

January 4, 2021

The Supervisors met for the Organization Meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by Chairman Tom Osborne. Supervisor's Ketterman and Albin were also present. Staff Members present were Susan Hansen, Secretary/Treasurer and Tim Waltz, Roadmaster.

Guests present, Wesley McDaniel and John McAllister

Supervisor Albin made a **motion to appoint Supervisor Osborne temporary Chairman**. Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to appoint Susan Hansen temporary secretary**. Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Albin **nominated Supervisor Osborne for Chairman of the Germany Township Board of Supervisors for 2021**. Supervisor Ketterman seconded the nomination. The nomination was approved unanimously.

Supervisor Albin **nominated Supervisor Ketterman for Vice Chair of the Germany Township Board of Supervisors for 2021**. Chairman Osborne seconded the nomination. The nomination was approved unanimously.

Chairman Osborne made a **motion to reappoint Ms. Hansen as Secretary/Treasurer**. Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to reappoint Attorney James as Township Solicitor**. Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to reappoint Mr. Waltz as Road Master**. Supervisor Albin seconded the motion. The motion passed unanimously.

Chairman Osborne made a **motion to reappoint William Ridinger as Vacancy Board Person**. Supervisor Albin seconded the motion. The motion passed unanimously.

Chairman Osborne made a **motion to keep ACNB Corporation as the Township Bank Depository**. Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to reappoint Gettysburg Engineering as the Township's Engineer and Wm. F. Hill & Associates, Inc. as Special Projects Engineer**. Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to reappoint Gil Picarelli, KPI, Technology and Dean Schultz, Gettysburg Engineering as the Township's Sewage Enforcement Officers**. Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to appoint Supervisor Ketterman as the Voting Delegate for the State Convention**. Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to reappoint Ms. Hansen as the voting member and Chairman Osborne as the alternate for the Adams County Tax Collection Committee and the York/Adams Tax Bureau.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to reappoint Ms. Hansen as the Open Records Officer for the Township.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to reappoint Mr. Tim Waltz as the Township's Emergency Management Coordinator.** Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to set the Treasurers Bond at \$1,000,000.00 for the year 2021.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to approve the Supervisor's Regular meeting dates, the Supervisor's Special/Workshop meeting dates, the Auditor's Organization meeting, the Planning Commission meeting dates and the Parks & Recreation Committee meetings as presented for 2021.** Supervisor Albin seconded the motion. The motion passed unanimously.

Regular Meeting

Supervisor Ketterman made a **motion to approve the December minutes and treasurers report as presented.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to approve the December workshop minutes as presented.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Public Comment

None

Planning Commission

Supervisor Albin made a **motion to conditionally approve the Bonner Minor Subdivision Plan with the following conditions:**

- 1. DEP approve the Planning Module Exemption.**
- 2. PennDOT approve the Highway Occupancy Permit**
- 3. Engineers final approval letter.**

Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to approve the ninety-day extension request for the Gerrick Overlook Preliminary Subdivision Plan.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Correspondence

The standard mileage rate for 2021 is set at .56

PSAT's Convention will be held in Hershey April 18th – April 21st. Vice Chairman Ketterman will be attending this year pending COVID 19 restrictions.

New Business

Resolution 2021-01: Supervisor Ketterman made a **motion to approve Resolution 2021-01 the Destruction of Specific Records**. Supervisor Albin seconded the motion. The motion passed unanimously.

Resolution 2021-02: Supervisor Ketterman made a **motion to approve Resolution 2021-02 SEO Fees Schedule for Administration of the Sewage Facilities Act and Appointment of Sewage Enforcement Officers and Alternates**. Supervisor Albin seconded the motion. The motion passed unanimously.

Old Business

Payment of Bills

Supervisor Ketterman made a **motion to pay the bills for the month**. Supervisor Albin seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 6:54 p.m.

Tom Osborne, Chairman

Susan Hansen, Secretary

Permits issued in the month of December:

G20-35 Addition 1365 Georgetown Road

Bills Paid December 21st – January 04, 2021

1st Choice	70.00
Comcast Cable	156.75
David James	2,001.25
Ford	3,633.02
H.A. Thomson	1,426.00
KPI	11,860.71
Littlestown Auto	39.12
Littlestown Borough	3,465.68
PAMCA	202.50
PSATS	1,212.00
Shiple Energy	171.13
Stonesifer & Sons	34.02
Susan Hansen	5,000.00
Verizon	67.75
Vulcan	382.79
Wetzel's Cleaning	90.00
WEX, Inc.	494.95
TOTAL	<u>30,307.67</u>

2020 Budget/Actual

Income

BUDGET/ACTUAL 2020

Actual

Budget

Total 301 · Real Property Taxes	97,110.23	95,400.00
Total 310 · Local Tax Acts	498,805.31	417,500.00
Total 321 · Business License and Permits	35,354.43	33,000.00
Total 331 · Fines	4,452.61	5,850.00
Total 341 · Interest Earnings	4,687.62	2,855.00
Total 354 · State Operating Grants	64,467.92	166,058.79
Total 355 · Shared Revenue	19,267.12	18,850.00
Total 361 · Charges for Services	5,962.50	7,100.00
Total 362 · Public Safety Fees	11,601.75	6,600.00
Total 363 · Highway & Streets	2,284.45	2,000.00
Total 364 · Recycling	339.30	250.00
Total 367 · Recreation Fees	6,606.04	9,459.06
Total 392 · Inter-Fund Operating Transfer	0.00	112,058.79
Total 395 · Prior Year Refunds	2,332.72	100.00

Total Income	\$753,272.00	\$877,081.64
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<u>Expenses</u>	Total 400 · Legislative Body	6,869.33	7,225.00
	Total 402 · Financial Administrations	70.00	1,000.00
	Total 403 · Tax Collections	6,539.72	5,740.00
	Total 404 · Legal	9,016.25	10,000.00
	Total 405 · Secretary	44,567.14	45,562.92
	Total 406 · Gen. Gov. Operating	27,062.77	27,600.00
	Total 408 · Engineering	34,211.76	23,150.00
	Total 409 · Gov.'t Buildings & Garage	40,009.95	51,262.04
	Total 411 · Public Safety	50,394.57	48,091.29
	Total 413 · UCC & Code Enforcement	2,142.09	15,000.00
	Total 414 · Zoning Ordinance/Planning	0.00	1,000.00
	Total 415 · Emergency Management	928.75	1,400.00
	Total 430 · PW Hgwys, Roads, Streets	89,659.63	97,025.00
	Total 432 · Winter Maintenance	9093.50	24,000.00
	Total 433 · Traffic Control	10,258.24	13,000.00
	Total 434 · Street Lighting	3,115.88	5,000.00
	Total 438 · Maintenance Roads & Bridges	97,021.46	219,962.14
	Total 439 · Highway Construction & Rebuilding	67,366.56	57,000.00
	Total 451 · Recreation Donations	600.00	600.00
	Total 454.60 · Park & Recreation Capital Project	0.00	175,663.25
	Total 458 · Senior Citizen Donations	2,550.00	2,550.00
	Total 459 · Other Donations	3,000.00	3,100.00
	Total 481 · Employer Paid Benefits	17,102.62	22,150.00
	Total 486 · Insurance Premiums	18,309.00	19,500.00

493 · Prior Year Expenditures

892.50

500.00

\$540,781.72

877,081.64

Total Expense

2020 Liquid Fuels Budget/Actual

		<u>Actual</u>	<u>Budget</u>
<u>Income</u>	341.02 · INTEREST ON SAVINGS	201.98	100.00
	355.02 · LIQUID FUEL TAX	125,725.13	125,000.00
	392.35 · TRANSFER from SAVINGS	0.00	0.00
Total Income		<u>\$125,927.11</u>	<u>\$125,100.00</u>

		<u>Actual</u>	<u>Budget</u>
<u>Expense</u>	438 · Maintenance & Repairs of Roads		
	439 · Highway Construction	65,467.26	125,000.00
Total Expenses		<u>33,444.68</u>	<u>\$125,000.00</u>