

## January 4, 2021

The Supervisors met for the Organization Meeting at 6:30 p.m. at the Township Office 136 Ulricktown Road. The meeting was called to order by Chairman Tom Osborne. Supervisor's Ketterman and Albin were also present. Staff Members present were Susan Hansen, Secretary/Treasurer and Tim Waltz, Roadmaster.

Guests present, Wesley McDaniel and John McAllister

Supervisor Albin made a **motion to appoint Supervisor Osborne temporary Chairman**. Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to appoint Susan Hansen temporary secretary**. Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Albin **nominated Supervisor Osborne for Chairman of the Germany Township Board of Supervisors for 2021**. Supervisor Ketterman seconded the nomination. The nomination was approved unanimously.

Supervisor Albin **nominated Supervisor Ketterman for Vice Chair of the Germany Township Board of Supervisors for 2021**. Chairman Osborne seconded the nomination. The nomination was approved unanimously.

Chairman Osborne made a **motion to reappoint Ms. Hansen as Secretary/Treasurer**. Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to reappoint Attorney James as Township Solicitor**. Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to reappoint Mr. Waltz as Road Master**. Supervisor Albin seconded the motion. The motion passed unanimously.

Chairman Osborne made a **motion to reappoint William Ridinger as Vacancy Board Person**. Supervisor Albin seconded the motion. The motion passed unanimously.

Chairman Osborne made a **motion to keep ACNB Corporation as the Township Bank Depository**. Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to reappoint Gettysburg Engineering as the Township's Engineer and Wm. F. Hill & Associates, Inc. as Special Projects Engineer**. Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to reappoint Gil Picarelli, KPI, Technology and Dean Schultz, Gettysburg Engineering as the Township's Sewage Enforcement Officers**. Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to appoint Supervisor Ketterman as the Voting Delegate for the State Convention**. Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to reappoint Ms. Hansen as the voting member and Chairman Osborne as the alternate for the Adams County Tax Collection Committee and the York/Adams Tax Bureau.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to reappoint Ms. Hansen as the Open Records Officer for the Township.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to reappoint Mr. Tim Waltz as the Township's Emergency Management Coordinator.** Chairman Osborne seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to set the Treasurers Bond at \$1,000,000.00 for the year 2021.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Ketterman made a **motion to approve the Supervisor's Regular meeting dates, the Supervisor's Special/Workshop meeting dates, the Auditor's Organization meeting, the Planning Commission meeting dates and the Parks & Recreation Committee meetings as presented for 2021.** Supervisor Albin seconded the motion. The motion passed unanimously.

### **Regular Meeting**

Supervisor Ketterman made a **motion to approve the December minutes and treasurers report as presented.** Supervisor Albin seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to approve the December workshop minutes as presented.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

### **Public Comment**

None

### **Planning Commission**

Supervisor Albin made a **motion to conditionally approve the Bonner Minor Subdivision Plan with the following conditions:**

- 1. DEP approve the Planning Module Exemption.**
- 2. PennDOT approve the Highway Occupancy Permit**
- 3. Engineers final approval letter.**

Supervisor Ketterman seconded the motion. The motion passed unanimously.

Supervisor Albin made a **motion to approve the ninety-day extension request for the Gerrick Overlook Preliminary Subdivision Plan.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

### **Correspondence**

The standard mileage rate for 2021 is set at .56

PSAT's Convention will be held in Hershey April 18<sup>th</sup> – April 21<sup>st</sup>. Vice Chairman Ketterman will be attending this year pending COVID 19 restrictions.

**New Business**

Resolution 2021-01: Supervisor Ketterman made a **motion to approve Resolution 2021-01 the Destruction of Specific Records**. Supervisor Albin seconded the motion. The motion passed unanimously.

Resolution 2021-02: Supervisor Ketterman made a **motion to approve Resolution 2021-02 SEO Fees Schedule for Administration of the Sewage Facilities Act and Appointment of Sewage Enforcement Officers and Alternates**. Supervisor Albin seconded the motion. The motion passed unanimously.

**Old Business**

**Payment of Bills**

Supervisor Ketterman made a **motion to pay the bills for the month**. Supervisor Albin seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 6:54 p.m.

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Tom Osborne, Chairman

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Susan Hansen, Secretary

**Permits issued in the month of December:**

G20-35            Addition            1365 Georgetown Road

**Bills Paid December 21<sup>st</sup> – January 04, 2021**

1st Choice	70.00
Comcast Cable	156.75
David James	2,001.25
Ford	3,633.02
H.A. Thomson	1,426.00
KPI	11,860.71
Littlestown Auto	39.12
Littlestown Borough	3,465.68
PAMCA	202.50
PSATS	1,212.00
Shipley Energy	171.13
Stonesifer & Sons	34.02
Susan Hansen	5,000.00
Verizon	67.75
Vulcan	382.79
Wetzel's Cleaning	90.00
WEX, Inc.	494.95
<b>TOTAL</b>	<b><u>30,307.67</u></b>

**2020 Budget/Actual**

**Income**

**BUDGET/ACTUAL 2020**

**Actual**

**Budget**

<b>Total 301 · Real Property Taxes</b>	97,110.23	95,400.00
<b>Total 310 · Local Tax Acts</b>	498,805.31	417,500.00
<b>Total 321 · Business License and Permits</b>	35,354.43	33,000.00
<b>Total 331 · Fines</b>	4,452.61	5,850.00
<b>Total 341 · Interest Earnings</b>	4,687.62	2,855.00
<b>Total 354 · State Operating Grants</b>	64,467.92	166,058.79
<b>Total 355 · Shared Revenue</b>	19,267.12	18,850.00
<b>Total 361 · Charges for Services</b>	5,962.50	7,100.00
<b>Total 362 · Public Safety Fees</b>	11,601.75	6,600.00
<b>Total 363 · Highway &amp; Streets</b>	2,284.45	2,000.00
<b>Total 364 · Recycling</b>	339.30	250.00
<b>Total 367 · Recreation Fees</b>	6,606.04	9,459.06
<b>Total 392 · Inter-Fund Operating Transfer</b>	0.00	112,058.79
<b>Total 395 · Prior Year Refunds</b>	2,332.72	100.00

<b>Total Income</b>	<b>\$753,272.00</b>	<b>\$877,081.64</b>
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<b><u>Expenses</u></b>	<b>Total 400 · Legislative Body</b>	6,869.33	7,225.00
	<b>Total 402 · Financial Administrations</b>	70.00	1,000.00
	<b>Total 403 · Tax Collections</b>	6,539.72	5,740.00
	<b>Total 404 · Legal</b>	9,016.25	10,000.00
	<b>Total 405 · Secretary</b>	44,567.14	45,562.92
	<b>Total 406 · Gen. Gov. Operating</b>	27,062.77	27,600.00
	<b>Total 408 · Engineering</b>	34,211.76	23,150.00
	<b>Total 409 · Gov.'t Buildings &amp; Garage</b>	40,009.95	51,262.04
	<b>Total 411 · Public Safety</b>	50,394.57	48,091.29
	<b>Total 413 · UCC &amp; Code Enforcement</b>	2,142.09	15,000.00
	<b>Total 414 · Zoning Ordinance/Planning</b>	0.00	1,000.00
	<b>Total 415 · Emergency Management</b>	928.75	1,400.00
	<b>Total 430 · PW Hgwys, Roads, Streets</b>	89,659.63	97,025.00
	<b>Total 432 · Winter Maintenance</b>	9093.50	24,000.00
	<b>Total 433 · Traffic Control</b>	10,258.24	13,000.00
	<b>Total 434 · Street Lighting</b>	3,115.88	5,000.00
	<b>Total 438 · Maintenance Roads &amp; Bridges</b>	97,021.46	219,962.14
	<b>Total 439 · Highway Construction &amp; Rebuilding</b>	67,366.56	57,000.00
	<b>Total 451 · Recreation Donations</b>	600.00	600.00
	<b>Total 454.60 · Park &amp; Recreation Capital Project</b>	0.00	175,663.25
	<b>Total 458 · Senior Citizen Donations</b>	2,550.00	2,550.00
	<b>Total 459 · Other Donations</b>	3,000.00	3,100.00
	<b>Total 481 · Employer Paid Benefits</b>	17,102.62	22,150.00
	<b>Total 486 · Insurance Premiums</b>	18,309.00	19,500.00

493 · Prior Year Expenditures

892.50

500.00

\$540,781.72

877,081.64

**Total Expense**

**2020 Liquid Fuels Budget/Actual**

		<u>Actual</u>	<u>Budget</u>
<u>Income</u>	341.02 · INTEREST ON SAVINGS	201.98	100.00
	355.02 · LIQUID FUEL TAX	125,725.13	125,000.00
	392.35 · TRANSFER from SAVINGS	0.00	0.00
<b>Total Income</b>		<u>\$125,927.11</u>	<u>\$125,100.00</u>

		<u>Actual</u>	<u>Budget</u>
<u>Expense</u>	438 · Maintenance & Repairs of Roads		
	439 · Highway Construction	65,467.26	125,000.00
<b>Total Expenses</b>		<u>33,444.68</u>	<u>\$125,000.00</u>