175.91	4,000.00
Total 438 · Maintenance Roads & Bridges	711,617.98	240,061.49
Total 439 · Highway Construction/Rebuilding	7,184.42	61,000.00
Total 451 · Recreation Donations	600.00	600
454.60 · Park & Rec. Capital Project	258,849.80	238,874.50
Total 458 · Senior Citizen Donations	2,550.00	2,550.00
Total 459 · Other Donations	3000.00	3,100.00
Total 481 · Employer Paid Benefits	17,324.70	21,800.00
Total 486 · Insurance Premiums	17,467.00	18,375.00
493 · Prior Year Expenditures	1,806.76	500
<b>TOTALS</b>	<b>1,316,538.80</b>	<b>921,577.18</b>

**2021 Liquid Fuels Budget/Actuals**

**Income**

341.02 · INTEREST ON SAVINGS	134.04	100.00
355.02 · LIQUID FUEL TAX	116,705.94	113,304.01
392.35 OPERATING TRANSFER	50,000.00	50,000.00
<b>Total Income</b>	166,839.98	163,404.01

**Expense**

439 · HIGHWAY CONSTRUCTION/REBUILDING	176,434.14	163,404.00
<b>Total Expense</b>	\$176,434.14	163,404.00