

## January 4, 2016

The Supervisors met for the Organization Meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by Chairman Tom Osborne. Supervisor's Ketterman and Smith were also present. Staff Members present were Susan Hansen, Secretary/Treasurer, Tim Waltz, Road Master and David James, Attorney.

Guests present, John & Dorothy Voyta, Carl Cookerly, Bill Ridinger and Kevin Dehoff.

Supervisor Smith made **a motion to appoint Supervisor Osborne temporary Chairman.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to appoint Susan Hansen temporary secretary.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Smith **nominated Supervisor Osborne for Chairman of the Germany Township Board of Supervisors for 2016.** Supervisor Osborne seconded the nomination. The nomination was approved with 2 votes for, Supervisor Smith and Supervisor Osborne. Supervisor Ketterman was opposed.

Supervisor Ketterman **nominated Supervisor Smith for Vice Chair of the Germany Township Board of Supervisors for 2016.** Chairman Osborne seconded the nomination. The nomination was approved unanimously.

Chairman Osborne made **a motion to reappoint Ms. Hansen as Secretary/Treasurer.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to reappoint Attorney James as Township Solicitor.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to reappoint Mr. Waltz as Road Master.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a motion to reappoint **Ms. Mary Ann Cookerly as Vacancy Board Person** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a motion to keep **ACNB Corporation as the Township Bank Depository.** Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a motion to reappoint **Gettysburg Engineering as the Township's Engineer and Wm. F. Hill & Associates, Inc. as Special Projects Engineer.** Chairman Osborne seconded the motion. The motion passed unanimously.

Chairman Osborne made a motion to reappoint **Gil Picarelli, KPI, Technology and Dean Schultz, Gettysburg Engineering as the Township's Sewage Enforcement Officers and approve Resolution 2016-01 Fee Schedule.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Smith made **a motion to appoint Supervisor Ketterman as the Voting Delegate for the State Convention.** Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to reappoint Ms. Hansen as the voting member and Supervisor Smith as the alternate for the Adams County Tax Collection Committee and the York/Adams Tax Bureau.** Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Smith made a **motion to reappoint Ms. Hansen as the Open Records Officer for the Township.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to appoint Mr. Kevin Dehoff as the Township's Emergency Management Coordinator.** Supervisor Smith seconded the motion. The motion passed unanimously.

Supervisor Smith made a **motion to set the Treasurers Bond at \$1,000,000.00 for the year 2016.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Smith made a **motion to approve the Supervisor's Regular meeting dates, the Supervisor's Special/Workshop meeting dates, the Auditor's Organization meeting, the Planning Commission meeting dates and the Parks & Recreation Committee meetings as presented for 2016.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

### **Regular Meeting**

Supervisor Ketterman made a **motion to approve the December minutes as presented.** Supervisor Smith seconded the motion. The motion passed with 2 votes for Chairman Osborne and Supervisor Smith. Supervisor Ketterman was opposed.

Supervisor Smith **made a motion to approve the December 9, 2015 workshop minutes as presented.** Supervisor Ketterman seconded the motion. The motion passed with 2 votes for, Supervisor Smith and Chairman Osborne, Supervisor Ketterman was opposed.

### **Public Comment**

Mr. Waltz commented to the Supervisors how Mr. Dell's experience with roads and engineering have saved the Township money and time. He is a great asset to the Township and would be a mistake to loose such a beneficial employee.

Mr. Ridinger also expressed his working experience with Mr. Dell and what a help he was to Mr. Ridinger.

Supervisor Ketterman asked Mr. Dehoff, EMC if he would find out how many Supervisors must be NIMS Compliant.

### **Planning Commission**

Nothing to report, there wasn't a meeting at the end of December.

### **Correspondence**

Attorney James discussed the following items and his comments:

1. Russell vs Adams County Board of Assessment Appeal. This is an appeal to lower the tax assessment for this property.
2. Radio Equipment Subscriber Agreement, he did not see any particular down-side to this agreement,

other than to say that the monetary outlay by the Township is something that may need to be dealt with, in the next budget plan. Otherwise he believes it is acceptable to sign.

3. The proposed Ordinance Implementing Southeast Joint Comp Plan, he had no issues with the Ordinance in and of itself, other than to remind that it must be advertised pursuant to the requirement in the Second Class Township Code.
4. Intergovernmental Cooperation Agreement to Implement the Southeast Adams Joint Comprehensive Plan, the agreement raises more questions than answers. This will need further discussion. The Township should invite Mr. Thaeler to a workshop to discuss in more detail.

**Old Business**

Supervisor Smith made a **motion to approve the advertisement for the Gettysburg Road Improvements**. Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to approve the Radio Equipment Subscriber Agreement**. Supervisor Smith seconded the motion. The motion passed unanimously.

Chairman Osborne asked Mrs. Voyta since no one ran for the elected auditors position if she was willing to fill the position for a 2-year term. Mrs. Voyta said she was willing to fill the vacant position.

Supervisor Smith made a **motion to appoint Mrs. Voyta to the vacant Auditor’s position for 2-years when the next election will be held**. Chairman Osborne seconded the motion. The motion passed unanimously.

**Payment of Bills**

Supervisor Smith made a **motion to pay the bills for the month**. Chairman seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:34p.m.

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Tom Osborne, Chairman

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Susan Hansen, Secretary

**Permits issued in the month of December:**

G15-46	Garage	120 Adams Way
G15-47	New Home	855 Georgetown Road

**Bills Paid December 15, 2015 – January 4, 2016**

<b>1st Choice Computers</b>	42.50
<b>C.S. Davidson</b>	3,496.72
<b>Comcast Cable</b>	128.67
<b>County of Adams</b>	917.23

Dave James	2,855.00
Dennis Riley	30.00
KPI	3,429.73
Littlestown Borough	6,069.30
Messick's	45.79
Met Ed	187.49
PSATS	1,123.00
Quill	81.17
Shiple Energy	345.94
Health Care Benefit	3,000.00
Tim	129.98
WEX, Inc.	42.01
<b>TOTAL</b>	<b><u>21,924.53</u></b>

**BUDGET/ACTUAL 2015**

**Income**

	<b><u>Actual</u></b>	<b><u>Budget</u></b>
Total 301 · Real Property Taxes	32,895.23	32,400.00
Total 310 · Local Tax Acts	426,685.35	372,000.00
Total 321 · Business License and Permits	24,052.53	22,250.00
Total 331 · Fines	9,729.11	5,000.00
Total 341 · Interest Earnings	3,967.28	5,225.00
Total 354 · State Operating Grants	24,000.00	18,000.00
Total 355 · Shared Revenue	20,164.46	21,925.00
Total 361 · Charges for Services	6,944.45	3,500.00
Total 362 · Public Safety Fees	14,061.69	7,000.00
Total 363 · Highway & Streets	2,187.82	1,000.00
Total 364 · Recycling	70.00	250.00
Total 367 · Recreation Fees	900.00	1,000.00
Total 391 · Proceeds of Fixed Assets	134,937.00	
395 · Prior Year Refunds	1,379.91	0.00
<b>Total Income</b>	<b><u>\$701,974.83</u></b>	<b><u>\$489,550.00</u></b>

**Expense**

Total 400 · Legislative Body	7,731.71	7,775.00
Total 402 · Financial Administrations	0.00	50.00
Total 403 · Tax Collections	2,548.57	2,750.00

Total 404 · Legal	8,828.50	10,000.00
Total 405 · Secretary	38,589.54	42,800.00
Total 406 · Gen. Gov. Operating	23,086.58	25,950.00
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Total 408 · Engineering	16,946.70	11,500.00
Total 409 · Gov.'t Buildings & Garage	154,210.27	43,092.08
Total 411 · Public Safety	47,522.25	49,692.64
Total 413 · UCC & Code Enforcement	110.00	100.00
Total 415 · Emergency Management	2,162.33	2,475.00
Total 430 · PW Hgwys, Roads, Streets	87,275.94	91,427.09
Total 432 · Winter Maintenance	15,836.28	14,500.00
Total 433 · Traffic Control	9,754.67	8,600.00
Total 434 · Street Lighting	2,857.33	1,700.00
Total 438 · Maintenance Roads & Bridges	146,882.07	122,675.00
Total 451 · Recreation Donations	1,200.00	1,200.00
Total 458 · Senior Citizen Donations	2,550.00	2,550.00
Total 459 · Other Donations	3,850.00	3,850.00
Total 481 · Employer Paid Benefits	17,458.23	15,400.00
Total 486 · Insurance Premiums	16,281.00	18,100.00
491 · Prior Year Refunds	25.86	500.00
493 · Prior Year Expenditures	1,324.00	1,000.00

<b>Total Expense</b>	<b>\$607,031.83</b>	<b>\$479,586.81</b>
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**2015 Liquid Fuels**

<u>Income</u>	<u>Actual</u>	<u>Budget</u>
341.02 · INTEREST ON SAVINGS	74.94	100.00
355.02 · LIQUID FUEL TAX	96,976.18	90,585.86
<b>Total Income</b>	<b>\$97,046.34</b>	<b>\$90,685.86</b>

<u>Expense</u>	<u>Actual</u>	<u>Budget</u>
430.37 · Vehicle & Equipment Repair		
432 · Winter Maintenance		
433.37 · Road Striping		
438 · Maintenance & Repairs of Roads	62,513.44	
439 · HIGHWAY CONSTRUCTION/REBUILDING	0.00	65,000.00
<b>Total Expense</b>	<b>\$62,513.44</b>	<b>\$65,000.00</b>

