

## **WORKSHOP MINUTES**

**October 7, 2015**

The Germany Township Supervisors met for a workshop at 9:30 a.m. at the township office, 136 Ulricktown Road. The meeting was called to order by Vice Chair Jack Ketterman, Supervisor Smith was also present. Also in attendance, Secretary/Treasurer, Susan Hansen, Carroll Dell Special Projects Coordinator/Chairman Planning Commission and Tim Waltz, Roadmaster

Guest – Steve Laughman

### **Comments**

None

### **Roadmaster Report**

1. Working on replacing signs per PennDot Specifications.
2. Would like to sell the old sign post on Craig's List for \$5 each. Supervisors were fine with that.
3. Jason Arentz looked at the trucks, fixed the wheel on the yellow truck and changed the oil and filter. Also will be fixing the bed of the truck. The white truck fuel water sensor is leaking.
4. Shiloh Paving and Excavating will be doing the base repair starting October 8<sup>th</sup> and 9<sup>th</sup>. DE Gemmil will be line painting around October 12<sup>th</sup>.

### **Planning Commission Report/ Project Coordinator:**

1. The planning commission had a meeting in October and discussed the Updyke Subdivision Plan.
2. Had a park meeting here at the Township office on September 30<sup>th</sup> with Rob Thaeler, Adams County Planning, and two of his planners, Chairman Osborne, Susan Hansen and Carroll Dell. The County will begin working on the Township's Recreation Plan.
3. Mr. Dell, Mr. Waltz and Erik Vranich will be working with Deb Musselman, Adams County Conservation District to try and get Dirt and Gravel Funding to replace underdrains and side ditches on Kingsdale Road.
4. Mr. Dell is reviewing the Water/Sewer Agreements with Littlestown Borough, Attorney James is also reviewing the agreements.

### **Secretary/Treasurer**

1. Local Convention is on November 18<sup>th</sup> and needs to know who will be attending.
2. The Township needs to sign a new agreement with J.P. Harris to collect the delinquent per capita taxes for 2015 thru 2017 if the Supervisors wish to retain them. Will be on the October agenda for approval.
3. Ms. Hansen and Mr. Dell worked on the Township's Ordinances for codification. Will be meeting with Attorney James to review the Ordinances on October 14<sup>th</sup> at 12:00 p.m. if anyone else would like to attend.
4. Working on the Budget and will present a draft budget at the next workshop.

### **Supervisors**

There being no further discussion the workshop was adjourned at 11:25 a.m.

**October 21, 2015**

The Germany Township Supervisors met for a workshop at 9:30 a.m. at the township office, 136 Ulricktown Road. The meeting was called to order by Chairman Osborne, Vice Chair Jack Ketterman and Supervisor Smith were also present. Also in attendance, Secretary/Treasurer, Susan Hansen, Carroll Dell Special Projects Coordinator/Chairman Planning Commission and Tim Waltz, Roadmaster

Guest – Bob Sharrah and Dave Updyke

**Comments**

None

**Roadmaster Report**

1. Mr. Waltz will be out with D.E. Gemmel line painting the roads today.
2. Sand blasted the plow and painted it.
3. Will set up for the elections held at the Eagles on Monday, Nov. 2<sup>nd</sup> and will take down on the 4<sup>th</sup>.
4. Road crew will be chipping brush the last week of October. Supervisor Ketterman would like the Township to put a public notice in the Gettysburg Times stating said brush pickup.

**Planning Commission Report/ Project Coordinator:**

1. Mr. Sharrah and Mr. Updyke were in attendance to let the Supervisors know the Updyke Subdivision Plan will be revised to two (2) lots instead of three (3).
2. The Updyke Planning Module was approved at the Supervisors meeting of October 13, 2015. Since the subdivision has been revised the planning module has also been revised, they are asking the Supervisors approve sending the revised module to DEP for approval.

Supervisor Smith made a **motion to approve sending the revised Updyke Planning Module to DEP for approval.** Supervisor Ketterman seconded the motion. The motion passed unanimously.

3. There is a change order #1 for the 2015 Base Repair, this change order has decreased the cost for base repair from \$46,606.00 to \$35,309.52. This will be put on the November 9<sup>th</sup> regular Supervisors meeting agenda.

**Secretary/Treasurer**

1. Ms. Hansen and Mr. Dell met with Attorney James to review the ordinances for codification. Attorney James will review the ordinances that were discussed and review any changes to the laws and/or codes. Ms. Hansen and Mr. Dell hope to meet with Attorney James one more time to finish the project.
2. Ms. Hansen presented the budget to the Supervisors for review and will discuss any revisions at the next workshop before introducing in November.

**Supervisors**

1. Chairman Osborne, Mr. Dell and Ms. Hansen will be attending a DCNR Workshop on November 2<sup>nd</sup> in Harrisburg.
2. Supervisor Ketterman would like to see one of the other Supervisors start attending the COG and/or the Borough's Association meetings.

There being no further discussion the workshop was adjourned at 11:25 a.m.