

January 6, 2020

The Supervisors met for the Organization Meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by Chairman Tom Osborne. Supervisor's Ketterman and Albin were also present. Staff Members present were Susan Hansen, Secretary/Treasurer.

Guests present, John Lupp, Julia Hammerbacker, Elaine Hoffman, Neal Krichten and Bill Ridinger

Supervisor Ketterman made a **motion to appoint Supervisor Osborne temporary Chairman.** Supervisor Albin seconded the motion. The motion passed unanimously.

Chairman Osborne made a **motion to appoint Susan Hansen temporary secretary.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Albin **nominated Supervisor Osborne for Chairman of the Germany Township Board of Supervisors for 2020.** Supervisor Ketterman seconded the nomination. The nomination was approved unanimously.

Supervisor Albin **nominated Supervisor Ketterman for Vice Chair of the Germany Township Board of Supervisors for 2020.** Chairman Osborne seconded the nomination. The nomination was approved unanimously.

Chairman Osborne made a **motion to reappoint Ms. Hansen as Secretary/Treasurer.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Chairman Osborne made a **motion to reappoint Attorney James as Township Solicitor.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to reappoint Mr. Waltz as Road Master.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to reappoint William Ridinger as Vacancy Board Person.** Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to keep ACNB Corporation as the Township Bank Depository.** Supervisor Albin seconded the motion. The motion passed unanimously.

Chairman Osborne made a **motion to reappoint Gettysburg Engineering as the Township's Engineer and Wm. F. Hill & Associates, Inc. as Special Projects Engineer.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to reappoint Gil Picarelli, KPI, Technology and Dean Schultz, Gettysburg Engineering as the Township's Sewage Enforcement Officers.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Chairman Osborne made a **motion to appoint Supervisor Ketterman as the Voting Delegate for the State Convention.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to reappoint Ms. Hansen as the voting member and Chairman Osborne as the alternate for the Adams County Tax Collection Committee and the York/Adams Tax Bureau.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Chairman Osborne made a **motion to reappoint Ms. Hansen as the Open Records Officer for the Township.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to reappoint Mr. Tim Waltz as the Township's Emergency Management Coordinator.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Chairman Osborne made a **motion to approve appointing Neal Krichten and Michelle Arndt as Auditors.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Chairman Osborne swore in Mr. Krichten as an appointed auditor and Mrs. Hoffman the elected auditor.

Supervisor Ketterman made a **motion to set the Treasurers Bond at \$1,000,000.00 for the year 2020.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to approve the Supervisor's Regular meeting dates, the Supervisor's Special/Workshop meeting dates, the Auditor's Organization meeting, the Planning Commission meeting dates and the Parks & Recreation Committee meetings as presented for 2020.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Regular Meeting

Supervisor Ketterman made a **motion to approve the December minutes and treasurers report as presented.** Supervisor Albin seconded the motion. The motion passed unanimously.

Public Comment

None

Planning Commission

Gerrick Overlook Preliminary Subdivision, owner is asking for a ninety (90) day extension.

Supervisor Ketterman made a **motion to approve the ninety-day extension request for the Gerrick Overlook Preliminary Subdivision Plan.** Supervisor Albin seconded the motion. The motion passed unanimously.

Correspondence

The standard mileage rate for 2020 is set at 57.5.

PSAT's Convention will be held in Hershey May 3 – 6, 2020. Vice Chairman Ketterman, Supervisor Albin and Susan Hansen will be attending this year.

New Business

Resolution 2020-01: Supervisor Ketterman made a motion to approve Resolution 2020-01 Fee Schedules. Supervisor Albin seconded the motion. The motion passed unanimously.

Resolution 2020-02: Supervisor Ketterman made a motion to approve Resolution 2020-02 Adopting Germany Township Emergency Operations Plan and Promulgation. Supervisor Albin seconded the motion. The motion passed unanimously.

Resolution 2020-03: Supervisor Ketterman made a motion to approve Resolution 2020-03 Adopting Adams County Emergency Operations Plan and Promulgation. Supervisor Albin seconded the motion. The motion passed unanimously.

Resolution 2020-04: Supervisor Ketterman made a motion to approve Resolution 2020-04 the Destruction of Specific Records. Supervisor Albin seconded the motion. The motion passed unanimously.

Resolution 2020-05: Supervisor Albin made a motion to approve Resolution 2020-05 SEO Fees Schedule for Administration of the Sewage Facilities Act and Appointment of Sewage Enforcement Officers and Alternates. Supervisor Ketterman seconded the motion. The motion passed unanimously.

Old Business

Payment of Bills

Supervisor Ketterman made a motion to pay the bills for the month. Supervisor Albin seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 7:00 p.m.

Tom Osborne, Chairman

Susan Hansen, Secretary

Permits issued in the month of December:

G19-30 Addition 1858 Fish and Game Road

Bills Paid December 10th – January 6, 2020

1st Choice	70.00
Adams Electric	15.75
C.S. Davidson	1,190.79
Comcast Cable	152.28
Dave James	1,517.50
Ford	3,633.02
H.A. Thomson	1,426.00
Jack K.	109.89
KPI	8,972.21
Littlestown Borough	4,491.29
Met Ed	475.84

NAPA Auto	50.09
PA One Call	13.68
PSATS	1,212.00
Shipley Energy	925.89
Stonesifer & Sons	34.02
Susan Hansen	5,000.00
Tim	32.02
Verizon	75.50
W B Mason	4.99
Wetzel's Cleaning	90.00
Wm Hill	<u>1,770.85</u>
TOTAL	<u>31,263.61</u>

Income **BUDGET/ACTUAL 2019**

	<u>Actual</u>	<u>Budget</u>
Total 301 · Real Property Taxes	95,993.24	92,500.00
Total 310 · Local Tax Acts	461,990.01	420,200.00
Total 321 · Business License and Permits	33,652.22	33,000.00
Total 331 · Fines	6,248.10	5,000.00
Total 341 · Interest Earnings	4,665.44	2,455.00
Total 354 · State Operating Grants	202,816.00	368,874.79
Total 355 · Shared Revenue	19,116.09	16,850.00
Total 361 · Charges for Services	11,976.50	5,800.00
Total 362 · Public Safety Fees	17,266.04	11,800.00
Total 363 · Highway & Streets	12,166.86	1,200.00
Total 364 · Recycling	552.40	125.00
Total 367 · Recreation Fees	6,506.04	9459.06
Total 391 · Sale of Gen Fixed Assets	7,600.00	
Total 392 · Inter-Fund Operating Transfer	50,000.00	112,058.79
Total 395 · Prior Year Refunds	4,377.53	100.00
 Total Income	 \$934,926.47	 1,079,422.64

Expenses

Total 400 · Legislative Body	6,841.41	7,225.00
Total 402 · Financial Administrations	0.00	50.00
Total 403 · Tax Collections	5,990.85	4,100.00
Total 404 · Legal	10,537.75	10,000.00

Total 405 · Secretary	41,664.74	43,964.00
Total 406 · Gen. Gov. Operating	36,680.46	26,350.00
Total 408 · Engineering	16,810.77	30,780.00
Total 409 · Gov.'t Buildings & Garage	97,264.79	47,892.08
Total 411 · Public Safety	49,902.55	48,682.03
Total 413 · UCC & Code Enforcement	18.00	15,000.00
Total 414 · Zoning Ordinance/Planning	0.00	1,000.00
Total 415 · Emergency Management	982.08	1,400.00
Total 430 · PW Hgwys, Roads, Streets	154,868.97	153,956.02
Total 432 · Winter Maintenance	9,994.91	18,000.00
Total 433 · Traffic Control	10,878.74	13,000.00
Total 434 · Street Lighting	3,868.55	5,300.00
Total 438 · Maintenance Roads & Bridges	199,854.98	160,263.00
Total 439 · Highway Construction & Rebuilding	210,159.06	268,758.00
Total 451 · Recreation Donations	600.00	600.00
Total 454.60 · Park & Recreation Capital Project	0.00	175,663.25
Total 458 · Senior Citizen Donations	2,550.00	2,550.00
Total 459 · Other Donations	3,000.00	2,850.00
Total 481 · Employer Paid Benefits	19,407.52	21,300.00
Total 486 · Insurance Premiums	18,356.00	17,600.00
491 · Prior Year Refunds	0.00	0.00
493 · Prior Year Expenditures	591.28	1,500.00
Total Expense	\$900,825.41	1,079,023.98

2019 Liquid Fuels Budget/Actual

<u>Income</u>	<u>Actual</u>	<u>Budget</u>
341.02 · INTEREST ON SAVINGS	62.84	100.00
355.02 · LIQUID FUEL TAX	129,195.96	125,795.96
392.35 · TRANSFER from SAVINGS	80,847.81	83,275.00
Total Income	\$210,108.61	\$209,170.96
<u>Expense</u>	<u>Actual</u>	<u>Budget</u>
438 · Maintenance & Repairs of Roads		
439 · Highway Construction	210,106.61	205,000.00
Total Expense	\$210,108.61	\$205,000.00